	FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE Serving Fleggburgh, Billockby & Clippesby Minutes of the meeting held in the Village Hall on Monday 4 th August 2025		
	Minutes of the meeting neta in the vittage Hait on Monaay 4 August 2025	VHC LEAD/ Action Required	Comp leted
(Secret	t Jackie Payne (Chair), Janette Ely (Vice Chair), Louise Averre (Treasurer), Julie Osborne tary), Marsha Birkett, Ray Jennis, June Pratt, Christine Merritt (PC rep.)	required	
1.	Apologies: Hannah Scoates, Adrian Thompson		
2.	Minutes of the meeting held on Monday 30 th June 2025 were approved and signed by the Chairman and Secretary as a true account.		Com
3.	Car park extension Josh Brooks explained planings are semi-permeable. 300 ton on site should cover extent already planned for. Line markings for car spaces not possible, but kerb edgings at 90 degrees to boundary could be used instead. Outlined if French drains are insisted upon by Planning, up to 3 soakaways would then be needed.		
	Oak trees Work completed to 3 oak trees along the edge of the playing field. JPa to contact adjacent landowner.	JPa	
	Away team Portacabin (on site already), FW club/groundsman container (not on site yet) – planning: await news of progress from Stuart Duneclift. JPa to contact him.		
	Grass cutting One less grass cut has been carried out due to very hot weather. Strim completed in front of Bowls Club instead. Agreed continue with digging out nettles etc in that area and await a quote for grass seeding.		
4.	Booking Officers Report Wedding and fundraising event for spiritual group in the coming weeks. Wedding reception booking would like to position a bouncy castle outside back door of Hall. JPa to ensure possible. Awaiting news from Wok truck about any future bookings and Marky Ds has been disappointed with turnover. Difficulties with booking clerk's mobile phone signal explained, plus authorisation codes for changes not coming through. Agreed purchase new phone on EE network.	HS	
5.	Treasurer's Report LA outlined Barclays balance £32,253.85 on 4/8/25. Upcoming expenditure includes Hallmaster booking system which is now being worked on. Forms already mailed to Santander re LA access - LA to chase. 2024 Accounts signed by Chair, Vice Chair, Treasurer and Secretary with final revision of trading address needed and also resignation date of Christine Merritt to be amended to 31/13/23 urgently. JO to circulate Accounts to committee when corrected. JPa thanked JE, JP and JO for their work enabling the 2024 Accounts	LA	O/G
	Filby Gardens – used playing field for parking (re coach trip when A1064 had roadworks) and donation £20 received.		
6.	Car park extension planning application – JPa outlined response from Planning Dept. Await Natural England and ecologist's report. New Planning statement already submitted. Pedestrian access explained a) linking pavement (on A1064 from School direction) to run alongside hedge and then onto path (beyond recycling bins area) to access School safely. b) from children's playground to front door c) path to run behind Village Hall - allowing access to Bowls Club and then onto public right of way/footpath down to Silver Road. With car park extension 4 disabled parking spaces would be possible, rather than 2 current ones. Await plans from Graham Brown. Already discussed changes with JB within 10 to 20% higher costs. JPa to check.	JPa	

7. Bike racks Email received from Parish Clerk re bike racks suggestion which coincides with VH Maintenance/Development plan. Recent site visit confirms 5 racks (i.e. up to 10 bikes) possible, as already circulated to committee. Full cost £1,475 plus vat – 80% grant available to Parish Council. Discussed request from Parish Council for Village Hall to pay £295 (20%). Agreed request Parish Council pay remaining 20%, in view of our current financial commitments. If not possible, Village Hall would fund that cost. Play equipment JPa explained email from Clerk about possible new playground equipment	JPa					
funding or funding for benches. Agreed photos (and base installation costs) needed from Clerk to allow full consideration. If not suitable, agreed interested in benches. 8. Land registration: The land that Village Hall and Playing Field sit on is not registered. This had previously been raised by C Merritt and was reported at the 16 th July Parish Council meeting. Agreed JE to look for any earlier communication and JO to contact Parish Council Clerk. JE also to contact a Land Surveyor.	JO					
Matters Arising						
9. Financial and General-Purpose subcommittee: Redecorating (front of Village Hall and rear door to Hall) to be completed before 21st August. Financial Risks Assessment draft already circulated discussed and edited. LA to complete.	LA					
10. Sports Hall Boiler/new heating system Main Hall heating quote already received - Barford's. JE advised budget figure from 'Air source heating pumps' provider 'Finn Geotherm' / with grants would be reduced by £7,000. Full spec. requested to be emailed by JE to JO. To qualify for grant, full Hall system would be needed. Jax Plumbing and Heating Ltd. – 11/8 meeting onsite arranged. Agreed JE also approach Secker's for a new budget price (updated from 2022) for air conditioning system for all of Village Hall. All quotes, specifications to be emailed by JE to committee when available, to allow urgent extraordinary meeting to agree the way forward with replacing heating system.	JE					
11. Events subcommittee Murder Mystery event in October - JP to contact provider again. Next meeting to be held on 29 th August	JPa					
12. Fixed electrical testing Part of consumer unit (plastic) failed testing. A few more circuits will be added as recommended. Remedial works to be carried out urgently 12 th August - £600 plus vat.	JE					
AOB Jumble Sale - 15 th November Sport England audit completed by JPa and funding info. with LA.						
Meeting Closed at 8:50 pm						
NEXT MEETING: Tuesday 2 nd September 2025 at 7pm						
Signed						
Chairperson						
Secretary						