

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE
Serving Fleggburgh, Billockby & Clippesby
Minutes of the meeting held in the Village Hall on Monday 4th August 2025

	VHC LEAD/ Action Required	Completed
Present Jackie Payne (Chair), Janette Ely (Vice Chair), Louise Averre (Treasurer), Julie Osborne (Secretary), Marsha Birkett, Ray Jennis, June Pratt, Christine Merritt (PC rep.) Visitor: Josh Brooks		
1. Apologies: Hannah Scoates, Adrian Thompson		
2. Minutes of the meeting held on Monday 30 th June 2025 were approved and signed by the Chairman and Secretary as a true account.		Com
3. Car park extension Josh Brooks explained planings are semi-permeable. 300 ton on site should cover extent already planned for. Line markings for car spaces not possible, but kerb edgings at 90 degrees to boundary could be used instead. Outlined if French drains are insisted upon by Planning, up to 3 soakaways would then be needed. Oak trees Work completed to 3 oak trees along the edge of the playing field. JPa to contact adjacent landowner. Away team Portacabin (on site already), FW club/groundsman container (not on site yet) – planning: await news of progress from Stuart Duneclift. JPa to contact him. Grass cutting One less grass cut has been carried out due to very hot weather. Strim completed in front of Bowls Club instead. Agreed continue with digging out nettles etc in that area and await a quote for grass seeding.	JPa	
4. Booking Officers Report Wedding and fundraising event for spiritual group in the coming weeks. Wedding reception booking would like to position a bouncy castle outside back door of Hall. JPa to ensure possible. Awaiting news from Wok truck about any future bookings and Marky Ds has been disappointed with turnover. Difficulties with booking clerk's mobile phone signal explained, plus authorisation codes for changes not coming through. Agreed purchase new phone on EE network.	HS	
5. Treasurer's Report LA outlined Barclays balance £32,253.85 on 4/8/25. Upcoming expenditure includes Hallmaster booking system which is now being worked on. Forms already mailed to Santander re LA access - LA to chase. 2024 Accounts signed by Chair, Vice Chair, Treasurer and Secretary with final revision of trading address needed and also resignation date of Christine Merritt to be amended to 31/13/23 urgently. JO to circulate Accounts to committee when corrected. JPa thanked JE, JP and JO for their work enabling the 2024 Accounts Filby Gardens – used playing field for parking (re coach trip when A1064 had roadworks) and donation £20 received.	LA	O/G
6. Car park extension planning application – JPa outlined response from Planning Dept. Await Natural England and ecologist's report. New Planning statement already submitted. Pedestrian access explained a) linking pavement (on A1064 from School direction) to run alongside hedge and then onto path (beyond recycling bins area) to access School safely. b) from children's playground to front door c) path to run behind Village Hall - allowing access to Bowls Club and then onto public right of way/footpath down to Silver Road. With car park extension 4 disabled parking spaces would be possible, rather than 2 current ones. Await plans from Graham Brown. Already discussed changes with JB within 10 to 20% higher costs. JPa to check.	JPa	

