FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE Serving Fleggburgh, Billockby & Clippesby Minutes of the meeting held in the Village Hall on Tuesday 25th February 2025

	Minutes of the meeting held in the Village Hall on Tuesday 25 th February 2025	•	
		VHC LEAD/ Action Required	Comp leted
Prese	nt:		
Jackie	Payne (Chair), (Vice Chair), Louise Averre (Treasurer) Julie Osborne (Secretary), Marsha		
	r, Ray Jennis, Terry Gammans, June Pratt, Janette Ely, Hannah Scoates from 7:40 pm		
	s: Adrian Thompson		
	Apologies: Nick Dawes, Christine Merritt, Nicky Coombes		
	Minutes of the meeting held on Tuesday 28 th January 2025 were approved and signed by the		Com
_,	Chairman and Secretary as a true account.		
3	Booking Officers Report		
3.	HS - the new food van had been agreed on a fortnightly basis with electricity to be charged as used. New enquiry Bidz Elite Auction discussed. Agreed £50 daily rate. Fire door – email reply received discussed.		
4.	Treasurer's Report - as per AGM.		
	Hallmaster Booking System – HS and LA outlined system after meeting with Richard Morris.	LA	O/G
	Agreed unanimously to proceed.		
	Spreadsheet account to end of 2024 – Chair thanked JO for her hard work.		
	Card machine now in use linked to one phone. This will be extended for HS and JPa.		
	Discussed future use of SUMUP. JE to contact Nippy Chippy about Quiz Night food orders.		
	Four complaints have been lodged with Barclays – 2 upheld. Compensation discussed agreed		
	to aim for £1000. Change of address letter signed by JPa and JO. JPa to process mandate	TD.	
	change for LA to have online access next.	JPa	
5.	Car park extension – JPa reported for ND that a biodiversity report by Greys Ecology has to	JPa	
	be completed. JPa to request an interim report.		
	Straw - to be bagged rest to be put in Church bins. JPa to organise help.		
6.	Stuart football club manager re outstanding issues. TG offered to help when portacabins are redecorated in the future. Car park extension alternative solution – JPa to contact ND/ Josh Brooks re potential of this		
7.	idea. PIR outside lighting – LA to take this project on.	LA	
]	Matters Arising Finance and General Purposes Subcommittee – 17th February meeting postponed. Rearranged for Monday 31st March 7 pm.	LA	
1	Mural reveal – HS was thanked for her hard work and motivation in the fabulous mural. Event was well supported by the Community and reported in the EDP and Great Yarmouth Mercury. Agreed Hire Agreement to be amended to show that should there be any damage to the mural, hirers will be charged for full cost of the repair. The mural has already been varnished by the artists.		
	P Events subcommittee Children's Christmas Party – discussed noise levels and mess from popcorn and candy floss. 20 children were non attenders. Agreed explore using a different disco – LA. Jumble Sale 2 nd April and Murder Mystery event planned. Diana Fossett has kindly agreed to be media officer for events in Mercury and NR29. Village Halls Week – 17 to 23 March – free promotional materials have been received from ACRE. JO investigating a photo display in time for Dance on 22 nd March. Methodist Church have kindly donated a wooden flower stand, as well as the portable display boards.	10	

Tree health check – TG agreed to follow this item through.	TG			
Fixed electrical testing – ongoing. JE agreed to obtain 3 quotes from electricians.	JE			
Lines of communication – JPa reported need for notice to be displayed onsite for important contact information in event of different situations. Agreed proceed item by next meeting.	JPa			
Our vision for the Hall – initial thoughts: Maintenance – chairs and kitchen audits needed, storage issues, window cleaning – all to be discussed within Finance and General Purposes Committee. Wishing Well restoration – agreed TG to raise within Parish Council.	TG			
8. AOB HS agreed to be responsible for arranging new batteries and pads for the defibrillator.				
Meeting Closed at 9:03 pm				
NEXT MEETING Monday 7 th April at 7 pm				
Signed Date				
Chairperson				
Secretary				