

FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE
Serving Fleggburgh, Billockby & Clippesby
Minutes of the Extraordinary meeting held in the Village Hall on Monday 8th December 2025

	VHC LEAD/ Action Required	Comp leted
Present Jackie Payne (Chair), Janette Ely (Vice Chair), Julie Osborne (Secretary), June Pratt, Marsha Birkett, Christine Merritt (PC rep.) Visitors: Keith Osborne		
1. Apologies: Louise Averre (Treasurer), Hannah Scoates (Booking Clerk), Ray Jennis		
<p>Main Hall heating Discussed continued difficulties experienced with Main Hall heating, to be clear what actions to be taken before breaking up for Christmas.</p> <p>At the last meeting (25/11/25) HS was going to source quotes for portable heaters to be hired or purchased. Keith Osborne was welcomed into the meeting. Having contacted Officers recently, he outlined what had led him to want to try to help resolve the issues with the warm air blower system. His investigations centred on contacting Powrmatic the boiler manufacturers initially. They recommended contacting KGB Commercial Heating, as the fault could be settings related. Even if there is a parts issue, there could be an engineering fix. Committee discussed suggestion to request KGB Commercial Heating carry out a service £250 plus vat, possibly within 5 days. Unanimously agreed that this should happen. Keith Osborne was thanked for his time spent investigating. Agreed JPa to contact KGB to book a service and Keith Osborne to ensure access within compound is safer for all concerned.</p>	JPa	
Some discussion centred around information sharing before meetings. CM left the meeting, followed by Keith Osborne shortly afterwards.		
<p>Ceiling leaks Further to 25/11/25 meeting, JE had contacted Kevin Hannant (preferred roofing contractor) who was unable to come out before Christmas. JO had therefore shared photos with RC Roofing who had previously quoted to upgrade insulation requesting them visit to advise.</p> <p>RC Roofing attended this afternoon and will provide a quote urgently. Agreed unanimously that quote should be circulated speedily and that the Hall should be made watertight as soon as possible.</p>	JO	
Meeting Closed at 8:15 pm <p style="text-align: center;">Next Meeting Tuesday 13th January 2026 at 7 pm</p> <p>Signed..... Date.....</p> <p>Chairperson</p> <p>Secretary</p>		