FLEGGBURGH VILLAGE HALL & PLAYING FIELD COMMITTEE Serving Fleggburgh, Billockby & Clippesby		
Minutes of the meeting held in the Village Hall on Monday 21st October 2024	.	•
	VHC LEAD/ Action Required	Comp
Present: Jackie Payne (Chair), Nick Dawes (Vice Chair), Julie Osborne (Secretary), Janette	•	
Ely, Christine Merritt, Marsha Birkett Visitors:		
1. Apologies: Nicky Coombes, Sophie Dixon, Hannah Scoates, Ray Jennis, June Pratt, Adrian Thompson (Visitor)		
2. Minutes of the meeting held on Monday 9 th September 2024 were approved and signed		Com
by the Chairman and Secretary as a true account.		
3. Booking Officer's Report	SD	
From 29/03/25 Craft Fairs (potentially the last Saturday of every other month) private booking from March-November 2025. They have asked if the committee would like to get involved by selling beverages etc from the kitchen. Food truck - Wok truck starting December. Once a month. Booking form sent. Methodist Church are finishing holding Services in the hall. They have sent their thanks for the support received over a 20-year period. Noticeboards and blackboard have been kindly donated to Village Hall committee. Long term booking forms sent to Neptune Twirlers, Jujitsu, Art club, Wherry Archers, Sound bath, Childminder group, Theatre group, Sewing group, Football club and school. To date received one back from Neptune Twirlers. A few forms will need to be printed and		
given to groups for convenience- Short Mat Bowls, the Badminton groups, Tennis, Pennyloaf, Post Office and the groups who haven't responded. Steady stream of private parties. A Damage Clause is included in long term hirers' form. Also included is a clause about Committee not being responsible for any damage to vehicles or persons or their private property in the car park.		
Football team update: Wanderers matches - refreshments by Committee generated profit £200 to date, more helpers needed from 14:50 pm for one hour. Possibility of Veterans team and Ladies team on Sundays has been notified; U12s players (enquiry) to meet Filby Wanderers to discuss details and then liaise with Committee as necessary.		
Door to Music cupboard: JPa reported full payment of door replacement cost (including delivery) has been made today by hirer (less £50). JE ordering door, fitter to be sought. Letter box for Hall: installed and in full use.	JPa	
		Com
Treasurers Report Barclays bank balance - £30,701.96. Kings Arms payment of £1,500 received on 16 th September.	NC	
£600 mural donations received to date. JE outlined difficulties with signatory changes in last 6 months. Entity change is now in process. Identity changes will be processed when this is finished. JE is now completing Financial Ombudsman complaint about Barclays handling of these issues.		
Agreed further support for Committee needed. Facebook and website appeal to go ahead in		

due course.

Card machine: discussed £70 outlay and 1.69% charge on transactions. Agreed unanimously to go ahead with this. JE to purchase and set system up.	JE	
Santander compensation: Goodwill payment following our complaint has been received of £200 (July to September). Financial Ombudsman are reviewing complaint submitted JPa for Committee. Minute Santander balance and interest payments 11/9 WhatsApp JPa	JPa	
Open spaces issue: JPa reported on Parish Council finances from 2024/5-year records. Reviewed quote for grass cutting of areas to front of Hall and children's playground, also quote including cutting of playing field for annual total of £3,630. Agreed 50% to be funded by Village Hall and apply to Parish Council for 50%. Quote to returf beside path in front of Bowls Club on Main Road to be sought.		
Website renewal - 3-year package has now been paid for at a cost of £388.37 (£80 saving compared to £467.64). 5,000 views of website to date, suggestions for improvements discussed. Newsletter system to be set up.	JO	
Car park extension ND reported planning application has been acknowledged. Hardcopy of new quote has been received and accepted for £16,560 incl. vat. Other contractors have been thanked for their interest. Noting car park income already received, unanimously agreed JPa to submit grant application to Fleggburgh Parish Council to request support for the costs to extend the car park; this being a facility used by wide sections of the community and not just Hall users. GYBC planning permission awaited. Discussed contacting Fleggburgh School in future about necessary arrangements.	ND	
5. Matters arising Health and Safety kitchen audit - date tba.		
Playground equipment - some items repainted by GYBC. ROSPA report - JPa to consult further with Adrian Thompson.	JPa	
Finance and General Purposes Committee - ongoing - next meeting date tba.		O/G
New mural update: HS reported that donations from Kings Arms, Broadland Sports, Charity Shed plus income from Raffles, Quizzes total £1550 securing future of this project. Discussed details of first draft design which was highly praised. Discussed including other fauna suggestions. Also aim to ensure fair representation of key focal points in all three villages.	HS	
Aim - New Year reveal with community, sponsors, School and media involved. Thanked HS for excellent work to date. Suggested contact Church and Billockby Farms re donations.		
Ceiling repairs: repainting quotes have been received to paint ceilings and walls in ladies, gents and disabled toilets and ceiling in entrance foyer; last quote expected on 23/10. ND and JPa to agree most favourable quote, taking into account availability of contractors.	ND	

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Events committee update:	JPa			
Jumble Sale 5 th Oct £258 raised, lower footfall than previously.				
Quiz Night 12 th November - 4 teams to date.				
Tabletop Sale 17 November - 7 tables booked so far; helpers needed.				
Cyber Protection session 18 th November - 5 public enquiries so far, short committee meeting				
to follow.				
Jeff Gallant country singer event on 23 rd Nov, 50 tickets sold to date. 5 pm cttee set up. 3 X				
45 min sessions by Jeff.				
19th and 20th July 2025 Filby Gardens weekend - agreed Hall toilets to be open. Church to				
use hall if wet (agreed at no charge).				
Remembrance tea – wreath from Village Hall agreed. Helpers needed.				
22 nd March 2025 Low Riders rock music event planned. Well known band locally, jive				
included in their performances.				
Microphone replaced, now locked away until needed.				
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Parish council representative on Village Hall committee				
CM notes to be forwarded to JO and then circulated.				
Civi notes to be forwarded to 30 and their circulated.				
Policies				
Data Protection, CCTV and Conflict of Interest - pdf copies of policies now on website on				
Committee page.	ID			
Child protection policy already circulated and agreed. Playing Field Health and Safety policy	JPa			
to be agreed at next full meeting.				
6. AOB				
Thank you cards to be sent by HS to sponsors of new mural.				
Choir Concert booking - Church hire reduced rate of £65 agreed as last year.				
Meeting Closed at 9:10 pm				
Monday 18 th November short meeting after Cyber Tra	ining			
NEXT MEETING: Monday 2 nd December 2024 at 7pm full meeting	iiiiig			
TENT MEETING, Working 2 December 2021 at 1 pm run meeting				
Signed Date				
Chairperson				
Secretary				