**Orientation Acknowledgement**

Prior to my child’s admission to Advent Christian Child Care Center,

\_\_\_\_\_\_ I received a personal interview with a staff person that provided the opportunity to exchange information and arrive at a joint decision about admission of my child

\_\_\_\_\_\_ I am aware that our Student Handbook is on our website at adventchristianchildcare.org.

\_\_\_\_\_\_ I was informed of registration fees, regular weekly tuition, activity fees, and the program activity fees provided.

\_\_\_\_\_\_ I was informed of regarding the following:

1. Admission, enrollment, and termination policies including the amount of notice required from me and the center prior to termination or enrollment.
2. Hours and Days of operation, including holidays and other closures.
3. The center’s definition of acceptable and unacceptable discipline methods
4. Food policy
5. Transportation Safety Policy

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**(Date) (Signature)**

Field Trip and Activities Permission

\_\_\_\_\_\_ I give permission for my child to participate in the neighborhood walks or field trips in an authorized vehicle. I understand that I will be informed of all planned field trips and that I may withdraw my permission for a planned field trip if so desired.

\_\_\_\_\_\_ I give my permission for the staff to administer first aid ointments as well as sunscreen, insect repellent, and diaper ointment

\_\_\_\_\_\_ I grant permission for my child to be included in school pictures and give permission for those pictures to be used by the **center (printed or on our website).**

\_\_\_\_\_\_ I grant permission for my child to participate in the activities and in the use of equipment at the center.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Parent/Guardian)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Center Witness)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_