

Kneaded Energy School of Massage ☯ Student Enrollment Agreement

School Location: 321 W. Wendover Avenue, Greensboro, NC 27408

School: 336.235.3997 • Office: 336.273.1260

Kneaded Energy School of Massage (KESM),
750 hour Professional Massage Therapy Diploma Program

Tuition (Financing available for Everyone, 12% interest)	\$9400
Includes deposit, 1 student notebook (\$50 value), t-shirt (\$30 value), student clinic (\$30 value) and non-refundable Application Fee \$30	
Books purchased separate	\$400
Meritize Loan Maximum/GI BILL	\$9830

Supplies and related costs purchased separate, approximate costs.

Solid Burgundy Scrubs, 2 sets required	\$48
Linens, 6 set minimum, required	\$120
3 add'l professional Massage Therapy sessions	\$150

EST EDUCATIONAL INVESTMENT **\$10,148**

Prices Subject to Change

Tuition Investment is less than. \$14.00 per hour

Please complete the following:

Student Name: _____

Address: _____

City/State/Zip _____

Cell Phone Number _____

Date of Birth _____

Last 4 digits of Social Security Number _____

Enrolling Program: (circle one)

Feb 11mo **Aug** 11 mo, AM or Day

Aug 14mo EVE

Start Date: _____ Approx End Date: _____

Estimated Graduation Date: _____

ENROLLMENT INFORMATION – a copy of this form stays in your student and graduate folder.

- TUITION.** Tuition is \$9400. Books (\$400 approx) and various other supplies (\$318 approx) are separate. Deposit expected is \$1000, \$250 minimum. Payments can be made in the form of cash, check, money order or visa/master card. Financing available.
Our school does not offer Federal Financial Aid. We offer student loans through Meritize.com
We also offer in-house financing, no credit check.
- FEES.** There is a \$25.00 fee for all returned checks. There is a \$20.00 fee for all late payments. We reserve the right to charge a 4% handling/service fee for all credit/debit card payments and a \$25 fee to change your payment plan.
The application fee of \$30 will be applied to your tuition and is non-refundable.
The \$1000 deposit and/or any monies paid toward this deposit are non-refundable.
- ENGLISH PROFICIENCY.** Students are required by the NC Board of Massage and Bodywork Therapy to demonstrate proficiency with the English language; reading, writing and conversational speaking.
- TUITION REFUND.**
 - The School will make a 100% refund, excluding application fee if a student officially cancels *within* the first 72 hours after signing the enrollment contract but more than 1 month *before* classes begin.
 - Within the month of classes beginning, if a student officially cancels *within* the first 72 hours after signing, the school will make a 100% refund, less \$1000 deposit.
 - Canceling *after* 72 hours, but *before* classes begin, the school is entitled to the deposit \$1000.
 - Termination *after* classes begin, but *prior* to the official 10% point of the program, the school will refund fees paid, less \$1000 + cost for classes attended..
 - After* the 10% point of the program, *no refund will be issued and the full tuition is due the school.* Students making monthly payments and decide to terminate after passing the 10% point are not entitled to any refund and are still required to pay the full tuition. After 40% point of the program, Meritize will collect the full loan amount.
 - If the student terminates or stops coming to class but does not officially withdraw from the program, according to the student handbook, the student forfeits any monies that would have qualified for a refund or held on account for the student to return.
- LATE PAYMENTS, in house.** Payments are due within 7 days of the 15th. There is a \$20.00 fee for all late payments. Students are required to make payment arrangements within 5 days, for any missed payments, or the matter will result in referral of the account to an attorney or collections agency and will result in a legal suit being filed. Students who have fallen behind by 1 month or more, at any time in the program have not shown financial integrity and responsibility to their obligation of the program. In these situations, we reserve the right to either ask the student to leave the program until current and/or we reserved the right to hold their diploma, clinics and finals, until payments are made in full. **If you find you cannot make your whole monthly payment, a partial payment of \$25/week is due weekly in order to remain in class and payment arrangements must be made before the 1st of the next month in order to remain in class.**
- RULES AND REGULATIONS.** There are certain rules and regulations, which a student must adhere to, found in our Student Handbook, School Catalog (online) and Administrative Manual. Not adhering to these rules and regulations may be grounds for dismissal. Students will be required to adhere to all Additions and Revisions to the Student Handbook and all other Kneaded Energy School of Massage policies.
- ATTENDANCE and STUDENT PARTICIPATION.** We won't dismiss students for grades, we will dismiss students for excessive absences. Attendance is Mandatory and should be viewed just like a professional job. Students are expected to be ON TIME for all classes. Being "on-time" means being "*settled and ready to learn*" at the scheduled start time. Class participation is mandatory. Students are expected to participate in all classes or be considered absent. Students are expected to work the clinic schedule they sign up for. *There are no excused absences, just absences.*
- TIME COMMITMENT.** Students are expected to read all assignments **prior to class**. We test weekly in the science classes. We are teaching to a profession, not an exam. **Students are expected to carry a minimum combined total course score of 80% to earn a passing grade.** There are several professional presentations and 2 major projects to be completed while enrolled. You will need to draw your own conclusions as to how much time is required to study and pass our program but plan on 6-12 hours a week.
- LICENSE ELIGIBILITY.** We want you to be aware that once you complete your course of study, you will be required to submit to a background check with fingerprints (\$10), apply to sit for a National Massage and Bodywork Licensing Exam (MBLE)(265) and apply for State Licensure (\$210). This total process could take approximately 60 business days to 3 months. **You CAN NOT practice massage therapy until you receive your license.** You will also be required to provide character references, purchase professional liability insurance (\$199) and apply for a NC Privilege License (\$50). You must be US Citizen or have current work permit. License eligibility is subject to good moral character and proficiency in English. For more information: www.bmbt.org.

21 NCAC 30 .0630 (20): The North Carolina Board of Massage and Bodywork Therapy may deny a license to practice massage and bodywork if an applicant has a criminal record or there is other evidence that indicates the applicant lacks good moral character.

10. **DISMISSAL/REPEAT.** Kneaded Energy School of Massage reserves the right to dismiss or hold back a student at any time and for any reason, including but not limited to: non-payment, violation of KESM Code of Ethics, behaving in a way that is harmful to the school, students or profession; academic dishonesty, excessive absences, failure to meet financial obligation, providing false or misleading information on the application, inability to practice massage in a safe manner, excessive violations of the KESM rules and regulations. Students with unsatisfactory academic progress can repeat 1 course at no additional cost to them. In order to graduate, students must maintain an 80% average in each class.
11. **READMITTANCE.** Any student who has voluntarily withdrawn from the school, wishing to re-enter or any student that is required to retake classes will be required to comply under the terms of the most current policies, curriculum and testing measures. In addition, students must submit confirmation of successful resolution of their withdrawal circumstances. All withdrawals for medical reasons (physical, mental and/or emotional), must also include physician's documentation and release. The student will be subject to all cost increases, updated textbooks or program changes since their previous enrollment. Readmittance is at the schools discretion.
12. **EQUIPMENT/SUPPLIES REQUIRED** for Professional class:
- Uniforms: Solid Burgundy Scrubs, top and bottom, any style, any material, from any store. Required to be worn every day, during every class, classroom and hands-on. Long sleeve shirts can be worn UNDER the scrubs. Sweatshirts and hoodies are not allowed in class.
 - Tables are Optional: As a student, you can purchase a massage table at a discount. Tables sold at the warehouse stores COSTCO and SAMS are NOT for professional use and don't meet the weight requirements needed for a professional practice. We provide tables for class and clinic.
 - Sheets: **Solid colors, preferred** (A set = 1 each Twin fitted, 1 each Full flat and 1 each pillowcase.) 1 set required for class, 6 clean sets are required for clinic.
 - Blanket for cooler days.
 - Oils/Lotions: Professional Massage grade Unscented Fractionated Coconut oil is provided for class and required. Students cannot bring lotions or oils from home.
13. **STUDENT CLINIC.** Required 100 hrs student client hours are **outside** of regular classroom time. When you sign up, it is *mandatory* that you show up. There are no excused absences in the clinic. 6 clean sets are required for clinic and 2 blankets. Students are required to bring lunch and wear closed toed shoes in clinic, no slippers.
14. **PLACEMENT.** KESM makes no guarantee on employment or job placement following graduation.
15. **OTHER MODALITIES.** You will be introduced and exposed to Eastern philosophies, meditations and energy-based modalities in order to understand Eastern based bodywork and how it integrates in bodywork. These classes are required by NC BMBT law. Students are expected to participate in these classes, regardless of personal beliefs.
16. **COMPREHENSIVE FINAL.** All KESM students are required to pass a comprehensive exam in order to graduate from Kneaded Energy School of Massage and to gain access to the MBLEx.

Bring this Enrollment Agreement when you register.

I have read and understand the conditions of enrollment. I understand that the School Catalog, School Catalog Bulletin and Student Handbook are legal parts of this enrollment agreement. This executed agreement can be found in your student file and your graduate file.

Student Signature Date (seal)

Program Director(s) Date (seal)
Bill Norman, LMBT or Shelley Johnson, LMBT
Office: 336-273-1260 School: 336.235.3997

Financial Agreement between student and Kneaded Energy School of Massage Deposit Paid _____ Date _____

Tuition Payment Agreement: (initial payment option). I agree to:

- _____ 1. Cash Discount, Pay in full, \$8900 before first day of class, save \$500. No interest, no late fees. Receive diploma at graduation.
- _____ 2. Pay tuition with Meritize Student Loan. Apply at <https://apply.meritize.com/?pc=29117>
- _____ 3. In-House Monthly payments. Deposit (\$1000) at enrollment, plus equal monthly payments of \$765/month, no interest, pay in full by graduation, receive diploma. Missed or late payments \$20 fee. Missed payments you automatically fall into Financed Category, 12% interest and terms apply.
- _____ 4. Quarterly payments. Deposit (\$1000) at enrollment, 4 equal payments of \$2100/quarterly, no interest, pay in full by graduation, receive diploma. Missed or late payments \$20 late fee. Missed payments you automatically fall into Financed Category, 12% interest and terms apply.
- _____ 5. Financed. Deposit (\$1000) at enrollment, equal payments, TBD for 2 years at 12% interest. If payments are consistent, receive diploma at graduation and continue payments. If payments fall behind 60 days, at the discretion of the school, student will be asked to leave the program.
- _____ 6. Financed. If you qualify for funding through GI Bill, Vocational Rehab, Services for the Blind or other organizations, you will still be expected to sign a contract agreeing to Co-Sign financial responsibility.

Payments can be made with check, cash, credit or debit cards.

I understand that **if I leave the school after the 10% point full tuition payment is due the school. Prior to 10% point, tuition will be prorated based on number of classes attended.** I understand that I am required to make payment arrangements within 5 days, for any missed payments, or the matter will result in referral of the account to an attorney or collections agency and will result in a legal suit being filed. Students who have fallen behind by 1 month or more, at any time in the program have not shown financial integrity and responsibility to their obligation of the program. In these situations, we reserve the right to either ask the student to leave the program until current and/or we reserved the right to hold their diploma, clinics and finals, until payments are made in full.

Student Signature _____ (seal) Date _____