

JL/CL PTA Board Meeting
Jennifer's House
Tuesday, July 18, 2017 at 5:30pm

Attendance:

X	President: Jennifer Olszewski		Member:		Guest:
X	Vice President: Lauren Knox		Member:		Guest:
	Treasurer: Brenda Fullerton		Member:		Guest:
X	Secretary: Sarah Byer		Member:		Guest:
X	Communication Chair: Brandi Joseph		Member:		Guest:

Call to Order:

The Board Meeting of Jennings Lodge/Candy Lane PTA was called to order at 6:01pm by President Jennifer Olszewski. A quorum of members, as stated in the Bylaws, was present.

Guest Speaker:

None

Principal's Update:

None

Prior Meeting Minutes:

The June 2017 minutes were reviewed. Brandi motioned to approve the minutes as presented; Lauren seconded. Motion passed.

Treasurer's Report:

The current year actuals were presented:

Bank Balance (as of 6/30/2017): \$32,580.61

Outstanding Deposits: \$0.00

Outstanding Checks: \$617.47

Outstanding Grants: \$245.96

Balance after Liabilities: \$31,717.18

YTD Actual Income: \$41,881.72

YTD Actual Expenses: \$32,419.11

YTD Net Income: \$9,462.61

Brandi motioned to approve the Treasurer's Report; Lauren seconded. Motion passed.

Grant Requests:

None

Old Business:

None

New Business:

- Conference meal options were discussed. The budget is \$125 per school per night for approximately 25 people. Board is looking into using The Old Spaghetti Factory for the first night and serving soup and bread the second night of fall conferences. For spring conferences, a bento style and taco style theme were discussed.
- The vendor for Harvest Festival meals was discussed. Quotes will be gathered for Sweet Tomatoes and other vendors, if needed.
- The Fun Run committee is working on the flyers and website for the first fundraiser of the school year.
- Jennifer will design a "year at a glance" flyer for teacher and parents with PTA events and need to know information.
- Volunteers will sign-up for committees using the volunteer website, similar to our events volunteer sign-up. This year's committees are: Harvest Festival, Cinco de Mayo Fiesta, Bingo for Books, Read-a-Thon, Communications, and Finance Committees. The link will go out in the weekly school emails.
- Updates to the Standing Rules were discussed and will be presented for approval at the next general meeting on September 19th.

Upcoming Meeting Schedule:

- The next Board meeting will be held on August 21st at Jennifer Olszewski's home at 5:00pm.

Close:

Meeting adjourned at 8:03pm

Prepared by:

Sarah Byer, Secretary

Attachments:

None