



**a community festival**  
**Messiah Lutheran Church**  
**6670 Vaughn Road, Montgomery 36116**  
**Saturday, October 4<sup>th</sup>: 11 am – 5 pm**

**You Are Invited to Be a Vendor!**

"Oktoberfest" is currently soliciting arts and crafts, organizations, businesses, and services for its community marketplace.

Vendor booths are now available. Vendors do not have exclusivity of product. An application to be a vendor does not ensure acceptance as a vendor.

**\$20 per vendor, \$0 for qualified non-profit organizations**

Please contact the MLC office at 334-277-4213 or [mlcoffice@messiahlutheranmgm.org](mailto:mlcoffice@messiahlutheranmgm.org) for more information. "Oktoberfest" is presented by Messiah Lutheran Church as a community festival.

This is a rain-or-shine event.

### **PLANNED FESTIVAL ACTIVITIES**

- Live Music • Food • Pet Adoptions • Used Book Sale • Treasure Room •  
Children's Play Area, including Games and Inflatables •

Community Marketplace Vendors, including Arts & Crafts, Organizations, Businesses and Services  
• Public Service Agency Representatives • and more!

## **“Oktoberfest” Rules and Regulations for Vendors and Exhibitors**

Vendors may purchase booth space which will be located atop grass and under the cedars on the grounds of Messiah Lutheran Church of Montgomery. **The purchase is for the booth space itself - each vendor must bring their own tent, table, chairs, merchandise, signage, etc.**

**All booth spaces will be identified by the event staff. All spaces will be assigned by the event staff.** The event staff will strive to not place booths with similar products/services/information adjacent to one another, but that cannot be guaranteed. Vendors/exhibitors do not have exclusivity of product/service unless they wish to sponsor the event.

All vendors must completely contain all information, sales, displays, signs, banners, etc., within their designated space.

“Oktoberfest” is a community event that is open to the general Public. All booths must be appropriate for the general Public; no “adult-only” areas or information will be allowed. All vendors must comply with all state, county, and local laws. Drug paraphernalia or pro drug literature is not be allowed. Sexually explicit items, and items with violent content are not allowed. Gun sales are not allowed.

Vendors/Exhibitors may not change booth space/location without the expressed permission of the event staff.

**Set-up will begin at 8 a.m.** Vendors/Exhibitors will be allowed to drive their vehicle into the parking lot adjacent to the marketplace area and unload. After unloading, all vehicles, trailers, etc., must immediately be moved to the Aldersgate Methodist Church parking lot. All vehicles must be out of the vendor area no later than 10:30 a.m.

**The event opens to the Public at 11 a.m. and goes through 5 p.m..** Vendors/Exhibitors may not break down/remove their exhibit until 5 p.m. without the expressed permission of the event staff, and such permission will not be given unless there is inclement weather or other overriding concerns. If early break down/removal is permitted, the exhibit must be removed by hand, i.e., no vehicles will be allowed to come into the marketplace area. **All vendors must be off the property by 7 p.m.**

“Oktoberfest” is a “rain-or-shine” event, and no refunds will be given due to inclement weather. If there is inclement weather, as much of the festival as possible will be moved indoors the fellowship hall of the adjacent Aldersgate Methodist Church. Each vendor will then be limited to one table space inside the building.

All tents must be self-supporting and include weights to prevent the wind from toppling it. Spikes may be used in the grassy area. All vendors must have tents. No open space exhibits are allowed. Funeral home tents are specifically prohibited. (Easy weights are gallon milk jugs filled with water and tied to tent poles.)

Personal sound systems in booths are prohibited.

If a vendor or exhibitor violates these event Rules and Regulations, they will be immediately dismissed from the festival and no refund given for their booth fee.

Messiah Lutheran Church is the event organizer and manager, and the organization's decisions are final.

Electrical power is not available to vendor booths. However, small generators are allowed. Please let us know if you plan on bringing a generator, as it will determine your booth placement.

The festival will be marketed and advertised extensively, but there is no guarantee of attendance or sales. “Oktoberfest” is an outdoor festival affected by many uncontrollable factors.

## VENDOR REGISTRATION FORM: "Oktoberfest"

Registration is for arts and crafts and community vendors.

Name of Vendor: \_\_\_\_\_

Person's Name: \_\_\_\_\_  
(if vendor is a business name)

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cell Phone No.: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_ @ \_\_\_\_\_

<u>Date</u>	<u>Cost</u>
<b>October 4<sup>th</sup>: "Oktoberfest"</b>	<b>\$20 for profit business</b> <b>\$0 for non-profit/school/community organization</b>

Vendors need only to purchase one booth space. The festival is held atop grass "under the cedars" on the grounds of the church and there is ample room for vendors to spread out (but not too much!). Vendors must provide their own tents, tables, banners, chairs, etc. This registration is for space only. Please describe what you will be selling/displaying in your booth:

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☐ I have read and agree to the Rules and Regulations for Vendors and Exhibitors. (please check box - box must be checked for application to be accepted)

**Make your check payable to Messiah Lutheran Church.**

**Please mail your check and this form to:**  
**Messiah Lutheran Church**  
**6670 Vaughn Road**  
**Montgomery, Alabama 36116.**

On-line and credit card registration is not YET available for this event, but may be at a future time.