Steps to Admissions for families with no students currently in NCA

In order to acquaint yourself with Northwoods Christian Academy, please...

- 1. Read NCA's Admissions Policy.
- 2. Acquaint yourself with NCA's School Policies and Procedures.
- 3. Be informed about the financial information contained in Registration & Tuition Cost.
- 4. Download the <u>Student Application Packet</u> to complete.
- 5. As stated in the Admissions Policy,
- 8. After the completed Student Application Packet is received (it can be mailed to Northwoods Christian Academy, 610 Hwy 51 South, Hurley, WI 54534, or submitted to a Board Member personally), the Board will review the application and schedule a time for an informal interview. Note: All academic records and application records are required prior to interview in order to allow sufficient time for board to review.
- 9. The interview is done involving board members, parents, and with prospective student if they are above the fifth grade. The process allows us to welcome, field questions, discuss the child's uniqueness, allows us to clarify any questions we may have with regard to the application, and just generally get to know one another.
- 10. After the interview with the Board and a decision made by the Board regarding acceptance or denial, a phone call will be made by a Board member to the Parent(s) with the decision.
- 11. Upon acceptance of the student to NCA, a Registration Forms #1 and #2 must be completed and the Yearly Enrollment Fee paid at that time either to a Board Member directly, or mail to the school's address (N.C.A., 610 Hwy 51 South, Hurley, WI 54534).
- 12. If accepted to the school, the parents and the student need to be aware of the probationary status of the acceptance. During the first marking period, the parents, teacher, and 1-2 board members will meet again to assess the behavior and academic success or troubles. Advice may potentially be given for further direction and success. Another re-evaluation will take place during the next marking period, or sooner if problems ensue.