



Date: _____

Keystone Division Engineer
Mr. Joseph Spadone
Norfolk Southern Corporation
1101 1st Ave. – Building E3
Conway, PA 15027

OFFICIAL NOTICE OF DESIRE TO RETAIN SENIORITY

Dear Sir,

Pursuant to Rule 36(b), item (2) and Rule 38 of the BMWED-SOU Agreement please recognize this letter as my desire to retain my seniority with the Norfolk Southern Corporation.

The pertinent language of Rule 38 of the BMWED-SOU CBA states as follows:

“When employees laid off by force reduction desire to retain seniority rights, they must file their address with the Division Engineer or other officer keeping the seniority roster within thirty (30) days from date laid off. In the event of a change of address they must file their new address in the same manner within thirty (30) days from the date of such change. Failure to so file as above specified or return to service within ten (10) days after being notified to report by notice sent to address so filed, will, unless prevented by sickness or other good and sufficient cause, forfeit all seniority rights.”

In connection with the above cited rule that I desire to retain my seniority. My current address and contact information is as follow:

Name (Print): _____

Address (Print): _____

Phone: _____

Thanking you in advance for your cooperation to this matter. Should you have any questions, please contact me or the General Chairman of the BMWED.

Respectfully,

Employee ID No. _____

Cc: Dale Bogart, General Chairman
Atlanta Office
File