

# ARONOS RESEARCH CLUB, INC.

## BYLAWS

### ARTICLE 1

#### Name

The name of this club shall be the "Aronos Research Club, Inc.", a member of GFWC (General Federation of Women's Clubs) and CFWC (California Federation of Women's Clubs).

### ARTICLE II

#### Purposes

**Section 1.** The purposes for the formation of said corporation are:

- (a) To promote an interest in Art, Civics, History, Literature, Music, Science and Technology and for the increase and diffusion of knowledge among its members of such additional subjects as may be appropriate.
- (b) To receive and hold property of all kinds necessary to carry out the purposes of this corporation.
- (c) To convey, exchange, lease, mortgage, encumber, transfer upon trust or otherwise dispose of all property, real or personal, in connection with the purposes and objective of this corporation.
- (d) To borrow money, contract debts and issue bonds, notes and debentures and secure the same.

**Section 2.** This corporation does not contemplate pecuniary gain or profit to the members thereof and shall be non-political and non-sectarian.

**Section 3.** The objectives of this organization shall be educational, cultural and philanthropic.

**Section 4.** Upon dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation, dispose of all assets of the corporation exclusively for charitable, educational or scientific purposes and shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provisions of any future United States Internal Revenue Law), as the Board of Directors shall determine.

## **ARTICLE III**

### **Membership**

**Section 1.** Any person in good standing can become a member of the Aronos Research Club.

**Section 2.** It shall be the responsibility of members to assist in sustaining an interest in the educational pursuits in all things necessary to the welfare of the club.

**Section 3.** Prospective members should complete an application and submit with current dues. New members must attend an orientation after becoming a member. The membership shall consist of active members.

**Section 4.** Any member who shall neglect to pay their dues on or before May 1st shall be given written notice thereof by the Treasurer. Any member who shall neglect or refuse to pay their dues after notification, on or before July 15th, shall thereby cease to be a member of this club and their name shall be dropped from the membership roll.

**Section 5.** No assessment shall be levied upon or against the members of this corporation.

**Section 6.** Any person in good standing may choose to become a "Friend of Aronos" by completing an application card and paying dues. A "Friend of Aronos" shall have no voting rights nor may they hold any office or committee chair position. They will have the right to serve on committees and attend all open Board and General Meetings as desired.

## **ARTICLE IV**

### **Officers and Duties**

**Section 1.**

(a) The elected officers of this club shall be: President, First Vice-President, Second Vice-President, Recording Secretary, Treasurer and Auditor.

(b) Officers shall be elected every two years in even number years.

(c) The term of office shall be two years beginning June 1st.

**Section 2.** The President-Elect shall have the privilege of appointing the Corresponding Secretary and Parliamentarian.

**Section 3.**

(a) The President, or designee, shall preside at all regular meetings and at Board meetings and shall be an ex-officio member of all committees except the Nominating Committee. The President shall appoint all committees not otherwise herein provided for. The President shall assume the responsibilities as written in the procedure manual.

(b) The First Vice-President and the Second Vice-President shall have such duties and

responsibilities as are assigned to them by the President and in order of precedence, shall preside in the President's absence.

- (c) The First Vice-President shall be responsible for all reports, statistical and narrative, and shall turn them in to the District First Vice-President on or before the due date. The First Vice-President shall be a member of the House Committee. The First Vice-President shall assume the responsibilities as written in the procedure manual.
- (d) The Second Vice-President shall be the chair of the Membership Committee and the Hostess Committee and shall coordinate the Welcome Back Luncheon in September. The Second Vice-President shall assume the responsibilities as written in the procedure manual.
- (e) The Recording Secretary shall keep and record minutes of the organization and the corporation and shall keep a record of the By-Laws and Amendments thereto and such other records as are required by the organization. The Recording Secretary shall assume the responsibilities as written in the procedure manual.
- (f) The Treasurer shall receive and disburse all money due the club from any source. All checks written shall require two (2) signatures. These shall be two from the following: Treasurer, President, First Vice-President, Second Vice-President or Auditor. The Treasurer shall keep such records and accounts of receipts and disbursements, furnish accurate statements, and have comprehensive knowledge of the source of the funds of the club, and the purpose for which it is disbursed. They shall render a printed report at the first monthly regular meeting of the Board of Directors; a verbal treasurer's report at the regular club meeting; and an annual report May 31st. The Treasurer shall assume the responsibilities as written in the procedure manual.
- (g) The Parliamentarian shall perform the duties pertaining to their office and shall be Chair of the ByLaws Committee.
- (h) The Auditor shall audit all bills presented by the club and shall audit the books of the Treasurer at the close of the fiscal year (May 31st). They shall make a report at the first meeting of the new administration. They shall send a report to the President by July 31st.

## **ARTICLE V**

### **Board of Directors**

**Section 1.** The Board of Directors shall consist of ten members.

- (a) Six elected officers: The President, the First Vice-President, the Second Vice-President, the Recording Secretary, the Treasurer and the Auditor.

(b) Three Directors as appointed by the President and approved by the elected Board Members.

(c) The Parliamentarian shall be a member of the Board of Directors.

**Section 2.** All questions of major importance shall be presented in writing to the Board of Directors for consideration. The Board of Directors shall examine all phases of questions and recommend the action to be taken. All members of the club shall have free voice in voting for or against the recommendation.

**Section 3.** The Board shall fill all vacancies in office during the club term.

**Section 4.** The Board shall state in the budget the maximum amount to be allowed by the House Committee for the upkeep of the building; this specified amount can only be exceeded by authority of the Board of Directors.

**Section 5.** The President, or their designee, shall notify all Directors of each meeting at least three days before said meeting.

**Section 6.** Attendance at Board Meetings is required. After a third consecutive absence of a Board member, the Board may dismiss the Board member.

**Section 7.** Five members shall constitute a quorum at Board Meetings.

## **ARTICLE VI**

### **Chairs and Committees**

**Section 1.** Chairs of the Committees: Domestic & Sexual Violence Awareness & Prevention, Advocates for Children, Arts & Culture, Civic Engagement & Outreach, Education & Libraries/ESO, Environment, Health & Wellness, Communications & Public Relations, Legislation & Public Policy, Women s History & Resource Center, shall be appointed by the President biennially. They shall direct the studies of their respective departments. The club is not bound to any committees.

**Section 2.** The House Committee shall consist of three to five members. The first name shall be the Chair. One member shall be the First Vice-President. The duties of this committee shall be to supervise all building rentals, care and upkeep of property.

## **ARTICLE VII**

### **Meetings**

**Section 1.** This club shall meet at the Aronos Club House the first and third Tuesdays of the month. The first Tuesday meeting shall be the Board Meeting and the third Tuesday shall be

the General Meeting. The Board shall meet twelve months of the year and the General Meetings shall be September through May.

(a) There shall be only one meeting in December.

(b) There shall be no meeting of the club on Christmas or New Year's Day.

(c) The Board has the authority to adjust the club meeting schedule.

**Section 2.** The President shall call special meetings within three (3) weeks, on written request of seven members. All club members shall be given five (5) days notice by mail of said special meeting, and no business shall be transacted except as stated on the agenda.

**Section 3.** A quorum for the transaction of business in a General Meeting shall consist of seven active members.

**Section 4.** The Annual Meeting of the club shall be on the date of the last business meeting in May. Reports of Club and Committee Chairs shall be given at this time.

**Section 5.** In an effort to increase attendance at board and general meetings, the club shall have the option to hold meetings in person or via an electronic platform, such as Zoom or hybrid meetings.

**Section 6.** Committee Chairmen, or their designee, are required to attend monthly board meetings to report on the activities of their committees.

## **ARTICLE VIII**

### **Elections**

**Section 1.** All Officers shall be elected biennially. The term of each Director shall be for two years. The term of each officer shall be for two years beginning June 1<sup>st</sup>. No one shall serve more than one term consecutively in the same office.

**Section 2.** The Nominating Committee shall consist of one member elected by and from the Board of Directors and two members elected from the membership at large. The latter may include members of the Board of Directors. This Committee shall be elected at the first meeting in February and shall elect its own Chair. Said committee shall present its report at the second meeting in March. Members may serve multiple terms on the nominating committee, but not consecutively.

**Section 3.** At the first regular meeting in April, nominations may be made from the floor, provided the nominees are present or have given their consent. Election shall be by voice vote. The officers elected shall be installed at Installation with the date and location

determined by the incoming president.

**Section 4.** The Officers and Directors shall hold office until their successors are elected.

**Section 5.** The subject for study for the ensuing year shall be decided upon at the second meeting in April.

## **ARTICLE IX**

### Sections

A section is a special interest group operating within the Aronos Research Club. Sections do not require a Chairman but do need a member to organize and manage. Sections can be anything from a book club to a gardening club. They do not pay dues and they cannot incur debt of any kind. A section must be approved by the membership of the Aronos Research Club by a two-thirds vote upon presentation to the Board and then to the membership at large.

## **ARTICLE X**

### Amendments

These ByLaws may be changed by the following procedure:

1. The proposed Amendment shall be read to the membership at a regular meeting.
2. Written notification of the proposed amendment and the date of the regular meeting at which it is to be voted upon shall be sent or delivered to each member.
3. The amendment is adopted by a two-thirds vote of members present at the regular meeting.

## **ARTICLE XI**

### Authority

The deliberations of this club shall be governed by Robert's Revised Rules of Order,

ByLaws revised October 2025 Chairman:

Cathie Petithomme

Members: Shelly Stewart, Laurie Livingston, Donna Elias and Joyce Axtell-Drush