Who You Gonna Cal	l?	
DHQ Responsibility	Name	(402)898-7700 Ext:
403b Information	Marianne Turner	1166
Accountant, DSB	Anne Flodine	1119
Accounting & budgeting process for metro corps	Jim Coonce	1113
Accounting for Aberdeen, Fremont & Sioux City	Annette Troshynski	1165
Accounting for Ames, Ames Church, Des Moines City, Des Moines Temple, Huron & Marshalltown	Open - Accounting	1198
Accounting for Beatrice, Des Moines Citadel, Fort Dodge, Kearney & Lincoln	Ruth Rodrigues	1183
Accounting for Black Hills/Rapid City, Newton & Sioux Falls	Nancy Beckwith	1907
Accounting for Boone, Grand Island, Mason City & Norfolk	Saroja Sabbella	1138
Accounting for Hastings, Mitchell, North Platte & Watertown	Mirian Nakolo	1197
Accounts payable - Durham Booth/City Fund/Camp/Heat Aid	Cindy Rinschen	1152
Accounts Payable - General Fund Checks	Angela Conry	1114
Accounts payable - Metro area Corps & Kroc Center	Justin Meyer	1189
Address & telephone changes, notification to division	Open - Admin	1169
Addresses & telephone number information for other territories	Joey Kocarnik	1101
Administrative support for DHQ Social Services team	Marsha Moyer	1105
Administrative support for Disaster Services/Service Extension	Jamie Swisher	1180
Administrative support to Captain Adam Moore, Divisional Business Officer	Raeanna Kuzma	1135
Administrative support to Captain Deannie Moore, Divisional Secretary for Program	Jessica Hays-Talmon	1147
Administrative support to Captain Ronnie Amick, DYS	Jamie Ainsworth	1155
Administrative support to DHQ Youth Department	Jamie Ainsworth	1155
Administrative support to Divisional Secretary	Open - Admin	1169
Administrative support to Major Greg Thompson, Divisional Commander	Diane McMillen	1140
Administrative support to Major Greg Thompson, Divisional Commander	Lynn Serp	1176
Administrative support to Major Poppy Thompson, DDWM	Diane McMillen	1140
Administrative support to Major Poppy Thompson, DDWM	Lynn Serp	1176
Administrative support to Monalisa McGee, Social Services Director	Marsha Moyer	1105
Administrative support to Women's Ministries Secretary	Open - Admin	1169
Administrative support, Major Gift Fundraisers	Karen McIntosh	1175
Advisory Board changes & updates - for all Corps (except Omaha)	Jan Gines	1123
Advisory Board Development	Jeff Beckman	1106
Advisory Board in Omaha, oversight	Major Greg Thompso	on 1160

DHQ Responsibility	Name (402)898-7700 Ex
Advisory Board life member forms & questions	Patti Cameli	1111
Advisory Board minutes compilation-except Omaha	Jessica Hays-Talmon	1147
Advisory Board Omaha administrative support (shared)	Mandi Behn	1144
Advisory Board Omaha administrative support, changes & updates (shared)	Patti Cameli	1111
Advisory Board structure & development resource	Hal Johnson	1130
Amplify	Captain Bridgette Amick	1156
Annual Report processing	Susan Eustice	1115
Anti-Trafficking Council, National	Monalisa McGee	1110
Applications for employment for Iowa, Nebraska & South Dakota (shared)	Sybil Beglin	1903
Applications for employment for Iowa, Nebraska & South Dakota (shared)	Kaley Swartz-Brown	1192
Applications for employment for RV & DHQ (shared)	Kaley Swartz-Brown	1192
Applications for employment for RV & DHQ (shared)	Sybil Beglin	1903
Assistant Director of Development, Divisional	John Wehrle	1173
Audit Reports (Independent), coordinates all external audits	Jim Coonce	1113
Auditing of corps records (shared)	Captain Adam Moore	1162
Auditing of corps records (shared)	Zachary Duncan	1128
Auditor, internal	Howard Wagoner	1108
Away from appointment approvals	Major Lee Ann Thompson	1161
Background check billing for all Corps, manages	Ramona Arthur	1131
Background checks for all volunteers in division (shared)	Ramona Arthur	1131
Background checks for all volunteers in division (shared)	Kay Weinstein	1168
Background Checks for employees (shared)	Kaley Swartz-Brown	1192
Background Checks for employees (shared)	Sybil Beglin	1903
Badges, order, configure and maintain (shared)	Mark Bess	1107
Bank authorizations	Raeanna Kuzma	1135
Bellringing volunteers in Omaha, coordinates (shared)	Kay Weinstein	1168
Bellringing volunteers in Omaha, coordinates (shared)	Ramona Arthur	1131
Bellringing Website maintenance and billing for metro corps	Ramona Arthur	1131
Benefits, etc. questions	Marianne Turner	1166
Brief of Appointments, distribution & compilation	Diane McMillen	1140
Budgets, Assists with	Howard Wagoner	1108
Budgets, City Fund	Jim Coonce	1113
Budgets, Divisional	Howard Wagoner	1108

DHQ Responsibility	Name (40	02)898-7700 Ext
Bulletins for DHQ & THQ, illness, births, deaths, etc.	Major Lee Ann Thompso	n 1161
Business Card Requests/Reorder Forms	Kaley Swartz-Brown	1192
Business Officer, Divisional - administrative support - Raeanna Kuzma	Captain Adam Moore	1162
Calendar for Divisional Commander	Diane McMillen	1140
Camera surveillance, order, configure, install maintain & support for division (shared)	Mark Bess	1107
Camp Administrator	Major Lee Ann Thompso	n 1161
Camp Director	Mark Morrall	1471
Camp Staffing (shared)	Major Lee Ann Thompso	n 1161
Camp Staffing (shared)	Kim Herivel - Walter	1126
Camp, Summer Paperwork	Jamie Ainsworth	1155
Camp, Summer Programming (shared)	Captain Ronnie Amick	1157
Camp, Summer Programming (shared)	Kim Herivel - Walter	1126
Campus Coordinator, Renaissance Village	Richard Waxman	НР
Candidate Budgets	Captain Adam Moore	1162
Candidate cases & paperwork	Captain Bridgette Amick	1156
Candidates' Board Recorder	Captain Bridgette Amick	1156
Candidates' Secretary	Captain Bridgette Amick	1156
Canteens - responsible for condition & communication within the division	Joel Arthur	1134
Capital Campaign liaison to THQ	Hal Johnson	1130
Capital Campaign Preparation & Implementation	Hal Johnson	1130
Capital Campaigns	Jeff Beckman	1106
Capital property invoices and checks (shared)	Amy Smith	1193
Capital property invoices and checks (shared)	Carol Menzel	1120
Capital property invoices and checks (shared)	Sharon Philips	1199
CBLI Registrations (Adult)	Major Lee Ann Thompso	n 1161
CBLI Registrations (Youth)	Captain Ronnie Amick	1157
CCM (Community Care Ministries) database, manages	Captain Deannie Moore	1163
Cell Phone requisitions, support & ordering for the division	Linda Smith	1159
Certificate of Insurance Requests	Marianne Turner	1166
Change of Status Forms (shared)	Kaley Swartz-Brown	1192
Change of Status Forms (shared)	Sybil Beglin	1903
Character Building Programs	Kim Herivel - Walter	1126
Christmas School programs for Omaha	Captain Ronnie Amick	1157
Christmas School programs for Omaha (assists)	Kim Herivel - Walter	1126

DHQ Responsibility	Name (40	02)898-7700 Ext
Christmas School programs for Omaha (assists)	Jamie Ainsworth	1155
Civic Award forms (Advisory Board), processing for division	Patti Cameli	1111
COA accreditation (Omaha), coordinates	Sharlene Mengel	5920
College Internship processing	Patti Sherwin	1146
Community Care Ministries Project Coordinator	Captain Deannie Moore	1163
Community Relations	Susan Eustice	1115
Computer requistions & ordering for division	Linda Smith	1159
Computer Support Tech	Joshua Lavin	1149
Computers, configure, install, maintain & support for division (shared)	Joshua Lavin	1149
Computers, configure, install, maintain & support for division (shared)	Mark Bess	1107
Conference approvals	Major Lee Ann Thompso	n 1161
Conference Requests for Officers, processing	Lynn Serp	1176
Conference Requests for Social Services personnel, processing	Marsha Moyer	1105
Contact person for Christmas Toy Lift	Leah Hamilton	1589
Contract processing for the division	Marsha Moyer	1105
Contracts (all government grants & contracts) (including local, state and federal entities)	Marsha Moyer	1105
Contracts, Independent	Patti Sherwin	1146
Coordinating Council meeting agenda & minutes	Open - Admin	1169
Coordinating Council, Metro (Chair)	Open - DS	1142
Corps Accounting Supervisor	Keiko Lao	1108
Corps Cadet records	Kim Herivel - Walter	1126
Corps Cadet Retreat (shared)	Captain Ronnie Amick	1157
Corps Cadets (Lessons & Grades)	Kim Herivel - Walter	1126
Corps Cadets (Lessons & Grades)	Captain Ronnie Amick	1157
Corps Consultation, support & training related to Social Services	Monalisa McGee	1110
Corps Council membership updates	Linda Harrer	1124
Corps Council minutes compilation	Jessica Hays-Talmon	1147
Corps group travel outside of division	Major Lee Ann Thompso	n 1161
Corps reserve & capital fund accounts (shared)	Jim Coonce	1113
Corps reserve & capital fund accounts (shared)	Anne Flodine	1119
Corps Visits & Furlough calendar administrator	Major Lee Ann Thompso	n 1161
Credit Applications, assists	Raeanna Kuzma	1135
Crest Book email and distribution	Joey Kocarnik	1101
Crisis Communications	Susan Eustice	1115

DHQ Responsibility	Name (4	02)898-7700 Ext
D.J.'s Hero Award Luncheon	Jeff Beckman	1106
Devotions at DHQ (Coordinates)	Open - DS	1142
Devotions, schedule, prayer list and prayer cards	Open - Admin	1169
DFB (Chair)	Major Greg Thompson	1160
DFB HR Related Items/Agenda	Patti Sherwin	1146
DFB items - processes (except HR & property)	Raeanna Kuzma	1135
DFB Secretary	Captain Adam Moore	1162
DHQ Responsibilities listing & updates	Lynn Serp	1176
DHQ Respresentative for ARC	Open - DS	1142
Digital and Social Media	Open - Development	1139
Direct Mail Program - Omaha, Corps & Service Extension, assists (shared)	Jessica Rath	1151
Direct Mail Program - Omaha, Corps & Service Extension, assists (shared)	John Wehrle	1173
Direct Marketing, oversees	John Wehrle	1173
Director of Integrated Communications	Todd Andrews Bonkewi	cz 1982
Director of Women's Ministries, Divisional (DDWM) - administrative support - Diane McMillen & Lynn Serp	Major Lee Ann Thompso	on 1161
Disaster deployments, oversees divisional	Open - DS	1142
Disaster media & public relations events, provides support (on-call)	Patti Cameli	1111
Disasters, public relations for the division	Susan Eustice	1115
Discipleship & Leadership Training	Captain Deannie Moore	1163
Discipline questions	Patti Sherwin	1146
Discipline/Warning Report forms for Employees (shared)	Kaley Swartz-Brown	1192
Discipline/Warning Report forms for Employees (shared)	Sybil Beglin	1903
Dispo corrections	Diane McMillen	1140
Divisional Calendar of Events Management	Captain Deannie Moore	1163
Divisional Commander (DC) - administrative support - Diane McMillen & Lynn Serp	Major Greg Thompson	1160
Divisional Disaster Services Director (S.A.E.D.S.), Omaha	Joel Arthur	1134
Divisional Finance Manager	Jim Coonce	1113
Divisional Secretary (DS) - administrative support - JoAnne Schulte	Open - DS	1142
Divisional Systems Administrator	Mark Bess	1107
Donor database management, oversees	Jessica Rath	1151
Donor Relations	Jenny Herstein	1181
DOT - Department of Transportation Compliance	Kaley Swartz-Brown	1192
EDS Divisional Manager	Pete Hoskin	1122

DHQ Responsibility EDS oversight	Name (40)	2)000 7700 F-+-
EDS oversight	Traine (40)	2)898-7700 Ext:
	Open - DS	1142
Emergency Management Authority, Salvation Army representative	Joel Arthur	1134
Emergency Rapid Response replacement Materials or Questions	Linda Harrer	1124
Employee Evaulations, processing	Sybil Beglin	1903
Employee Handbook Acknowledgement Forms (shared)	Kaley Swartz-Brown	1192
Employment Questions	Patti Sherwin	1146
Employment verfications (shared)	Kaley Swartz-Brown	1192
Estate & Trusts	Mandi Behn	1144
Executive Director of Development, Divisional (EDD) - administrative support - Patti Cameli	Jeff Beckman	1106
Extended Leave Questions	Patti Sherwin	1146
Feasibility studies	Jeff Beckman	1106
Finance Department, oversight	Captain Adam Moore	1162
Finances, consultation with corps officers	Howard Wagoner	1108
Financial consolidation for the division - interacting with corps	Jim Coonce	1113
Firewall requistions & ordering for the division	Linda Smith	1159
Firewalls, configure, install, maintain & support for division (shared)	Mark Bess	1107
Flex Spending Enrollment	Marianne Turner	1166
FMLA Questions	Sybil Beglin	1903
Foundations & Grants	Sue Hayes	1125
	Cuallana	
Funding development for private foundations & grant programs (non-government) for division, corps and Omaha Social Services	Sue Hayes	1125
	Sue Hayes	1125 1125
government) for division, corps and Omaha Social Services	·	
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement	Sue Hayes	1125 1139
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional	Sue Hayes Open - Development	1125 1139
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional Furlough applications for officers, approvals	Sue Hayes Open - Development Major Lee Ann Thompsor	1125 1139 1161
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional Furlough applications for officers, approvals Furlough applications for officers, tracking and processing	Sue Hayes Open - Development Major Lee Ann Thompsor Lynn Serp	1125 1139 1161 1176
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional Furlough applications for officers, approvals Furlough applications for officers, tracking and processing Future Officer Fellowship	Sue Hayes Open - Development Major Lee Ann Thompsor Lynn Serp Captain Bridgette Amick	1125 1139 1161 1176 1156
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government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional Furlough applications for officers, approvals Furlough applications for officers, tracking and processing Future Officer Fellowship Gift and Data Entry - Omaha, Corps & service extension, assists (shared) Goal Monitoring, corps & divisional Good Soil Initiative Governmental contracts/agreements/grants for Social Services - review	Sue Hayes Open - Development Major Lee Ann Thompsor Lynn Serp Captain Bridgette Amick JoAnne Schulte Captain Deannie Moore Captain Ronnie Amick	1125 1139 1161 1176 1156 1154 1163 1157
government) for division, corps and Omaha Social Services Funding opportunities, identification of & advisement Fundraising emails, divisional Furlough applications for officers, approvals Furlough applications for officers, tracking and processing Future Officer Fellowship Gift and Data Entry - Omaha, Corps & service extension, assists (shared) Goal Monitoring, corps & divisional Good Soil Initiative Governmental contracts/agreements/grants for Social Services - review and processing	Sue Hayes Open - Development Major Lee Ann Thompsor Lynn Serp Captain Bridgette Amick JoAnne Schulte Captain Deannie Moore Captain Ronnie Amick Monalisa McGee	1125 1139 1161 1176 1156 1154 1163 1157 1110

DHQ Responsibility Name (402)888-700 Ext Grants & Foundations, research & clerical services Sue Hayes 1125 Grants, oversees John Wehrle 1173 Grievances from employees Patti Sherwin 1146 Guest Services Director John Van Zee 1473 Heatshare - Black Hills Energy Data Coordination Leah Hamilton 1889 Help Desk Support John Van Zee 1149 Hire Forms/Packets (shared) John Van Zee 1149 Hire Forms/Packets (shared) Kaley Swartz-Brown 1192 HR Oversight Open - DS 1142 Human Resources Director Patti Sherwin 1146 Human Resources Susues (DFB & Other) Patti Sherwin 1146 Human Resources oversight Gratin Adam Moore 1162 IPAD/Tablet requisitions and ordering Linda Smith 1159 IT Director Linda Smith 1159 ID Department, oversight Captain Adam Moore 1162 IT Director Linda Smith 1157 John Postings Hall Cale 1142 </th <th></th> <th></th> <th></th>			
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Guest Services DirectorJohn Van Zee1473Heatshare - Black Hills Energy Data CoordinationLeah Hamilton1589HelpDesk SupportJoshua Lavin1149Hire Forms/Packets (shared)Sybil Beglin1903Hire Forms/Packets (shared)Kaley Swartz-Brown1192HR OversightOpen - DS1142Human Resources DirectorPatti Sherwin1146Human Resources Issues (DFB & Other)Patti Sherwin1146Human Resources oversightPatti Sherwin1146Human Resources oversightMarianne Turner1166IPAD/Tablet requisitions and orderingLinda Smith1159IT Department, oversightCaptain Adam Moore1162IT DirectorLinda Smith1159Job Descriptions, updatingPatti Sherwin1146Job PostingsKaley Swartz-Brown1192Junior Soldiers (shared)Kaley Swartz-Brown1192Junior Soldiers (shared)Kim Herivel - Walter1126Junior/Senior Soldier listsJessica Hays-Talmon1147Kettle Coordination for Metro areaOpen - DS1142Kids Cruisin' KitchenJoel Arthur1134Kroc LialsonOpen - DS1142Leaves (i.e. Military, Jury Duty, etc)Sybil Beglin1903Leaves, (i.e. Military, Jury Duty, etc)Sybil Beglin1903LegalOpen - DS1142Legal Issues for divisionPatti Sherwin1146Letterhead approval for corpsMajor Greg Thompson1160	Grants, oversees	John Wehrle	1173
Heatshare - Black Hills Energy Data Coordination	Grievances from employees	Patti Sherwin	1146
HelpDesk Support Joshua Lavin 1149 Hire Forms/Packets (shared) Sybil Beglin 1903 Hire Forms/Packets (shared) Kaley Swartz-Brown 1192 HR Oversight Open - DS 1142 Human Resources Director Patti Sherwin 1146 Human Resources Issues (DFB & Other) Patti Sherwin 1146 Human Resources oversight Patti Sherwin 1146 Insurance Marianne Turner 1166 IPAD/Tablet requisitions and ordering Linda Smith 1159 IT Department, oversight Captain Adam Moore 1162 IT Director Linda Smith 1159 Job Descriptions, updating Patti Sherwin 1146 Job Postings Kaley Swartz-Brown 1192 Junior Soldiers (shared) Captain Ronnie Amick 1157 Junior Soldiers (shared) Kim Herivel - Walter 1126 Junior/Senior Soldier lists Kettle Coordination for Metro area Open - DS 1142 Kids Cruisin' Kitchen Joel Arthur 1134 Kroc Liaison Open - DS	Guest Services Director	John Van Zee	1473
Hire Forms/Packets (shared) HUMAN RESOURCES DIRECTOR HUMAN RESOURCES DIRECTOR HUMAN RESOURCES USES (DFB & Other) HUMAN RESOURCES OVERSIGHT HIS SHERWIN HIS SHERWI	Heatshare - Black Hills Energy Data Coordination	Leah Hamilton	1589
Hire Forms/Packets (shared) HR Oversight Open - DS 1142 Human Resources Director Patti Sherwin 1146 Human Resources Issues (DFB & Other) Patti Sherwin 1146 Human Resources oversight Patti Sherwin 1146 Insurance Marianne Turner 1166 IPAD/Tablet requisitions and ordering IT Department, oversight Captain Adam Moore IT Director Linda Smith 1159 IT Director Linda Smith 1159 Job Descriptions, updating Patti Sherwin 1146 Job Postings Kaley Swartz-Brown 1192 Junior Soldiers (shared) Linda Smith 1157 Junior Soldiers (shared) Kim Herivel - Walter Junior/Senior Soldier lists Jessica Hays-Talmon 1147 Kettle Coordination for Metro area Open - DS 1142 Kids Cruisin' Kitchen Joel Arthur 1134 Kroc Liaison Open - DS 1142 Leave tracking for employees Leaves, (i.e. Military, Jury Duty, etc) Legal Legal Issues for division Patti Sherwin 1146 Letterhead approval for corps Liaison with architects, contractors, vendors, etc. Greg Kadrlik 1145 Liaison With Corps Officers to assess their property needs Captain Deannie Moore 1163 Legal Gaptain Deannie Moore 1163 Leng Range Strategic Planning Hal Johnson 1130	HelpDesk Support	Joshua Lavin	1149
HR Oversight Open - DS 1142 Human Resources Director Patti Sherwin 1146 Human Resources Issues (DFB & Other) Patti Sherwin 1146 Human Resources oversight Patti Sherwin 1146 Insurance Marianne Turner 1166 Insurance Inda Smith 1159 IT Department, oversight Captain Adam Moore 1162 IT Director Linda Smith 1159 IT Department, oversight Linda Smith 1159 IT Department, oversight Linda Smith 1159 IT Department, oversight 1146 Insurance Linda Smith 1159 IT Department, oversight 1159 IT Department, oversight 1162 IT Director Linda Smith 1159 ID Descriptions, updating Patti Sherwin 1146 ID Descriptions, updating 1146 ID Descriptions 1146 ID Desc	Hire Forms/Packets (shared)	Sybil Beglin	1903
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Insurance	Human Resources Issues (DFB & Other)	Patti Sherwin	1146
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IT Director Linda Smith 1159 Job Descriptions, updating Patti Sherwin 1146 Job Postings Kaley Swartz-Brown 1192 Junior Soldiers (shared) Captain Ronnie Amick 1157 Junior Soldiers (shared) Kim Herivel - Walter 1126 Junior/Senior Soldier lists Jessica Hays-Talmon 1147 Kettle Coordination for Metro area Open - DS 1142 Kids Cruisin' Kitchen Joel Arthur 1134 Kroc Liaison Open - DS 1142 Leave tracking for employees Marianne Turner 1166 Leaves, (i.e. Military, Jury Duty, etc) Sybil Beglin 1903 Legal Issues for division Patti Sherwin 1146 Letterhead approval for corps Major Greg Thompson 1160 Liaison with architects, contractors, vendors, etc. Greg Kadrlik 1145 Liaison with Corps Officers to assess their property needs Greg Kadrlik 1145 Loans, student (processing) Kim Herivel - Walter 1126 Local Officer Bonds/Warrants processing, divisional Captain Deannie Moore 1163 Long Range Strategic Planning 1130	IPAD/Tablet requisitions and ordering	Linda Smith	1159
Job Descriptions, updating 1146 Job Postings Kaley Swartz-Brown 1192 Junior Soldiers (shared) Captain Ronnie Amick 1157 Junior Soldiers (shared) Kim Herivel - Walter 1126 Junior/Senior Soldier lists Jessica Hays-Talmon 1147 Kettle Coordination for Metro area Open - DS 1142 Kids Cruisin' Kitchen Joel Arthur 1134 Kroc Liaison Open - DS 1142 Leave tracking for employees Marianne Turner 1166 Leaves, (i.e. Military, Jury Duty, etc) Sybil Beglin 1903 Legal Open - DS 1142 Legal Issues for division Patti Sherwin 1146 Letterhead approval for corps Major Greg Thompson 1160 Liaison with architects, contractors, vendors, etc. Greg Kadrlik 1145 Liaison with Corps Officers to assess their property needs Greg Kadrlik 1145 Loans, student (processing) Kim Herivel - Walter 1126 Local Officer Bonds/Warrants processing, divisional Captain Deannie Moore 1163 Long Range Strategic Planning 1130	IT Department, oversight	Captain Adam Moore	1162
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Local Officer Bonds/Warrants processing, divisional Captain Deannie Moore 1163 Long Range Strategic Planning Hal Johnson 1130	Liaison with Corps Officers to assess their property needs	Greg Kadrlik	1145
Long Range Strategic Planning Hal Johnson 1130	Loans, student (processing)	Kim Herivel - Walter	1126
	Local Officer Bonds/Warrants processing, divisional	Captain Deannie Moore	1163
Lotus Notes Administrator Linda Smith 1159	Long Range Strategic Planning	Hal Johnson	1130
	Lotus Notes Administrator	Linda Smith	1159

DHQ Responsibility	Name (402)898-7700 Ext:
Mailroom operation	Joey Kocarnik	1101
Maintenance at DHQ	Ed Boland	
Media file on "M" Drive	Captain Adam Moore	1162
Media relations	Susan Eustice	1115
Men's Ministries/Men's Camp	Open - DS	1142
Metro Corps Accountant	Justin Meyer	1189
Ministry Discovery program	Captain Bridgette Amick	1156
Mission & Program Council (MPC) (Chair)	Captain Deannie Moore	1163
Mission & Program Council (MPC) (Coordinator/Secretary)	Monalisa McGee	1110
Mission Trip Coordination/Partner in Mission Territory Support	Major Lee Ann Thompson	1161
Moral & Ethical Issues	Open - WMS	1141
Motel listings within the division (posted on Bulletin Board)	Lynn Serp	1176
Multi-Cultural Ministries Coordinator	Captain Deannie Moore	1163
Music Academies	Tyler Schulze	1127
Music Development, divisional oversight	Captain Deannie Moore	1163
Music Director, Divisional	Tyler Schulze	1127
MVR - Motor vehicle reports approval & retention of records for employees and officers	Kaley Swartz-Brown	1192
MVR - Motor vehicle reports approval & retention of records for volunteers	Ramona Arthur	1131
Needs Assessment/Strategic Planning Studies, facilitates	Monalisa McGee	1110
Notary Public	Marsha Moyer	1105
Notary Public (HP-Durham Booth Manor)	Lisa Ramold	HP
Office Manager, DHQ	Open - DS	1142
Officer Assignments at Events, tracking	Jessica Hays-Talmon	1147
Officer development and training	Major Lee Ann Thompson	1161
Officer family fellowship	Major Lee Ann Thompson	1161
Officer personnel matters	Major Greg Thompson	1160
Officers' Councils	Open - DS	1142
Older Adult Camp	Major Donna Miller	1421
Older Adult Ministries	Major Donna Miller	1421
Older Adult Ministries Project Coordinator	Major Donna Miller	1421
Omaha area Coordinator	Open - DS	1142
Omaha Social Services Administrator	Monalisa McGee	1110
Omaha Social Services Director	Sharlene Mengel	5920

DHQ Responsibility	Name (4	402)898-7700 Ext
Omaha Social Services HP day to day operations	Sharlene Mengel	5920
Online donations, oversees	Jessica Rath	1151
Operation Piano Player	Tyler Schulze	1127
Orientation for Officers new to division	Major Lee Ann Thomps	on 1161
Oversees Christmas Toy Lift Program	Leah Hamilton	1589
Oversees Major Gifts	Jeff Beckman	1106
Partners in Mission (PIM)	Major Lee Ann Thomps	on 1161
Pathway of Hope (POH) Regional Coordinator	Barbara Micek	1112
Payroll	Marianne Turner	1166
Payroll backup/support for Marianne Turner	Sybil Beglin	1903
Pension	Marianne Turner	1166
Phones, office, order, configure, install, maintain & support for division (shared)	Mark Bess	1107
Planned gifts consultant to all corps and service extension areas for Iowa (except Northwest Iowa)	John Langdon	1136
Planned gifts consultant to all corps and service extension areas for Nebraska (except Omaha)	Diane Moore	1143
Planned gifts consultant to all corps and service extension areas for South Dakota and Northwest Iowa	Greg Krumbach	1133
Post information to THQ Property Minute for TPC approvals	Greg Kadrlik	1145
Post-Retirement Service Agreement, processing	Diane McMillen	1140
PR & Community Relations, clerical services (shared)	Patti Cameli	1111
Prayer Point Person	Captain Deannie Moore	1163
Prepare and process all Corps property projects for Divisional Finance Board	Greg Kadrlik	1145
Prepare and process all property invoices and payments	Greg Kadrlik	1145
Printer requistions & ordering for the division	Linda Smith	1159
Printers, configure, install, maintain & support for division (shared)	Mark Bess	1107
Printers, configure, install, maintain & support for division (shared)	Joshua Lavin	1149
Process all cemetery donations (recording, filing, disposal, etc.	Greg Kadrlik	1145
Program Secretary, Divisional (DSP) - administrative support - Jessica Hays-Talmon	Captain Deannie Moore	1163
Project Manager, Development	Mandi Behn	1144
Promoted to Glory Flag & Worship Covers	Open - Admin	1169
Property Administrator, Omaha City property projects	Greg Kadrlik	1145
Property Assistant	Amy Smith	1193
Property Assistant/Secretary	Carol Menzel	1120

DHQ Responsibility	Name (40)	2)898-7700 Ext
Property Assistant/Secretary	Sharon Philips	1199
Property Department, oversight	Open - DS	1142
Property Inspection forms/records	Greg Kadrlik	1145
Property Project Coordinator for Nebraska, Iowa & South Dakota	Greg Kadrlik	1145
Publications	Susan Eustice	1115
Purchase Order forms	Cindy Rinschen	1152
Receptionist for Divisional Headquarters	Joey Kocarnik	1101
Reinstatements (processing)	Major Greg Thompson	1160
Renaissance Village liaison	Open - DS	1142
Research for private foundations, business & individual donor funding for division and corps	Sue Hayes	1125
Retired Officer database	Lynn Serp	1176
Retired Officer visitation	Major Lee Ann Thompsor	1161
Retired Officers	Major Lee Ann Thompsor	1161
Roll revisions (during STEPS process)	Captain Deannie Moore	1163
SACEP Coordinator	Major Lee Ann Thompsor	1161
Salary grades and ranges	Patti Sherwin	1146
Sales Force transition Lead and change enablement	John Wehrle	1173
Sales Force Transition team member (shared)	Jessica Rath	1151
Salute Newsletter	Susan Eustice	1115
Schedule of Activities	Captain Deannie Moore	1163
Scholarship Grant Application processing to DFB (officer child college education)	Major Lee Ann Thompsor	1161
Secretarial Support- planned giving	Jan Gines	1123
Senior Administrative Assistant to Jeff Beckman, Development Director	Patti Cameli	1111
Server requistions & ordering for the division	Linda Smith	1159
Servers, configure, install, maintain & support for division (shared)	Mark Bess	1107
Service Extension & Disaster Services Director	Joel Arthur	1134
Service Extension & Disaster Services Divisional Manager	Pete Hoskin	1122
Service Extension oversight	Open - DS	1142
SFH Audits & Reviews	Linda Harrer	1124
SFH Coordinator	Linda Harrer	1124
SFH Divisional Trainer	Linda Harrer	1124
SFH Incident Reporting to THQ (855) 846-3330	Linda Harrer	1124
SFH Instructor to Train the Trainers	Linda Harrer	1124

DHQ Responsibility	Name (402)	898-7700 Ext:
SFH updates & listings for employees & volunteers	Linda Harrer	1124
Shelby installation and training	Howard Wagoner	1108
Silver Star	Major Lee Ann Thompson	1161
Silver Star database	Lynn Serp	1176
SIMS Systems Administrator	Leah Hamilton	1589
Smart Phone requisitions & ordering for the division	Linda Smith	1159
Social Services Director, Divisional (DSSD) - administrative support - Marsha Moyer	Monalisa McGee	1110
Social Services Project Coordinator	Gail Ross	1191
Special Events Coordinator	Open - Development	1118
Spiritual Campaign reports compilation	Jessica Hays-Talmon	1147
Statistician, divisional	Shawn Bonge	1153
Statistics	Captain Deannie Moore	1163
STEPs, oversight	Captain Deannie Moore	1163
Stewardship & reporting	Sue Hayes	1125
Stock acknowledgements/receipts	Mandi Behn	1144
Strategic Development Planning	Jeff Beckman	1106
Summer Feeding Program	Leah Hamilton	1589
Sunday School	Captain Ronnie Amick	1157
Sunday School (shared)	Kim Herivel - Walter	1126
Sunday School (shared)	Captain Ronnie Amick	1157
Sunday School Campaign/Rally Day	Jamie Ainsworth	1155
Sunday School, youth & adults	Jamie Ainsworth	1155
Tax Exempt forms	Raeanna Kuzma	1135
Tax Grants for all Officers	Anne Flodine	1119
Termination/Resignation Forms (shared)	Sybil Beglin	1903
Termination/Resignation Forms (shared)	Kaley Swartz-Brown	1192
Thomas Lyle Williams Trust Fund	Monalisa McGee	1110
Thrift Store Listing	Raeanna Kuzma	1135
Tournament of Roses Parade delegates	Tyler Schulze	1127
Transfer Forms for employees	Sybil Beglin	1903
Tree of Lights	Jeff Beckman	1106
Trust accounts, management of divisional	Captain Adam Moore	1162
Uniform Assistance Applications	Raeanna Kuzma	1135
United Way Agreement processing	Jeff Beckman	1106

DHQ Responsibility	Name (402)898-7700 Ext
United Way agreement processing for Service Extension area	Pete Hoskin	1122
United Way liaison	Major Greg Thompson	1160
United Way, composes yearly budgets for each Service Extension area	Pete Hoskin	1122
V.A.V.S. Activities	Joel Arthur	1134
VA Rep.	Joel Arthur	1134
Vacation Bible School (shared)	Kim Herivel - Walter	1126
Vacation Bible School (shared)	Jamie Ainsworth	1155
Volunteer application processing & maintenance of files for Council Bluffs, Des Moines, Lincoln, Omaha	Kay Weinstein	1168
Volunteer application processing & maintenance of files for division except Council Bluffs, Des Moines, Lincoln, Omaha	Ramona Arthur	1131
Volunteer Better Impact administrator (shared) & trainer	Ramona Arthur	1131
Volunteer Better Impact, maintenance & billing	Ramona Arthur	1131
Volunteer Coordinator for Omaha area	Kay Weinstein	1168
Volunteer Department, oversight	Captain Deannie Moore	e 1163
Volunteer Director	Ramona Arthur	1131
Volunteer Impact Administrator (shared)	Kay Weinstein	1168
Volunteer requests for LRC, coordinates	Kay Weinstein	1168
War Cry Orders & processing	Open - Admin	1169
Website (Omaha), oversees givesalvationarmy.org	Susan Eustice	1115
Website for Omaha Metro (salarmyomaha.org) & Planned Giving (salarmygiving.org)	Open - Development	1139
Website maintenance for division (salarmywestern.org)	Open - Development	1139
Western Family Pilgrimage (WFP)	Captain Deannie Moor	e 1163
Winter Night Watch Coordinator	Joel Arthur	1134
WMA Camp	Tyler Schulze	1127
Women's Auxiliaries	Major Lee Ann Thomps	son 1161
Women's Auxiliary Administrative support	Lynn Serp	1176
Women's membership records	Open - WMS	1141
Women's Ministries Director	Major Lee Ann Thomps	son 1161
Women's Ministries Secretary, Divisional (WMS) - administrative support -	Open - WMS	1141
Women's Ministries, manages comprehensive roll database	Open - WMS	1141
Word & Worship orders & distribution	Open - Admin	1169
Workman's Comp Reports/Forms/Documents/Invoices, etc.	Sybil Beglin	1903
World Service Internal Giving	Captain Deannie Moor	e 1163

DHQ Responsibility	Name	(402)898-7700 Ext:
Worship Resources & Development	Captain Deannie Moo	re 1163
Yearbook orders	Open - Admin	1169
Young Adult Ministires (shares)	Captain Ronnie Amick	1157
Young Adult Ministries (shared)	Kim Herivel - Walter	1126
Youth Councils	Kim Herivel - Walter	1126
Youth Councils	Captain Ronnie Amick	1157
Youth Councils registration	Jamie Ainsworth	1155
Youth Department reports (shared)	Kim Herivel - Walter	1126
Youth Department reports (shared)	Jamie Ainsworth	1155
Youth Rallies	Jamie Ainsworth	1155
Youth Revolution	Captain Ronnie Amick	1157
Youth Secretary, Divisional (DYS) - administrative support - Jamie Ainsworth	Captain Ronnie Amick	1157
Youth/Young Adult Retreat (Territorial), Registrations (CBLI, MAP, Re:Gen)	Captain Ronnie Amick	1157
Zoo passes	Devona Pratt	HP