Plains City Council
AGENDA REQUEST FORM

NAME: ______________________________________________________________________

ADDRESS: ___________________________________________________________________

CITY: ___________________ STATE: ___________________ ZIP: _____________________

PHONE: _____________________ E-MAIL: _______________________________________

STATEMENT OF TOPIC REQUESTED TO BE ADDRESSED: __________________________

____________________________________________________________________________

Any individual wishing to address the Plains City Council must complete the information requested above and return to City Clerks before 4:30pm on Monday, _________________________.

Speaker(s) will be allotted five minutes unless additional time is granted by Council.

- No Person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker(s) allotted time has expired
- Speaker(s) may respond to questions from the Mayor and Council Members, should clarification be necessary.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of 60 days. The Mayor shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

_________________________  _________________________
Date  Speaker Signature

Office use only

Received by: __________________________
Donna Windham (City Clerk), Kelly Swain (Assistant Clerk)