



## New Jersey Shade Tree Federation

### William J. Porter Community Tree Project Award Information

The NJ Shade Tree Federation is pleased to present this funding opportunity in honor of past NJSTF Executive Director, Bill Porter! NJSTF member communities may apply for the annual William J. Porter Community Tree Project Award. This award is intended to provide up-front funding for a small project to benefit the tree resource in your community. There is a five-year moratorium for past award recipients. Award recipient(s) will be notified in September.

#### **Application Deadline: August 31<sup>st</sup>**

Details are as follows:

- Up to \$2,500.00 per award depending on availability of funds
- Project funds provided upfront upon receipt of the award (this is not a reimbursement grant)
- Project funds can be awarded to a municipality or tree organization working within their municipality (organization must have capability to accept funds – no checks to individuals)
- Awardee must be a current member of the NJ Shade Tree Federation

To apply for the William J. Porter Community Tree Project Award, please send:

- A description of the project, including who will be involved, timeline, expected outcomes, and educational component
- A detailed projected budget
- Reference to NJ Shade Tree Federation publications, tree related specifications, standards, and best practices that will be followed, and/ or Licensed Tree Expert services that will be contracted
- Statement of community impact

Applications will be evaluated on the following criteria:

- Completeness of application
- Feasibility
- Uniqueness
- Inclusion of an educational component
- Community involvement and benefit as envisioned by Bill Porter
- Appropriate tree species selection

In return for this funding, the awardee must agree to the following:

- Complete the project within a year of funding award or make significant progress towards project completion
- Send description and pictures of completed project
- Include either a statement, advertisement, or signage at the project site stating: “Funding for this project provided by the NJ Shade Tree Federation through the William J. Porter Community Tree Project Award”
- Agree to supply a small display about the project at the following NJSTF Conference and share an article about the project in the NJSTF newsletter
- Be available to attend the NJ Shade Tree Federation Conference in October to accept the award



**New Jersey Shade Tree Federation**  
**William J. Porter Community Tree Project Award Application**  
**Application deadline August 31<sup>st</sup>**

\*\*\* If necessary, attach pages to provide additional information\*\*\*

Name of Community Group (must be a member of the NJSTF): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Description of the project, including who will be involved, expected outcomes, and educational component:

Include a detailed projected budget:

Reference to any NJ Shade Tree Federation publications, tree related specifications, standards, best practices that will be followed, and/or Licensed Tree Expert services that will be contracted:

Statement of community impact:

Please check below:

- We agree to complete the project within a year of being funded for the award or will make significant progress toward project completion.
- We agree to send a description and pictures of the completed project.
- We agree to include either a statement, advertisement, or signage at the project site stating: "Funding for this project provided by the NJ Shade Tree Federation through the William J. Porter Community Tree Project Award."
- We agree to supply a small display about the project at the following NJSTF Conference and share an article about the project in the NJSTF newsletter.
- We will be available to attend the NJ Shade Tree Federation Conference in October to accept the award.

Applications due by August 31st. Submissions accepted via email: TREES@NJSTF.ORG *Questions? 732-246-3210*