

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF STATE PARKS, FORESTS & HISTORIC SITES
URBAN & COMMUNITY FORESTRY PROGRAM
NJUCF ACCREDITATION: TRAINING & EDUCATION
at the**

NJ SHADE TREE FEDERATION 100th ANNUAL CONFERENCE:

Completion of the NJDEP Urban & Community Forestry (NJUCF) Program's education and training requirements is one step toward attaining or maintaining NJUCF Annual Accreditation. NJUCF Accredited communities have access to grant funding for the implementation of their NJUCF approved Community Forestry Management Plan (CFMP), and a basis to reduce or eliminate liability associated with local tree care programs and shade tree commissions in accordance with the New Jersey Shade Tree and Community Forestry Assistance Act (N.J.S.A. 13: 1L-17.1 et. seq.) . For more details on the NJUCF program, accreditation, and development of a Community Forestry Management Plan go to www.communityforestry.nj.gov

If you are unsure of whether to attend **CEU Sessions**, and/or **NJUCF Community Representative (CORE) Training**, please reach out to your municipal or county shade tree representative to ask about your community's needs for attaining/maintaining NJUCF Annual Accreditation.

NJ Urban & Community Forestry Program Continuing Education Units (CEUs)

- NJUCF CEUs provide a permanent record for the state and local governments regarding the education and training of the volunteers and employees engaged in urban and community forestry. NJUCF CEUs build a community's urban forestry knowledge bank and provide more advanced learning opportunities to inform and guide the practice of urban and community forestry throughout the state.
- **NJUCF Accreditation** requires a minimum of eight (8) CEUs between at least two (2) individuals per municipality or county be earned annually. Any individual, whether they have attended CORE training or not, can earn CEUs on behalf their municipality/county

NJUCF CEU Sessions at the SHADE TREE FEDERATION CONFERENCE:

- Attendance at the general and concurrent sessions provide maximum **twelve (12) CEUs for two days**, or **six (6) CEUs per day**, per person.
- You must list **the Municipality or County*** you intend to support on your conference registration form. ***NJUCF CEUs may not be applied to multiple municipal records**

- Attendees must stay for the entire session, complete any and all required paperwork, and scan into/out of the room in accordance with conference host/usher instructions to receive CEUs for each session (**no exceptions**).

NJ Urban & Community Forestry Program Community Representative (CORE) Training

- NJUCF Community Representative (CORE) Training is an introduction to urban and community forestry in New Jersey covering the basics from science, the law, management, and funding of trees and community forest programs throughout the state. This Training is for individuals interested and engaged in the stewardship of their urban and community forest and the trees that populate it; Shade Tree Commissioners, board or committee members, municipal or county employees, and anyone with an interest in trees, forestry, environment/ecology, and community sustainability.
- NJUCF Accreditation** requires annual retention of at least two (2) NJUCF CORE Trained Community Representatives per municipality/county. An individual's CORE training status does not expire.
 - One (1) person must be a municipal/county employee, and one (1) person must be a volunteer from the municipality/county working with the tree resource.
 - An elected official may be substituted in either the CORE trained employee or volunteer role.

NJUCF Community Representative (CORE) Training at the SHADE TREE FEDERATION CONFERENCE: FULL-DAY SESSION HELD CONCURRENTLY ON CONFERENCE DAY 1, THURSDAY OCTOBER 16, 2025

- Certificate of Completion provided to those who: register, stay the entire day, complete all required paperwork, and scan into/out of the room in accordance with conference host/usher instructions (**no exceptions**)

******There are NO CEUs provided for NJUCF (CORE) Training******



NJUCF Community Representative (CORE) Training

THURSDAY, OCTOBER 16, 2025

- 8:30-8:45** **Introduction & Check-In**
NJ Forest Service
- 8:45-9:15** **NJ Urban & Community Forestry Program: What is it and how does it Work?**
NJ Forest Service
- 9:15-9:30** **Using Social Media to Promote Your Program**
Roslyn Dvorin, Outreach Coordinator, Rutgers Urban Forestry Program
- 9:30-10:15** **Trees 101: Structure, Function, Identification & Jargon**
Pam Zipse, Executive Director, NJ Tree Foundation, NJ LTE #426
- 10:15-10:30** **Coffee Break with Exhibitors**
- 10:30-11:30** **Legal Issues in Urban & Community Forestry: Shade Tree Commissions & The Law**
John H. Anlian, Attorney-At-Law
- 11:30-1:30** **Lunch**
- 1:30-2:30** **Tree Planting & Maintenance: From Planning to Practice**
Lisa Simms, Director of Green Streets, NJ Tree Foundation
- 2:30-3:30** **Municipal Inventory: How, What and Why**
Dr. Jason Grabosky, Director, Rutgers Urban Forestry Program
- 3:30-4:00** **Coffee Break with Exhibitors**
- 4:00-5:00** **Elements of a Successful Urban & Community Forestry Program: Management**
NJ Forest Service

Core training provided through a USDA Forest Service grant in partnership with



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