

COMPANY PROFILE



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ACCOUNTANTS & TAX PRACTITIONERS

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Name of the Business : Jele Accountants & Tax Practitioners (Pty) Ltd

Type of the Business : Private Company

Registration Number : 2012 / 121928 / 07

Nature of the business : Bookkeeping; Accounting; Tax & Internal Auditing Services; Financial Training and Facilitation

Contact Person : Ms Tembisa Jele

Physical Address and Contacts

Head Office:

- Cape Town : 219 Oudehuis Centre
122 Main Road
SOMERSET WEST (7130)
Tel +27 21 065 1739
Cell: 076 732 5458 (WhatsApp)
Email: info@tjeleaccounting.co.za

Branch Offices:

- Polokwane : 7 Valencia Street; Bendor; PLK (0713)

Postal Address : P O Box 3671
SOMERSET WEST (7129)

Directors

- Managing Director : Tembisa Jele

INTRODUCTION

Jele Accountants and Tax Practitioners (Pty) Ltd black owned entity mainly focusing on financial administration, accounting and bookkeeping, financial management, costing risk management and project management; internal auditing; tax and capacity building bringing our professional expertise to all business sectors for the growing concern.

Our partners and associates are black owned professional registered, we form our alliance with various small business entities, consultants and individual finance experts in order to position and offer our clients a comprehensive service.

Looking at opportunities:

- We realized that major accounting firms focus mostly on larger businesses in urban areas, leaving disadvantaged communities, informal sector, small and medium businesses un-serviced, as a result facing challenges of growth as well as meeting legal and financial regulations from government.
- Because of downsizing, companies are increasingly outsourcing for services and expertise no longer available from their own staff.

This led to us combining our strengths, experience and vision in forming a services company that provides accounting, taxation, financial management and administration, bookkeeping, payroll systems, auditing, risk management, forensic, capacity building and advice on general accepted financial standards and systems.

VISION

- The economic gap opened by major accounting firms have left SMME's and starting up entrepreneurs un-served.
- Increasing demand on service providers due to downsizing and out sourcing services.

Jele Accountants and Tax Practitioners vision is to bring their time, skills, knowledge and expertise to fill these gaps and empowering the grown concern.

OBJECTIVES

It is in our heart that we work at maximising our potential; skills; knowledge and expertise working at the best of profession ethics and conduct.

Working in:

- Collective organisation
- Credentialing
- Professional Standards
- Integrity
- Professional and Good Ethics
- Good Faith

ACCOUNTANTS & TAX PRACTITIONERS PROFESSIONAL ACCREDITATION

All our staff, partners and associates are accredited members of the following bodies:

- South African Institute of Chartered Accountants [SAICA]
- South African Institute of Tax Professionals [SAIT]
- South African Revenue Services [SARS] – Tax Practitioner
- Institute of Internal Auditors [IIA]

SERVICES RENDERED



1. Accounting and Financial Management

- Bookkeeping services
- Financial administration
- Preparation of financial statements
- Preparation of business plans and budgets
- Financial forecasting
- Financial analysis
- Management Accounts
- Company registration
- CIPC submissions and returns

2. Audit

- Internal audit services
- Performance audit services

3. Tax Services

- Individual and Business Tax
- Tax statutory compliance review
- Tax planning
- VAT, Payroll Taxes, Dividends, Estate & Capital Gains Tax

4. Training and Financial Admin Empowerment

- Training on financial administration, company legislation and compliance and taxation

5. Payroll

- Payroll processing and management

ACCOUNTANTS & TAX PRACTITIONERS

CURRENT CLIENTS

CLIENT	WORK DESCRIPTION	ANNUAL TURNOVER
Individuals and Sole Proprietors	Bookkeeping, Accounting and Tax Practitioner Services including Filling Returns, SARS correspondence, Disputes, Notice of Appeals and Objections]	From 0 – 10M
SMME's – Private Companies, Partnerships and Joint Ventures	Bookkeeping, Accounting and Tax Practitioner Services including Filling Returns, SARS correspondence, Disputes, Notice of Appeals and Objections]	From newly registered – 100M
Government – Western Cape	Internal Controls and Annual Auditing Services on NGOs funded by the department	From 0 – 3M Government Subsidy
National Lottery	Internal Controls and Annual Auditing Services on NGOs funded National Lottery	From 0 – 1M Government Subsidy
San Parks	Training and Capacity Building	
SAICA	Sub-contracting on once off task recently SAICA National Election Observer	

"Whatever our hands find to do, we strive to serve, work with diligence and excellency to the best of our abilities and professional expertise"