# Order Information Request Form

Campaign Info:

|  |  |
| --- | --- |
| Campaign Name (2 – 3 Words) |  |
| Legal Company Name |  |
| Type of entity (Corp, LLC, Sole Prop.) |  |
| Federal Tax ID |  |
| Company website (URL) |  |
| Organization/Brand Client Address |  |
| Brand Client Point of Contact Information – First Name, Last Name, Phone number and Email Address |  |
| Projected Monthly Volume |  |
| Program Description (1-2 sentences) |  |

Content Definition:

|  |  |
| --- | --- |
| Message Type (SMS/MMS) | SMS |
| Call – To –Action (how does the end user find out about this program?) |  |
| Opt-in Message (If using double opt in, please input entire flow in this box) |  |
| Sample Messages |  |

**Carrier Coverage:**

 AT&T Mobility

 Verizon Wireless

 T-Mobile & MetroPCS

 US Cellular

 Google Voice

 Claro Puerto Rico

 Truphone Limited

 Interop (Tier 2/3) Carrier Group

 ClearSky (RCG) Rural Carrier Group

**Customer Care:**

|  |  |
| --- | --- |
| Opt Out MT (response to STOP, etc.) |  |
| Help MT (response to HELP) |  |
| Customer Care Email Address |  |
| Customer Care Web URL |  |
| Customer Care Toll-Free Number |  |

Terms & Conditions:

|  |  |
| --- | --- |
| Terms & Conditions URL |  |
| If T&Cs URL is not working, please provide SMS T&Cs verbiage (or provide a screenshot): |  |

Contacts:

|  |  |
| --- | --- |
| Please provide the email address of any one who should receive emails in regards to the progress of this order: |  |

**Additional Attachments:**

-If Call to Action is not accessible (in production) currently, please provide a screenshot/mock up

-Short code receipt (Pineapple SMS will provide this if we are purchasing code on your behalf)

-Migration letter (if applicable)