Collision Sciences Australia Privacy Policy

Effective Date: 7 / 02 / 2024

1. Introduction

Collision Sciences Australia (CSA) is committed to protecting the privacy and security of personal

information in accordance with the Australian Privacy Principles (APPs) under the Privacy Act 1988

(Cth). This policy outlines our practices regarding the collection, use, disclosure, and protection of

personal information.

2. Collection of Personal Information

CSA will collect personal information only by lawful and fair means and, where appropriate, with the

knowledge or consent of the individual concerned. The types of personal information we collect

include names, addresses, email addresses, phone numbers, and other relevant data for the

provision of our services.

3. Use and Disclosure of Personal Information

Personal information is used primarily to provide and improve our services. We will not use or

disclose personal information for purposes other than those for which it was collected, except with

the individual's consent or as required by law.

4. Integrity of Personal Information

We will take reasonable steps to ensure that the personal information we collect is accurate, complete, and up-to-date. Individuals are encouraged to assist us in this process by informing us of any changes to their personal information.

#### 5. Data Security and Retention

CSA is committed to protecting personal information from misuse, interference, loss, unauthorized access, modification, or disclosure. We employ various security measures, including secure storage and access controls. Personal information will be retained only for as long as necessary to fulfill the purposes for which it was collected and to comply with legal obligations.

#### 6. Access and Correction

Individuals have the right to access their personal information held by CSA and to request correction if it is inaccurate, incomplete, or out-of-date. Requests for access or correction should be directed to our Privacy Officer.

## 7. Cross-Border Data Transfers

If personal information is transferred to countries outside Australia, CSA will ensure that the information will be protected to standards that are comparable to Australian privacy laws.

### 8. Complaints and Enquiries

Individuals who have any complaints about our privacy practices or wish to make an enquiry

regarding their personal information are encouraged to contact our Privacy Officer. We will respond to complaints and enquiries in a timely and constructive manner.

# 9. Updates to this Policy

CSA may update this privacy policy to reflect changes in our practices and legal obligations. We encourage individuals to periodically review this policy for the latest information on our privacy practices.

### 10. Contact Details

For any enquiries regarding this policy or your personal information, please contact our Privacy Officer at:

support@collisionsciences.com.au