

January 2018 minutes

Belle Center Village Council met in regular session at 7:00 pm with Mayor Teresa Johnston presiding. Roll call was taken with all council members present and Village officers present.

Council members: Dione Campbell, Rick Bednarki, Donna Hesser, John Lowery, Garnet Roebuck, Russ Hogue. Village officers: Mayor Teresa Johnston, Administrator Gerald Houchin, Fiscal Officer Rhonda Fitzpatrick, Solicitor Steven Fansler.

Minutes of Dec. 12th, 2017 council meeting were approved with no additions or changes. Motion made by Council member Russ Hogue 2nd by Council Member John Lowery. Roll call vote taken 6/0

Motion to pay monthly bill made by Council member Campbell, 2nd by Council member Hogue. Vote 6/0

Mayor Johnston gave her State of The Village address.

Council appointed Council member Donna Hesser as the new President Pro tempore for the 2018 year.

Fiscal Officer Fitzpatrick informed council that the Little Red Mill liquor license had change names and the state was asking if the Council had any objection or would like to request a hearing. No objections by Council and no request for a hearing with the State Liquor Board.

Administrator Houchin stated he has purchased 4 new drain basins that he will be replacing this coming spring/summer.


Solicitor Fansler talked about the prospect of using Small Claims Court as an avenue to pursue delinquent accounts. Mayor will keep Solicitor informed of list of accounts that would qualify for this process going forward.

Motion to Suspend the Rules for 1 time reading of ORD-2018-01, motion made by Council member Lowery, 2nd by Council member Bednarki. Roll call vote 6/0.


Ordinance 2018-01 Contract to obtain Steven Fansler as Village Solicitor for 2 years 2018 and 2019 at current rate of salary. Motion made by Council member Bednarki, 2nd by Council member Hesser. Roll call vote 6/0.

Motion to adjourn made by Council member Lowery, 2nd by Council member Bednarki. 6/0

Meeting adorned by Mayor Johnston 7:20 pm

 2/13/18

Mayor Teresa Johnston

 2/13/18

Fiscal Officer Rhonda Fitzpatrick

February 13, 2018

Village of Belle Center regular session of Village Council meeting minutes

Belle Center Village Council met in regular session at 7:00 pm with Mayor Teresa Johnston presiding. Roll call was taken with all council members present and Village officers present.

Council members: Dione Campbell, Rick Bednarki, Donna Hesser, John Lowery, Garnet Roebuck, Russ Hogue. Village officers: Mayor Teresa Johnston, Administrator Gerald Houchin, Fiscal Officer Rhonda Fitzpatrick, Solicitor Steven Fansler.

Minutes of January 9, 2018 council meeting were approved with no additions or changes. Motion made by Council member Lowery with 2nd by Council Member Roebuck. Roll call vote taken 6/0

Motion to pay monthly bills made by Council member Hogue, 2nd by Council member Hesser. Vote 6/0 in favor.

Mayor Johnston stated the Village would be doing its own mowing this year. A new mower should be purchased. Mayor stated even with the purchase of a new mower it would be a substantial savings for the Village to provide the mowing using our own Village employees.

Council agreed to a post audit meeting after the audit is completed.

Fiscal Officer, Fitzpatrick asked what would be done with the CD would be renewed with the interest will be placed In the OWDA Sewer Loan Fund.

Mayor and Fiscal Officer will be on the safety deposit box.

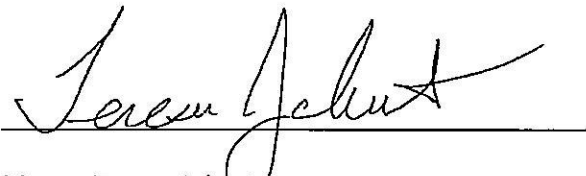
Administrator reported on the sewer grinder pump inventory needs.

Solicitor reported that he can take delinquent utility bills to small claims court in groups. Fees for this reported. Mayor will email him the list. There are currently 3 bills eligible. This will be done before putting delinquent accounts on property owner's real estate taxes.

Next council meeting will be scheduled for Tuesday, March 20, 2018 due to 2 council members being unable to meet on the normal date.

Motion to adjourn made by Councilman Lowery 2nd by Council woman Campbell.

Meeting adjourned at 7:50 pm



Mayor, Teresa Johnston



Fiscal Officer, Rhonda Fitzpatrick

March 20, 2018

Village of Belle Center **regular** session of Village Council meeting minutes

Belle Center Village Council met in regular session at 7:00 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Campbell, Bednarki, Lowery, Roebuck and Hogue present. Council person Hesser was absent. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick were present. Administrator, Houchin was absent.

Minutes of February 13, 2018 council meeting were approved with no additions or changes. Motion made by Council member Roebuck with 2nd by Council Member Lowery. Roll call vote taken 5/0

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Vote 5/0 in favor.

Mayor Johnston

Council person Bednarki made the motion to suspend the rules for 1 time reading of ORD-2018-02 Final Appropriations 2018 Council person Lowery 2nd the motion.
Roll Call Vote: 5-0

Motion Council Person Lowery and 2nd by Council Person Bednarki for ORD -2018-02 Final Appropriations In the amount of. \$872.008.46 for the year 2018.
Roll Call vote 5-0

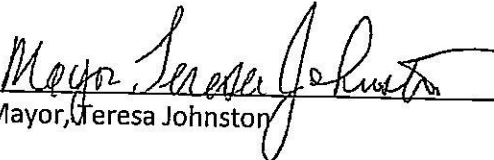
Mayor requested verification for Water Capitol Charge for residents with no water. Solicitor stated this falls under Universal Application. Vote taken 5-0 in favor of assessing Water Capitol Fee for all residents.

Fiscal Officer, Fitzpatrick: Change in Liquor license for Little Red Mill. No objections.

Next council meeting will be scheduled for Tuesday, April 10, 2018

Motion to adjourn made by Council Person Lowery 2nd by Council Person Roebuck.

Meeting adjourned at 7:22 pm



Mayor, Teresa Johnston



Fiscal Officer, Rhonda Fitzpatrick

April 10, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:02 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue, Lowery and Roebuck present. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of March 20, 2018 council meeting were approved with no additions or changes. Motion made by Council member Lowery with 2nd by Council Member Hesser. Roll call vote taken 5/0.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Vote 6/0 in favor.

Mayor Johnston

- Correction on who shall be charged Water Cap. This will default to existing ordinance.
- One verbal estimate has been received for finishing the interior of the depot. Waiting on the estimates to come back in writing. Discussed amount. We will use money designated and then we will revisit.
- Bulk Water is not meeting EPA guidelines and it is not metered. Mayor stated that it will be placed in EPA standards, guidelines and will be metered as soon as possible. The bulk water will be unlocked during normal business hours only, until the usage can be metered for billing.
- The John Deere mower is valued too high to be stored off of village of property.
- The village will be getting rid of the International, the roller, router, snake.
- Enterprise committee needs to meet for the Mayor to discuss sewer issues.

Fiscal Officer Fitzpatrick reported that the Mayor should be the person signing the Purchase Orders. That was implemented. The village truck would be paid off on 4-11-18.

Administrator Houchin reported:

- Will be getting items ready for sealed bid to be sold.
- All signs in the village will be in compliance with the state.
- Tile on main to be repaired.

Solicitor Fansler presented Resolution 2018-01 approving the of the Draft of AGS Application.

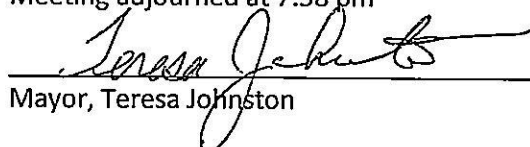
Motion was made by Council person Hesser and 2nd by Council person Campbell to suspend the rules. Roll call vote was Taken. 6-0 Vote for approval.

Council person Hesser made the motion to vote on Res.2018-01 approving the submission of the Draft AGS Application. Council person Campbell 2nd. Roll call vote taken. 6-0 Vote for approval.

Council person Campbell asked why the village could not sell village land to Moran Brothers? The Mayor stated she had worked with DP&L to purchase the land for the purpose of having access to village utilities and to develop a walking trail. The Administrator agreed with the need to protect the right away for the utilities. After discussion it was decided council person Hesser should request Moran Brothers to present in writing at the next council meeting the reason and the need for village property.

With no other business motion was made by Council person Hogue and 2nd by Council person Lowery to adjourn. Vote 6-0 for approval.

Meeting adjourned at 7:58 pm


Mayor, Teresa Johnston


Fiscal, Officer, Rhonda Fitzpatrick

MAY 8, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:02 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue, and Lowery present. Council Person Roebuck absent. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of April 10, 2018 council meeting was approved with change of council person Hesser would make the request from Moran Brothers. Motion made by Council member Lowery with 2nd by Council Member Campbell. Roll call vote 5/0 in favor.

Motion to pay monthly bills made by Council person Hesser, 2nd by Council person Hogue. Vote 5/0 in favor.

Mayor Johnston

- The back flow for the bulk water has been installed.
- Mayor discussed sale of water tower lot. Solicitor said it would have to have an Ordinance written stating the Village did not have a need for the lot. The lot will have to be advertised for 5 weeks in the newspaper. Minimum bid set. Buyer will have to pay sewer fees (construction/tap-in and water tap-in) plus advertising cost. The solicitor will prepare the Ordinance for the June meeting.
- The village has received 1 bid for the depot. Still working on getting more bids. Tabled until June meeting.
- The Mayor would like the village to purchase a speed control sign. Information for the sign was viewed. Purchase of speed control sign. Motion by Council Person Hesser 2nd by Council Person Bednarki .
- 5-0 vote in favor.
- Helen Norris, EMA need each entity to adopt the Logan County Hazard Mitigation Plan of March 15, 2018.
- Motion made by Council person Hesser and 2nd by Council person Hogue to suspend the rules on the reading of RES 2018-02 Approving the Logan County Hazard Mitigation Plan of March 15, 2018. Roll call vote 5-0.
- Council Person Hesser made motion Council Person Hogue 2nd RES 2018-02 Logan County Hazard Mitigation Plan of March 15, 2018. Roll call vote taken. 5-0 in favor.

Fiscal Officer Fitzpatrick reported:

- A need for a 3rd check signer. Council Person Hesser appointed to be a check signer.
- Motion made by Council Person Hesser 2nd by Council Person Bednarki to allow the village to use on line banking for the purpose of viewing the account. 5-0

Administrator Houchin reported:

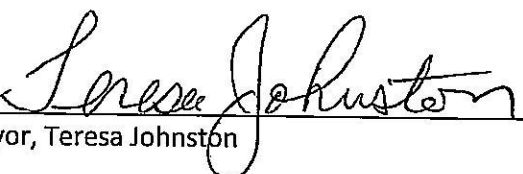
- Tile on W Main, working good-repaired.
- Administrator is unhappy with Miami Valley Lighting. Administrator will contact them about the poor service and the continued presence of sodium lights.

Council:

- Council Person Hesser reported there is water on the ground by the Village Park. Administrator reported there is a hydrant leaking that is on a list of needed repairs in the village.
- The tree coming into town on Charles ST at the corner of Center ST needs trimmed blocking view. Administrator will notify the property owner and see that the tree is trimmed.
- Council member Hesser reported she filed a paper at the Health Department on the conditions of the house on W. Buckeye ST. Improvements are being made to the home.

A resident of the village attended the meeting with a concern of grass not being cut on a regular basis. The Mayor will notify the property owner.

With no other business motion was made by Council person Lowery and 2nd by Council person Hesser to adjourn. Vote 5-0 for approval. Meeting adjourned at 7:58 pm



Mayor, Teresa Johnston



Fiscal, Officer, Rhonda Fitzpatrick

JUNE 12, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 6:58 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue, Lowery and Roebuck present. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of May 8, 2018 council meeting was approved with no changes. Motion made by Council member Lowery with 2nd by Council Member Hesser. Roll call vote 6/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Vote 6/0 in favor.

Ryan Moran from Moran Brothers was present to discuss the business request to purchase land from the village. No plan was presented. The exact amount of land was not put in writing. More information was requested.

Mayor Johnston

- Motion to suspend the rules for 1 time reading of ORD2018-03 ORD to sell lot known as water tower lot. Motion to suspend the rules for the 1 time reading of ORD2018-03 ORD made by Council person Roebuck 2nd by Council person Hesser. Roll call vote. 6/0 in favor.
- ORD2018-03 to allow the village to sell property known as water tower lot and to allow the Mayor to act as agent in this sale. Motion made by Council person Hogue 2nd by council person Lowery. Roll Call Vote 6-0 in favor.
- 6 month review of payment amount on water tower loan completed. Recommendation to lower fee to \$11.00 per water tap.
- Motion made by council person Campbell 2nd council person Roebuck to lower water cap fee to \$11.00 for the next billing cycle. 6/0 vote in favor.
- Recommend we amend employee handbook vacation award date to anniversary date not the first of each year. Employee would have 1 full year to use vacation. Motion to amend handbook to change vacation to anniversary date by Council person Bednarki 2nd Council person Campbell. 6/0 in favor or amendment.
- Mayor recommended Administrator order 2 new grinder pumps in the next month.
- Tree commission meeting June 20, 2018 at 1:00 pm with Lisa Bowers to present awards.
- Update for the depot. No new estimate received from contractors.
- Update for speed sign. It has been ordered and will arrive in July.
- Request for motion to adjourn to Executive session at 7:30 pm to discuss personnel issues. Motion made by Council person Hogue 2nd Council person Lowery. Roll call vote. 6/0 in favor. Administrator and Fiscal officer excused. Returned from Executive session at 8:00 pm.

Fiscal Officer Fitzpatrick requested to write off a \$9.00 utility bill from a resident that has moved out of state with no forward address for that resident. It would not be cost effective to leave the bill open. Motion made by Council person Hesser with 2nd by Council person Lowery. 6/0 in favor.

Fund balance reports distrusted.

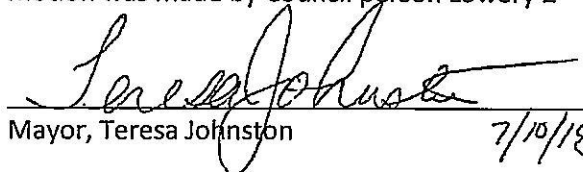
Administrator Houchin reported:

- Administrator asked for a raise. Said he had not received one in years. Mayor stated yes he had in 2016 at the beginning of Mayors new term. No action taken.
- Water tower lot completed except to level off, Hydrant repaired on Charles Street, Drain basin to be installed on Maple Street.

Council:

- Council person Campbell will be meeting with Parks committee.

Motion was made by Council person Lowery 2nd by Council person Roebuck. 6-0 in Favor. Adjourned at 8:13 pm.


Mayor, Teresa Johnston 7/10/18


Fiscal, Officer, Rhonda Fitzpatrick

July 10, 2018

Village of Belle Center Regular session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7.00 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue, Lowery and Roebuck present.

Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick were present.
Administrator Houchin absent.

Minutes of June 12, 2018 council meeting was approved with no changes. Motion made by Council member Roebuck with 2nd by Council Member Hogue. Roll call vote 6/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hesser. Vote 6/0 in favor.

Mayor Johnston

Motion made by Council person Hogue and 2nd by Council person Bednarki to go into Executive Session to update personnel matters. Vote 6-0 in Favor. Executive Session began at 7:02 pm and ended at 7:04 pm.

- Presented invoice for patrol hours for 4th of July. Motion made by Council Person Hesser and 2nd by Council person Roebuck. 6-0 Vote in Favor.
- Need for new water meters. After discussion council approved for the spending of \$45,000.00.
- Brush pickup prices discussed and set as follows:
Dump Truck Load \$50.00
½ Truck Load \$25.00
Small batch No charge
Mattresses should be wrapped in plastic when being disposed of.
- Mayor informed council that if spraying for mosquitos needs to be done this year it will have to be hired out as no employees have gotten their spraying license.

Fiscal Officer: Fund Balance Reports given.

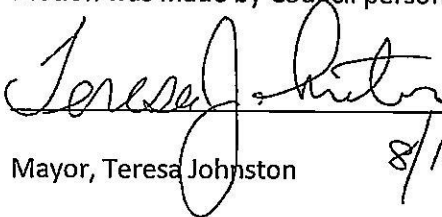
Administrator: Absent

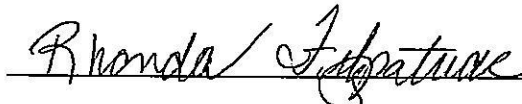
Solicitor: Update on bid of Water Tower lot. First run of ad 6-28-18.

Council:

- Water in the yard of a resident at the corner of Elizabeth and School Street.
- Council Member Bednarki Inquiry on street signs in front of Main Street businesses. Signs have been replaced. Parking on that side of the street is a little better.
- Council Member Hesser brought up a truck on Torrence Street has flat tires and is not tagged.

Motion was made by Council person Lowery 2nd by Council person Campbell. 6-0 in Favor. Adjourned at 7:47 pm.


Mayor, Teresa Johnston 8/14/18


Fiscal, Officer, Rhonda Fitzpatrick

August 14, 2018

Village of Belle Center regular session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:00 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Campbell, Hesser, Hogue, Lowery and Roebuck present. Council person Bednarki absent. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of July 10, 2018 council meeting was approved with no changes. Motion made by Council member Roebuck with 2nd by Council Member Lowery. Roll call vote 5/0 in favor.

Motion to pay monthly bills made by Council person Hesser, 2nd by Council person Campbell. Roll call Vote 5/0 in favor.

Mayor Johnston

- Motion to suspend the rules for the 1 time reading of ORD2018-04 ORD made by Council person Lowery 2nd by Council person Hesser. Roll call vote. 5/0 in favor.
- ORD2018-04 to appropriate \$45,000.00 from the Water Fund to purchase new Meters. \$10,000.00 General Fund for Street Work. Motion made by Council person Lowery, 2nd Council person Campbell. Roll Call Vote. 5-0 in Favor.
- Motion to suspend the rules for 1 time reading of ORD2018-05 made by Council person Roebuck, 2nd by council person Hogue. Roll call vote to suspend the rules for ORD2018-05. 5-0 in favor.
- Motion made by Council person Hogue, 2nd by council person Campbell for ORD2018-05 to set the Water Cap fee to \$11.00 per month. Roll call vote for ORD2018-05, 5-0 in Favor.
- Motion made by Council person Campbell 2nd Council person Roebuck to suspend the rules for 1 time reading of ORD2018-06 add/change assessment on taxes for property on E Main ST for 2018 tax year. 5-0 vote in Favor.
- Motion made by Council person Hesser, 2nd by Council person Lowery for ORD2018-06 to add/change taxes for property on E Main ST for the 2018 tax year. Roll call vote 5-0 in favor.
- Mayor explained a new issue with engineering firm Poggemeyer.
- Updated information on the Depot. New contractor interested in providing an estimate.
- Mayor questioned Administrator that records are not being kept by all employees on sewer pumps.

Fiscal Officer

- Monthly financial reports provided.
- Council approved Fiscal Officer applying for a debit card.
- Suspension of rules of one time reading of Resolution 2018-03 motion made by Council person Roebuck, 2nd by Council person Hogue. Roll Call vote 5.0.
- Resolution 2018-03 Authorizing Fiscal Officer to make Interfund transfers as needed motion by Council Person Hesser and 2nd by Council person Lowery. Roll call vote 5-0.

Administrator

- Problem with grass being blown in streets.
- Drain basins will be installed on Main ST paving project in 2019.

Solicitor:

- Write off because of bankruptcy of utility account #10211300 in the amount of \$796.08.
- Update on Citgo project.

Council:

- Update on Park meeting. Requested for repairs of fence, bleachers etc. at Murray Griffin Park.

Motion by Council person Lowery and 2nd by Council person Roebuck to adjourn. 5-0 vote in favor.

Adjourned at 8:12pm.


Mayor Teresa Johnston 9/11/18


Fiscal Officer Rhonda Fitzpatrick 9/11/18

September 11, 2018

Village of Belle Center regular session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:04 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue and Lowery present. Council person Roebuck absent.

Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of August 14, 2018 council meeting was approved with no changes. Motion made by Council member Lowery with 2nd by Council Member Hesser. Roll call vote 4/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Roll call Vote 5/0.

Mayor Johnston

- If possible Tree Committee Meeting the week of September 17.
- New contract signed with AGE has been signed with lower rate starting 2020.
- Motion to suspend the rules for 1 time reading of RES 2018-04 made by Council person Hesser and 2nd by Council person Bednarki allowing County Engineer to apply for 2019 OPWC paving project. Roll call vote to suspend the rules of 1 time reading of RES 2018-04. Vote passed 5-0.
- Motion made by Council person Hogue and 2nd by Council person Campbell for RES 2018-04 authorizing Logan County Engineer to submit an application to OPWC State Capital Improvement. Roll Call vote for RES 2018-04 authorizing Logan County Engineer to submit an application to OPWC State Capital Improvement. Vote 5-0.

Fiscal Officer provided monthly reports.

Village Administrator:

1 year anniversary of employment of Brandon Bingham and Performance Award.

Motion made by Council person Hogue and 2nd by Council person Hesser to go to executive session. Roll call vote 5-0.

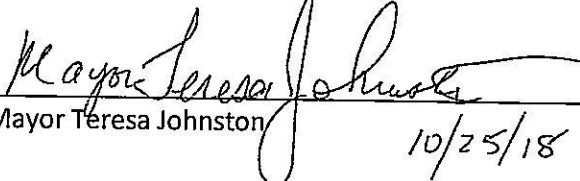
Executive Session lasted for 8 minutes.

Following Executive Session Council person Hesser made a motion and 2nd by Council person Bednarki to name Brandon Bingham Water Superintendent and increase his wage to \$20.00 per hour.

Solicitor:

- Solicitor Fansler spoke to Poggemeyer concerning the retainage for General Contractor Caldwell. Poggemeyer is to provide the Solicitor with a copy of the contract. There had been further contact from Poggemeyer.
- Motion made by Council person Bednarki and 2nd by Council person Hesser to suspend the rules for ORD 2018-07 Authorizing the Purchase of the Margaret Lucille Haas Property for \$2,500.00 after there is a clean bill of sale. ORD 2018-07 Authorizing the Purchase of the Margaret Lucille Haas Property for Vote to suspend the rules for ORD 2018-07 to purchase Roll Cal Vote 5-0.
- Motion made by Council person Hogue and 2nd by Council person Campbell for ORD 2018-07 An Ordinance Authorizing the Purchase of the Margaret Lucille Haas Property for \$2,500.00 after there is a clean bill of sale Roll call vote 5-0.

Motion to adjourn made by Council person Lowery 2nd by Council person Hesser. 5-0. Adjourned at 8:00 pm.


Mayor Teresa Johnston 10/25/18


Fiscal Officer Rhonda Fitzpatrick 10/25/18

October 9, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:02 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Campbell, Hesser, Hogue and Lowery present. Council person Bednarki and Roebuck absent. Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of September 11, 2018 council meeting was approved with no changes.

Motion made by Council member Hesser with 2nd by Council Member Hogue. Roll call vote 4/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Roll call Vote 4/0.

Mayor Johnston:

- 160 new meters have arrived. Water Superintendent, Brandon Bingham, has installed 10 so far.
- There is a new data form for recording sewer grinder pump information. Each employee is to complete the form as he replaces or works on a sewer grinder pump.
- Finance meeting needs to be scheduled with the finance committee.
- The Solicitor will complete changes for the employee handbook and have those changes ready for the November council meeting:
 - Change vacation award time to be effective with anniversary date not the first of the year.
 - Eliminate all comp time. No longer needed as all employees now have vacation time.
- Need to work at 209 N Elizabeth ST as drainage problem in driveway. Administrator will check on this.
- Enact by emergency measure ORD-2018-08 supplement appropriation in the amount of \$22,500. Motion made by Council person Hesser and 2nd by Council person Campbell ORD 2018-08 to supplement appropriation in the amount of \$22,500.00. Roll call vote 4-0.
- Enact by Emergency Measure RES-2018-05 allowing Fiscal Officer to make all Inter fund transfers. Motion made by council person Hogue and 2nd by council person Hesser for RES-2018-05. Roll call vote 4-0.

Fiscal Officer:

- Monthly reports provided.
- Requested permission for Mayor to be added as a check signer to sign payroll checks only. Council person Hesser requested that Mayor Johnston not sign the Mayor's payroll check. Motion made by council person Hesser 2nd by council person Campbell. 4-0 vote.

Village Administrator:

- Drain basins on Main ST are all installed.
- Tree on Center ST that needs cut down.

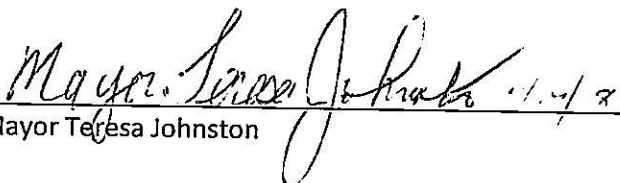
Solicitor:

- Uncollectible bills will be taken to Small Claims Court.

Council:

Council person Hesser reported that the Village Garage on Buckeye ST has been inventoried. The Barn and Water plant will be inventoried later.

Motion to adjourn made by Council person Lowery 2nd by Council person Hogue. 4-0. Adjourned at 7:33 pm.


Mayor Teresa Johnston


Fiscal Officer Rhonda Fitzpatrick

NOVEMBER 13, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:00 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hogue, Lowery and Roebuck present. Council person Hesser absent.

Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of October 9, 2018 council meeting was approved with no changes.

Motion made by Council member Hogue with 2nd by Council Member Campbell. Roll call vote 3/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Roll call Vote 5/0.

Mayor Johnston:

- Water Superintendent, Brandon Bingham, has installed 55 so far.
- Again complaints about intersection at Buckeye and Center Streets. Mayor requested Council to make a decision for the December, 2018 meeting.
- Need to set up Finance meetings for November.
- Is Handbook ready:
 - 1) Change vacation award time to anniversary date not first of year. (already approved)
 - 2) Eliminate all comp time not needed as all employees now have vacation time.
 - 3) Approved by council 5/0.
- Tile blocked under E. Buckeye ST.
- Evaluation completed for employee Eugene Herford. Pay raise requested.
- 7:21 pm Council went into Executive Session to discuss personnel. 7:31 pm returned to regular session.
- Motion made by Council person Roebuck and 2nd by Council person Bednarki to give a \$1.00 per hour raise to employee Eugene Herford bringing hourly rate to \$15.50 per hour effective 11-18-18. No Discussion. Vote 5-0 approving the pay raise.
- Enact by Emergency Measure ORD 2018-09 for the purpose of supplement appropriation in the amount of \$5,000.00 (\$3,000.00 General Fund \$2,000.00 Water Fund) for the purpose of Tree cutting, Miami Valley Lighting, Training, Water Chemicals and Water License. Motion made by Council person Hogue and 2nd by Council person Campbell Roll Call vote 5-0 approved.

Fiscal Officer:

- Monthly reports provided.
- Informed Council problems with 2 Customers in the village. One on Charles and one on S. Elizabeth St. Plans to handle the problems.
- Will be working to create a spread sheet showing all items paid under each Line of each fund.

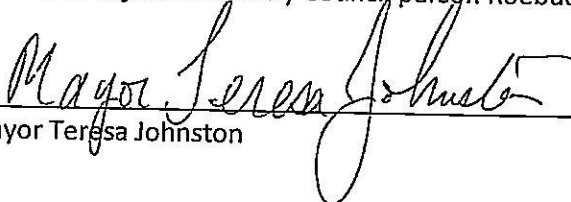
Village Administrator:

- Tile needs replaced and then jetted out. Will have a tile pushed under E. Buckeye to correct the problem.
- Leaves are overwhelming this year.
- Christmas deco will be put up after Thanksgiving.

Solicitor:

- Uncollectible bills will be taken to Small Claims Court.
- Governmental Systems will be added to the small claims.

Motion to adjourn made by Council person Roebuck 2nd by Council person Hogue. 5-0. Adjourned at 7:45 pm.

 12/12/18
Mayor Teresa Johnston Date

 12-11-18
Fiscal Officer Rhonda Fitzpatrick Date

December 11, 2018

Village of Belle Center **regular** session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:01 pm with Mayor Teresa Johnston presiding. Roll call was taken with Council person Bednarki, Campbell, Hesser, Hogue and Lowery present. Council person Roebuck absent.

Village Officers: Mayor Johnston, Solicitor Fansler, Fiscal Officer Fitzpatrick and Administrator, Houchin were present.

Minutes of November 13, 2018 council meeting was approved with the only change made on typo error of the number of votes in favor to adjourn.

Motion made by Council member Hogue with 2nd by Council Member Campbell. Roll call vote 5/0 in favor.

Motion to pay monthly bills made by Council person Campbell, 2nd by Council person Hogue. Roll call Vote 5/0 in favor.

Mayor Johnston:

- ORD-2018-10 TEMP APPROPRIATIONS FOR 2019 EMERGENCY MEASURE IN THE AMOUNT OF \$867,717.46.
- Motion made by Council Person Hesser and 2nd by council person Campbell for ORD-10 TEMP APPROPRIATIONS FOR 2019 EMERGENCY MEASURE in the amount of \$867,717.46. Roll call vote 5-0 in favor.
- Decision needed from council on no parking on Buckeye ST @ Center ST intersection. Council decided not to move On making that intersection as no parking.
- Citgo Project moving along.
- Depot estimate has been received. Contractor will begin in the winter of 2019.
- Fiscal Officer:
- Monthly reports provided.
- CD is up for renewal. Council voted 5-0 in favor to renew the CD.

Solicitor:

- Filed 4 delinquent bills in small claims. They will be heard January 11, 2019.

Public:

- Mr. John R. Horton, Zanesfield resident, village property owner, addressed council about a concern on his property. He has a hole in his yard that he feels is a UN collapsed septic system from when the sewer was installed. This has been turned over to the Solicitor for advisement.
- Mr. Jeff Whatley, owner of House Pizza, requested to bring pizza to the January Council meeting. Mr. Whatley was introduced to the council as a new village business owner.

Motion to adjourn made by Council person Lowery 2nd by Council person Hesser. 5-0. Adjourned at 7:31 pm.

Teresa Johnston 1/8/2019 Rhonda Fitzpatrick 1/8/2019
Mayor Teresa Johnston Date Fiscal Officer Rhonda Fitzpatrick Date