

1-09-2020 7:00 pm

Village of Belle Center Special Session Meeting minutes.

Belle Center Village Council met in special session at 7:00 pm.

Roll call was taken with Council person Arthur, Campbell, Hesser, Knox, Lowery and Troth present.

Village Officers: Mayor Houchin, Fiscal Officer Fitzpatrick present. Solicitor Fansler absent.

Mayor Houchin requested a motion be made to appoint John Linson as the Village Administrator.

Motion made by Council person Lowery, 2nd by Council person Campbell to appointment John Linson as Administrator of the Village of Belle Center.

Discussion:

Council person Hesser stated the Administrator should be able to physically help the employees. Is John Linson going to be able to do that?

Council person Lowery stated it is the Administrator's job to oversee the employees.

Will the employees see Mr. Linson as an authority figure?

Mayor Houchin said yes. He has spoken with all the employees.

How many hours per week will the new Administrator be working? Hours were discussed but not determined. As needed basis.

Amount of Salary? Salary will remain the same as the former Administrator. \$666.66 effective for January 2020.

Roll Call vote taken. Council persons Campbell, Knox, Lowery and Troth yes. Council persons Arthur and Hesser no. Vote 4 yes 2 no. Vote passes. Mayor Houchin will notify Mr. Linson of his appointment to the Administrator position.

Fiscal Officer has a list of work and working/communication concerns. Fiscal Officer Fitzpatrick will schedule a meeting with the new Administrator. Council will bring a list of concerns to the 1-14-2020 regularly scheduled meeting.

Motion to adjourn made by Council person Lowery, 2nd by Council person Knox. Vote 6-0 in Favor. Meeting adjourned at 7:21 pm.

Lance Houchin
Mayor Lance Houchin

2-17-20
Date

Rhonda Fitzpatrick
Fiscal Officer Rhonda Fitzpatrick

2/11/20
Date

January 14, 2020

Village of Belle Center regular session of Village Council meeting minutes.

Belle Center Village Council met in regular session at 7:00 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Bednarki, Campbell, Hesser, Knox and Lowery present.

Village Officers: Mayor Houchin, Fiscal Officer Fitzpatrick, Solicitor Fansler, Administrator Linson present.

Nomination to Elect Council Pro-Tempore: Nomination made by Council person Lowery to elect Council person Campbell. Vote 6-0 passed. Council person Campbell will be Council Pro-Tempore for the year 2020.

Motion made by Council Person Campbell and 2nd by Council Person Lowery to approve minutes of December 10, 2019 regular council meeting with no changes. Roll call vote. Motion passed 6-0.

Motion made by Council Person Lowery and 2nd by Council Person Campbell to approve minutes with no changes for Special Session, November 25, 2019. Roll Call vote. Motion passed 5-0.

Motion to pay monthly bills made by Council Person Hesser 2nd by Council Person Campbell. Vote 6-0 approved.

Mayor Houchin:

No information to report.

Fiscal Officer:

- Monthly Reports presented.
- Signature on Bank card needs updated. The 4 check signers will be Fiscal Officer, Fitzpatrick, Council Person Arthur, Council Person, Campbell and Council Person Hesser.
- Safety Deposit Box card needs updated with signers. Council Person Hesser volunteered to be the signer for the Safety Deposit box. Fiscal Officer Fitzpatrick will be the other signature for the Safety Deposit Box.
- Police Protection Agreement from the Logan County Sherriff's office presented for approval. Motion made by Council Person Knox and 2nd by Council Person Campbell. Roll Call Vote. Agreement approved 6-0
Agreement signed by Mayor Houchin. Fiscal Officer will deliver the agreement to the Logan Sherriff's Office.
- Discussed ORD 2017-07 Deposit and Disconnect Notices.
- List of needed work and items to be purchased for the Depot.

Administrator:

- Oil leak on the generator for the Water Tower. The generator is under warranty. Will contact the company again.
- Water Department is wanting a program from the Ohio Rural Water which will identify water lines in the Village. Cost will be \$1,000.00.

Council:

- Council Person Campbell asked why the Handicap signed was moved on Main ST. She requested it be moved back to its former location in that block.
- Council Person Campbell reported again this month that there are several broken covers for sewer grinders. These covers need replaced.
- Council Person Hesser Inquired if the pipe that was purchased for Buckeye ST and not used was returned?

Public:

- Visitor's Gary and Gloria Carson were present at the meeting. They were representing the Fourth of July Committee. They requested the Village pay for 6 extra porta-johns @ \$55.00 at the Murray Griffin Park on July 4th. After discussion Council Member Lowery made a motion and Council Person Hesser 2nd. Vote 6-0 passed to cover the expense of 6 extra porta-johns on July 4th 2020.
- Farmers are having trouble loading water. Mr. Carson asked that the Village try to make it easier and faster.

Motion to adjourn made by Council person Lowery, 2nd by Council person Troth. Motion passed 6-0. Meeting adjourned at 8:10 pm.

Lance Houchin 2-17-20 Rhonda Fitzpatrick 2/11/20
Mayor Lance Houchin Date Fiscal Officer Rhonda Fitzpatrick Date

February 11, 2020

VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 7:00 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Campbell, Hesser, Knox, Lowery and Troth present. Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present.

Motion made by Council Person Lowery and 2nd by Council person Campbell to approve the minutes for special session 1-9-20. Roll call vote. 6 yeas 0 nays. Motion passed.

Motion made by Council person Knox and 2nd by Council person Lowery to approve the minutes for regular session 1-14-20. Roll call vote. 6 yeas 0 nays. Motion passed.

Motion to pay the monthly bills made by Council Person Campbell 2nd by Council person Hesser. 6 yeas 0 Nays. Motion passed.

Public:

Lt. Ryan Furlong, Logan County Sherriff's Office attended the meeting. He provided a report of all calls for 2019 to the Village of Belle Center. He discussed concerns of response time for Volunteer Fire Departments and Emergency Squads in all of Logan County.

Mayor Houchin

- Dumpster rates discussed.
- Health Department contacted about properties with trash in their yards.
- Contact made with Treasurer & Auditor about house on Main ST.

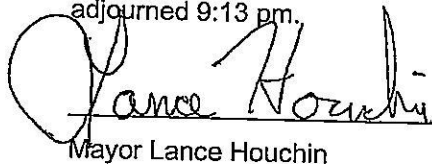
Fiscal Officer

- Audit will be complete. Auditor inquired if a post audit meeting is requested by council. Vote taken 4 yeas and 2 nays. Fiscal Officer will notify the audit committee of dates & times council members will be available.
- Temporary occupancy of depot has been received from the state.
- Spectrum has connected internet, Wi-Fi & phone at the depot.
- Does council want 1 2nd person to sign purchase orders. The check signers will be signing purchase orders when they sign checks.
- Monthly Financial reports reviewed.
- The Auditor has requested that the council view the delinquent customer report each month. This report was printed and given to all. This report will be printed monthly for council.
- Discussed that \$10,800.29 was carried over from January to February. This is unpaid usage from Nov, Dec & Jan.
- Discussed the procedure that the software company suggests and that another Village uses.
- The price per ton of trash to be taken to the landfill has increased effective 1-1-2020. Other fees that are charged have also increased.
- Sewer fee to Logan County Water Pollution has increased effective 1-1-2020.
- 2020 Final Appropriation Budget presented and discussed. General Fund \$204,905.00, Street Fund \$66,194.00, Citgo Project \$153,589.45 (Grant from the State of Ohio), Capital Project Park, \$5,00.00, Water Fund \$81,927.00, Sewer Fund \$181,455.00, Garbage Fund \$84,777.00, Water Capital Improvement \$55,505.10, OWDA Loan \$129,930.17, OPW Loan \$12,500.00, Enterprise Deposit \$10,000.00. Total Budget for 2020 \$985,782.72. Request made by Council person Arthur to increase the Park budget to \$10,000.00. Motion made by Council person Lowery 2nd by council person Hesser to approve the 2020 Final Appropriation at \$990,782.72. Roll call vote. Yeas 6 Nays 0. Motion passed approving the 2020 Final Appropriation \$990,782.72.

Administrator

- Reported jobs completed including an additional handicap sign on W Main in from of Spot Recreation, getting estimate to pave Main ST lined.
- Anniversary of employment date for employee, Frank Harrod. Recommending \$1.00 per hour increase in pay for a total of \$17.00 per hour effective 2-9-2020. Motion made by Council person Campbell 2nd by Council person Lowery to increase employee, Frank Harrod's pay by \$1.00 to \$17.00 total hourly rate effective 2-9-2020. After discussion vote taken. Yeas 5 Nays 1. Motion passed.

Motion to adjourn made by Council Person Campbell 2nd Council person Lowery. 6 Yeas 0 Nays. Meeting adjourned 9:13 pm.


Mayor Lance Houchin

Date

3-10-20


Fiscal Officer Rhonda Fitzpatrick

Date

3-10-2020

March 10, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 7:00 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present. Council person Knox, absent. Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Minutes of Regular Session of 2-11-2020 approved by roll call vote 5-0 approved.

Motion made by Council Person Campbell and 2nd by Council person Troth to pay the monthly bills. Roll call vote. 5-0 Motion passed.

Mayor Lance Houchin:

- The Logan County treasurer has started the process to foreclose on an empty house on E Main ST.
- A used Map cabinet has been purchased for the Village maps to be stored in. An employee will pick it up in Columbus.
- Stone has been put down on the driveway to the recycle center.
- Vac truck was sold for \$500.00. Fiscal Officer met the individual to change the Title to the purchaser's name.
- Further contact was made about the E Buckeye ST and N Center ST properties for cleanup of trash.

Fiscal Officer:

- Financial reports issued and discussed.
- CD will be renewed.
- Perry ProTech contract for printer. Vote taken. Contract approved 5-0.
- Notified insurance company that Vac truck had been sold. It has been removed from the insurance policy.
- Set date to move the office to the depot when Perry Pro Tech can deliver the new printer.
- Checking into a way for residents to pay utility bills with debit or credit card.
- Fiscal Officer scheduled for training in Columbus 4-8 and 4-9.
- House Pizza and Subs wants to request a license to sell beer and wine on site. Inquiring if council has an objection.

Solicitor:

- Smith Sickles Ditch discussed. The Village decided in 2019 **not** to ask the County to take the ditch over.

Administrator:

- Spring clean-up scheduled for April. One Stop per customer during the week.
- Mower traded in for a newer model. Warranty on new model.
- Furnace needs replaced in the garage. Will wait until fall.
- Estimate to repair alleys.
- Waiting on estimate to line Main ST.
- Electric estimates to make repairs on Sewer pump and Electric at the Barn

Council:

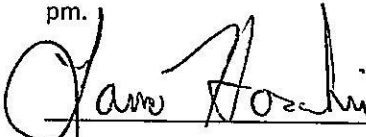
- Council person Campbell gave list of committees.
- Residents requesting to pay with debit card.
- Install playground equipment

Public:

Kim Jaquish, Union Banking Company present.

Columbia Gas representative present. Project postponed until June, 2020. They will be replacing existing mains on Buckeye, Center and Elizabeth ST. A request was made for a public meeting. The Mayor will check to use the Memorial Building.

Motion to adjourn made by Council Person Lowery 2nd Council Person Hesser. Motion approved 5-0. Meeting adjourned at 8:35 pm.

 5-12-20
Mayor Lance Houchin Date

 5-12-20
Fiscal Officer Rhonda Fitzpatrick Date

May 12, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 7:00 pm with Mayor Lance Houchin presiding.

Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present. Council person Knox, absent.

Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Motion to approve the Minutes of Regular Session of 3-10-2020 made by Council person Lowery, 2nd Council person Hesser. Motion approved by roll call vote 5-0.

Motion made by Council Person Campbell and 2nd by Council person Troth to pay the monthly bills. Roll call vote. 5-0 Motion passed.

Mayor Lance Houchin:

- Trash truck cylinder blown. New part ordered. Employee Frank Harrod drove to the Cleveland area to pick the part up. Mr. Harrod installed the part. This was a savings to the Village.
- Does the Village want to change the amount of the Village income tax to be more than 1%? That would need to be done by ballot. The Council can decide if the credit for paying in another municipality will be given.
- BJAAM update for the Citgo project lots.
- House on Buckeye ST is being cleaned up.

Fiscal Officer:

- Financial Reports for March and April presented.
- Past Due Customers list for March and April presented.
- CD renewed @1.2% for 5 months with the ability to withdraw early without penalty.
- New printer from Perry ProTech delivered and installed at the Village office 4-3-20.
- The office move to the depot has been delayed due to COVID 19.
- The office was closed to the public. The office will reopen to the public on 5-14-20. The door will be locked. Knock to enter 1 person at a time. Must wear a mask. Open hours will be M, T, TH Noon to 3 and F 9am to noon. Call the office @937464-6012 for questions or concerns.
- The employees are trying to social distance. Building is being sanitized daily.
- Workers comp paid the Village 2018 as a financial help during COVID 19. What does the Village want to do with this money?
- The Village has been notified there will be a loss in Municipal income tax money due to people being laid off. There will be a delay in income tax money due to the extension for people to file thru 7-15-20. The Village will receive a reduction in tax money from permissive sales tax money from the county and the state.
- Information on employee payroll given.

Solicitor:

- ORD 2020-02 Increasing the Water Capital Improvement fee to be increased from \$12.00 to \$13.00 per month. The fee will be removed from the water fee and bill separately effective June 2020. Motion made to suspend the rules made by Council person Lowery 2nd by Council person Hesser. Roll Call vote to suspend the rules. 5-0 for the motion.
- Motion made to approve increase in water cap fee from \$12.00 to \$13.00 per tap effective June 2020. Water cap fee will be billed separate from water fee. Motion made by Council person Hesser 2nd by Council Person Lowery. Roll call vote. Motion to passed 5-0.
- ORD 2020-03 to suspend the rules for 3 time reading of increase in Dumpster rates. Motion made by Council person Lowery 2nd by council person Hesser. Roll call vote 5-0 motion passes.
- ORD 2020-03 to increase dumpster rates due to increase in cost to village increased for the service. Intown Dumpster rate 1 yard \$20.00 to \$25.00, 2 yard \$40.00 to 45.00, 3 yd \$60.00 to \$70.00 effective June 2020. Out of town dumpster rates 1 yard \$26.60 to \$31.60, 2 yard \$53.20 to \$58.20, 3-yard rate \$79.80 to \$90.00 Motion made to increase dumpster rates made by Council Person Lowery and 2nd by Council person Hesser. Roll call vote. Motion passed 5-0 to increase dumpster rates effective June 2020.
- First reading to increase trash rates from \$13.11 to \$13.75 per month for the first 3 30-gallon bags. Each additional bag would increase from \$2.12 per bag to \$2.50 per bag. Motion Council Person Hesser and 2nd by Council person Lowery. Roll call vote 5-0 Motion approved for first reading.
- First reading to increase sewer rate from \$45.90 to \$47.50. Motion made by Council person Hesser and 2nd by Council person Lowery. Roll call vote. First reading passed 5-0.
- First Reading to increase water rates for the first 2000 gallons from \$00.92 to \$11.25. Each 1,000 gallons after would be \$2.50 per gallon. There shall be no pro-ration on the extra charges but an additional \$2.50 per tap per month for every additional 1,000 gallons. Motion made by Council person Lowery 2nd by Council person Hesser. Roll call vote 5-0 to approve the first reading.

Administrator:

- Columbia Gas working in town.
- Sewer back up at locations.

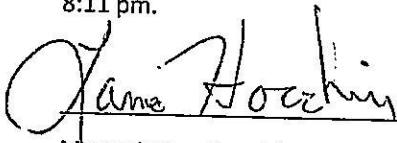
Council:

- Clean up week. Discussed rescheduling cleanup week and the cost. Motion made by Council person Hesser 2nd by council person Arthur to not have a cleanup week for 2020. Roll call vote. Motion passed 5-0.
- Playground equipment being installed at the park. At this time no one is supposed to play on park equipment due to COVID 19
- Community wide yard, garage, and porch sales for Memorial Day weekend. Council discussed and agreed to request the community to not do that this year due to COVID 19. That later individuals can hold sales on their own. Fiscal officer will post info on the Village Facebook page and door.

Community:

- Richland Township Trustee was present at the meeting. She spoke saying she hopes the Village and the Township can work together on projects.

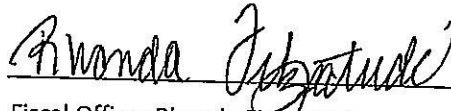
Motion to adjourn made by Council Person Hesser 2nd Council Person Lowery. Motion approved 5-0. Meeting adjourned at 8:11 pm.



Mayor Lance Houchin

6-9-20

Date



Fiscal Officer Rhonda Fitzpatrick

6/9/20

Date

June 9, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 7:00 pm with Mayor Lance Houchin presiding.
Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present. Council person Knox, absent.
Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Motion to approve the Minutes of Regular Session of 5-12-20-2020 made by Council person Lowery, 2nd Council person Hesser. Motion approved by roll call vote 5-0 with corrections.

Motion to pay the monthly made by Council person Campbell, 2nd Council person Troth. Roll call vote 5-0 approved.

Mayor Lance Houchin:

- Mayor Houchin presented resignation from Councilperson Knox to resign his position from council. There is now a vacancy that needs to be filled. Council members have 30 days to find a replacement or the Mayor will appoint a replacement.
- Mayor Houchin gave an update on a meeting with Karen Beasley on the ramp for the depot. Changes will be made to plan. Waiting on bids.
- BJAAM update on the Citgo property. More digging will be done, and soil removed.
- 2nd reading to increase the water rate from \$10.92 to \$11.25 for the first 2,000.00 gallons. \$2.50 per every 1,000.00 after with no proration on the extra charge. Motion made by Council Person Hesser, 2nd by Council person Lowery. Roll Call vote. Motion approved 5-0.
- 2nd reading to increase sewer rate from \$45.90 to \$47.50 per sewer tap. Motion made by Council Person Campbell, 2nd by Council Person Hesser. Roll Call Vote. Motion approved 5-0.
- 2nd reading to increase trash rates from \$13.11 to \$13.75 per month for 3 30-gallon bags. Charges for additional bags will be increased from \$2.12 to \$2.50 per bag. Motion made by Council person Troth, 2nd by Council person Lowery. Roll call vote. Motion passed 5-0.

Fiscal Officer:

- Financial Reports
- Utility bill past due list for May.
- Report from Logan County Sherriff
- Where to move money from to pay loan fees for the Water Tower Loan and Sewer Loan, due July 1, 2020.
- Motion made by Council Member Hesser, 2nd made Council Person Arthur to move money from the water fund to the Water Cap Fund.. Roll Call vote 5-0 approved.
- Motion made by Council Person Hesser to move money from the 1000 General Fund to the 5721 Sewer Loan Fund. Roll Call Vote 5-0 approved.
- Summer hours for full time employees will be Memorial Day to Labor Day 6am to 3 pm. Winter hours 7 am to 4 pm.
- Change fee for after hours water shutoff. Currently \$25.00 increased to \$35.00. The fee has not been covering the employee overtime rate.

Solicitor:

- 1st reading of ORD to establish a disconnection of utility service due to nonpayment. Motion made by Council Person Hesser, 2nd by Council Person Lowery. Roll Call vote 5-0 first reading approved.
- Discussed a storage shed placed on Vine ST property that was issued a permit for storage and the person is residing in it.
- Discussed the lot on Main ST where the water tower was. There have been offers to purchase. The offers are less than what the Village Advertised for.

Administrator:

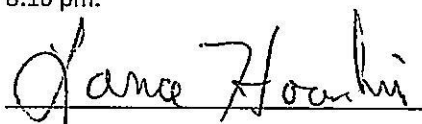
- Catch Basin on Elizabeth ST.
- Tree cutting by DP&L.

Council:

- Burning in town
- Ride vehicles

Community: Nothing

Motion to adjourn made by Council Person Lowery 2nd Council Person Hesser. Motion approved 5-0. Meeting adjourned at 8:16 pm.

 7-22-20

Mayor Lance Houchin

Date

 7-22-20

Fiscal Officer Rhonda Fitzpatrick

Date

July 14, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 6:56 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present.

Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Motion to approve the Minutes of Regular Session of 6-09-2020 made by Council person Campbell, 2nd Council person Lowery. Motion approved by roll call vote 5-0.

Motion to pay the monthly bills made by Council person Hesser, 2nd Council person Arthur. Roll call vote 5-0 approved.

Mayor Lance Houchin:

- Third reading on ORD 04 to increase the water rate from \$10.92 to \$11.25 for the first 2,000 with \$2.50 for every 1,000 after with no proration on the extra charge. ORD will be effective on the August 2020 Utility bills. Motion made by Council Person Hesser, 2nd by Council Person Lowery. Roll call vote 5-0. Motion passed.
- Third reading on ORD 2020-05 to increase the sewer rates from \$45.90 to \$47.50 per sewer tap ORD will be effective on the August 2020 utility bill. Motion made by Council person Lowery, 2nd by Council Person Hesser. Roll call vote. 5-0 Motion passed.
- Third reading on ORD 2020-06 to increase the trash rates from \$13.11 to \$13.75 per month. This will be for 3 bags of trash 30 gallon each. Every bag in addition to 3 per week will be increased from \$2.12 to \$2.50 per bag. Motion made by Council Person Hesser, 2nd by Council Person Arthur. Roll call vote. 5-0 Motion passed.

Fiscal Officer:

- Financial Reports
- Utility bill past due list for June. Copies of letter notifying all persons on the shutoff list that the EPA had approved service being disconnected and the effective date.
- Report from Logan County Sherriff
- Where to move money from to pay loan fees for the Water Tower Loan and Sewer Loan, due July 1, 2020.
- Small Sewer Loan payment has been deferred by the State if the council wants to do so. Motion made by Council Person Hesser, 2nd by Council Person Campbell to defer and use the funds to pay the Large Sewer Loan. Roll call vote. 5-0 Motion passed.
- Records training in Bellefontaine canceled. Online training available. Motion made by Council Person Lowery, 2nd by Council Person Campbell that the Fiscal Officer will take the online training and represent the Mayor and all council members. Roll call vote. 5-0 Motion passed.
- UAN Fee and Audit Fee paid by check as online is not working. Fiscal Officer can not get help to work out the problem.

Solicitor:

- ORD 2020-07 Delinquency shutoff and re-establishment of water/sewer services in the Village of Belle Center 2nd reading.
- Census letter needing a map completed. Solicitor will contact and send.
- Letter mailed to owner of shed on W. Vine ST. No response.

Administrator:

- Lot for sale sign at Main Street lot.
- Columbia Gas will be finishing soon.
- Tile at 305 E Vine St- Washing St and Elizabeth ST will be worked on.

Council:

- Kevin Stoodt and Art Daniels are interested in filling the vacant position on Village Council. Kevin Stood attended the meeting. He agreed to return to the August meeting to determine who will be filling the position.
- Council person Hesser inquired when the new playground equipment would be installed.
- Concerns about children underage driving golf carts and 4 wheelers on the streets of the Village. Mayor will try to contact individuals.

Community:

Motion to adjourn made by Council Person Lowery 2nd Council Person Hesser. Motion approved 5-0. Meeting adjourned at 7:44 pm.


Mayor Lance Houchin

Date


Fiscal Officer Rhonda Fitzpatrick

Date

August 11, 2020

Belle Center Village Council met in regular session at 6:58 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur Campbell, Mayor Lance Houchin, Council person

Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present.

Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Motion to approve the Minutes of Regular Session of 07-14-2020 made by Council Person Hesser, 2nd Council Person Arthur. Motion approved by roll call vote 5-0.

Motion to pay the monthly bills made by Council Person Campbell, 2nd Council Person Troth. Roll call vote 5-0 approved.

Mayor Lance Houchin:

- ORD 2020-07 Delinquency shutdown and re-establishment of water/sewer services in the Village of Belle Center
 - Introduction of Kevin Stoodt and Art Daniels to fill vacant council position.
 - Kevin Stoodt has been a resident of the village for 18 years. He has helped with sports programs in the village for the last 9 years with his children. He assists his spouse with work on the Fire Works Committee. He has a degree as a Mechanical Engineer.
 - Art Daniels has been a resident of the village for 11 years. He has interest in the community and helping with sports events with his 4 daughters.
 - Motion made by Council Person Hesser and 2nd by Council Person Arthur to move to executive session for the purpose to discuss appointment to fill vacant council position. Roll call vote 5-0. Motion passed. Executive session began at 7:22 pm. Motion made by Council Person Hesser and 2nd by Council Person Campbell to end Executive Session at 7:26 pm. Motion made by Council Person Campbell and 2nd by Council Person Hesser to vote on the two candidates for the vacate position. Roll call vote. Council Persons Arthur, Campbell, Daniels and Hesser voted for Kevin Stoodt. Council Person Lowery voted to Art Daniels. Kevin Stoodt was appointed to the position. Art Daniels was thanked for his interest and encouraged to run for council in the future.
- Officer:**

Fiscal Officer:

- Financial Reports
- Utility bill past due list for July. Seven Customers were disconnected. All have paid and been reconnected.
- Report from Logan County Sherriff
- Not enough money was budgeted in the 3 utility funds to finish paying the Administrator for the year. ORD 202-09 Motion to supplement appropriations for Administrator Salary in the amount of \$1,215.00. Water Fund 5101-539-130-0000 for \$405.00 Sewer Fund 5201-541-131-0000 \$405.00 and Garbage Fund 5601-710-131-0000 for \$405. Motion made by Council Person Hesser 2nd by Council Person Campbell. Roll Call Vote 6-0. Motion approved.
- The CD at Union Banking will be cashed in and placed in the checking account until the money can be moved to Star Ohio. Interest will remain the checking account and be added to the Sewer Loan Fund.
- The Village Employment Application has been updated.
- A new customer who purchased property in Belle Center has failed to pay a deposit & complete activation for Utility for Sewer & Water Cap. Fiscal Officer gave the owner an activation form. Form not completed and returned. Fiscal Officer mailed owner an activation form requesting the Deposit by paid by 7-17-20. Property Owner has not contacted the office or paid the deposit. Copies of correspondence presented the Solicitor to contact the Property Owner, Ted McDonald. Service address is 101 S Elizabeth ST, Belle Center.
- BJAAM invoice was received and grant money received to pay the invoice.
- Property AT 306 E Main ST, Leeanna Eyzaguirre now living at 705 E 4th St, Marysville, OH 43040. Utility bill is delinquent by \$5,152.33. Motion made by Council Person Hesser, 2nd by Council Person Troth to pass a Resolution 20-01 by the Village of Belle Center, Ohio authorizing and requesting the Logan County Auditor to place delinquent Water bill and or delinquent sewer bill assessments against Various Landowners on their Tax Bills. Exhibit A for Leanna Eyzaguirre Lien on Taxes \$5,152.33.
- Administrator:
 - Employee Frank Harrod was off work for being exposed to Covid 19.
 - Update on catch basins around town.
 - Replaced valve on N State ST.
 - Administrator Linson has been checking with a different fuel company to get a better price per gallon. He will change companies if the price is less.

Solicitor:

- ORD 2020-07 An Ordinance creating the delinquency shut-off and re-establishment of water/Sewer Services in the Village of Belle Center. This Ordinance was on an Emergency Measure waiving the 3-reading rule. All residents will receive a copy of the ordinance with their September 2020 utility bill. Motion made by Council Person Troth, 2nd by Council Person Hesser. Roll Call vote 6-0. Motion passed.

Council:

- Council Person Troth reported that Marker Construction will be putting up the playground equipment at the Murray Griffin Park.

Community:

Art Daniels seeking vacant council seat

Kevin Stoodt seeking vacant council seat.

Motion to adjourn made by Council Person Lowery 2nd Council Person Hesser. Motion approved 5-0. Meeting adjourned at 8:03 pm.

~~8:02 pm.~~

Mayor Lance Houchin

Date _____

Fiscal Officer Rhonda Fitzpatrick

Date _____

September 8, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 6:59 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery Stoodt and Troth present. Village Officers: Mayor Houchin, Solicitor Fansler, Administrator Linson, Fiscal Officer Fitzpatrick present

Motion to approve the Minutes of Regular Session of 8-11-2020 with the correction of spelling of Council Person Hesser's last name made by Council Person Hesser, 2nd Council Person Stoodt. Motion approved by roll call vote 6-0.

Motion to pay the monthly bills made by Council Person Campbell, 2nd Council Person Troth. Roll call vote 6-0 approved.

Mayor Lance Houchin:

- Local Government Funds that are received from the Logan County Auditor were discussed. Mayor will be meeting with the Commissioners and others to discuss this.

Fiscal Officer:

- Financial Reports
- Utility bill past due list for August. Five Customers were disconnected. All have paid and been reconnected.
- A new customer has failed to pay his deposit and his bill. No activation form completed. Solicitor has sent notice. Motion made by Council Person Hesser and 2nd made by Council Person Troth to take this customer Account #00211000 McDonald to small claims court. Vote 6-0 Motion passed.
- Report from Logan County Sherriff
- ORD to change the appropriations \$5,000.00 from the General Fund to 1000-730-431-0000 for the purpose of Building & Street Repair. Motion made by Council person Hesser, 2nd by Council person Campbell to change appropriations for \$5,000.00 from the General Fund to 1000-730-431-000. Roll Call Vote 6-0. Motion passed.
- Discussed the due date of Utility Bills and waiving late fee for 1 customer. Due date remains the 15th of each month. New Ordinance on delinquent customers will solve the problem for the customer who inquired.
- CD cashed and is in checking. Discussed where to put the funds. Funds will be moved to Star Ohio.
- Met with PNC bank to discuss a way to accept debit or credit cards from customers. Fiscal Officer has information from GovPayNet to use as a source of accepting debit cards. Finance Committee will meet to look at both.
- Fiscal Officer suggested that one of the committees meet to determine items employees can be reimbursed for.
- Overtime discussed. Employees must work or have time to cover the first 40 hours of the week. Then overtime will be applied.

Administrator:

- Met with Maier Concrete to change the ramp size to determine a different price to stay within the grant amount. Waiting to hear back.
- Jobs completed on drain basins in town.
- Employee Brandon Bingham's anniversary with the Village was 8-24-20. Administrator requested a 50 cent per hour pay raise for Brandon. After discussion, a motion was made by Council Person Hesser, 2nd by Council Person Lowery to grant and increase an hourly pay by 50 cents per hour for an hourly rate of \$20.85 effective 9-13-20. Roll Call Vote 5-1. Motion passed.

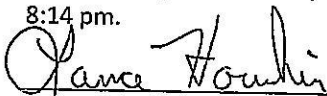
Solicitor:

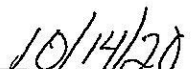
- The Village received a resolution for Local Government Funds for 2021. After discussion Motion made by Council person Hesser, 2nd by Council person Campbell to sign and agree to the current allocation of these funds. Roll Call Vote 5 yes 1 No. Motion passes.
- Solicitor will file Resolution with the Logan County Auditor's Office for Local Government Funds.

Council:

- Council Person Campbell asked why an employee used his own vehicle for Village work and turned in mileage. Administrator stated that would not be happening in the future.

Motion to adjourn made by Council Person Lowery 2nd Council Person Hesser. Motion approved 5-0. Meeting adjourned at 8:14 pm.


Mayor Lance Houchin


Date


Fiscal Officer Rhonda Fitzpatrick


Date

October 13, 2020
VILLAGE OF BELLE CENTER REGULAR COUNCIL MEETING

Belle Center Village Council met in regular session at 6:59 pm with Mayor Lance Houchin presiding. Roll call was taken with Council person Arthur, Campbell, Hesser, Lowery and Troth present. Council person Stoodt absent. Village Officers: Mayor Houchin, Solicitor Fansler, Fiscal Officer Fitzpatrick present. Administrator John Linson, Absent

Motion to approve the Minutes of Regular Session of 9-8-2020 with the correction of 5-1 Vote for pay increase for Brandon Bingham made by Council Person Arthur. Motion made by Council Person Lowery to approve with correction 2nd Council Person Hesser. Roll call vote motion 5-0 approved.

Motion to pay the monthly bills made by Council Person Campbell, 2nd Council Person Hesser. Roll call vote 5-0 approved.

Mayor Lance Houchin:

- Local Government Funds that are received from the Logan County Auditor were discussed. Mayor Houchin met with the Logan County Commissioners, Mayor Stahler and the Governing Board for Local Government Funds distribution. Mayor Houchin will continue to discuss this with the County Mayor's and the Townships in the county.
- Mayor Houchin discussed hiring a part time person for the office. After discussion, the job would be 12-15 hours per week @ \$15.00 per hour. The Mayor suggested Susan Yelton. Susan had worked for the Village at the beginning of 2018. The Mayor will contact Susan to see if she will accept the job.

Fiscal Officer:

- Financial Reports
- Utility bill past due list for September. No customers were disconnected in September.
- People calling the Village office inquiring if the Village will still have Trick or Treat in 2020. Trick Treat still scheduled and will take place. Fiscal Officer will update the Village Facebook page.
- Verizon Invoice and Village phones discussed. The Village can change to a Government account with free phones and upgrades frequently more than current plan. The monthly invoice would increase to \$200.00 per month instead of the current \$164.12. The phones would be a better grade of phone than the Village has purchased in the past. Council Person Arthur suggested the Village offer to pay each employee and Administrator an amount toward their private cell phones for work use. After discussion it was decided the amount would be \$40.00 per month. Mayor Houchin would discuss with the employees as the Administrator was off work until 10-18-20.
- Unemployment Compensation Papers for former employee, Frank Harrod, are due to be completed and returned by 10-14-20.

Administrator:

- A written statement was received from the Administrator about a problem that the Administrator had with employee, Frank Harrod on 9-17-20. This problem resulted in the Administrator firing Frank Harrod on 9-21-20. A copy of the administrator's letter was given to each council person to read. Frank Harrod filed a statement on 9-28-20 requesting to meet with the Council to discuss his termination. A copy of that statement was provided to each council person. Frank Harrod & Irene Kene were present for the meeting. Frank was asked to speak to the council. He stated he wanted to receive his vacation pay and unemployment compensation. Frank Harrod & Irene Keen left the meeting.
- Council discussed what happened and agreed that the termination of employment should stand. Council discussed the vacation pay. Council approved paying Frank Harrod all unused vacation which was 105 hours. Council stated they did not feel Frank Harrod should receive Unemployment. Fiscal Officer was instructed to provide all documents asking that Unemployment not be approved for the former employee, Frank Harrod.

Solicitor:

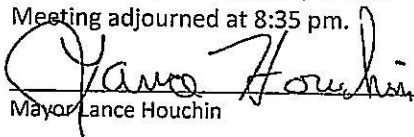
- Solicitor heard from IRS about unfiled quarterly reports. Fiscal Officer is to send reports to Solicitor. Abatement of penalties and owed interest can not be determined until reports are received.

Council:

- Council Person Campbell inquired about a school bus being parked on Village property keeping Moran Brother's from using the same space to park their vehicles. The Village had approved Moran Brother's parking

Motion to adjourn made by Council Person Hesser 2nd by Council Person Lowery. Motion approved 5-0.

Meeting adjourned at 8:35 pm.


Mayor Lance Houchin

Date

11-12-20


Fiscal Officer Rhonda Fitzpatrick

Date

11-10-20

November 10, 2020

Belle Center village Council met in regular session at 7:00 p.m. with Mayor Lance Houchin presiding. Roll Call was taken with council person Arthur, Campbell, Hesser, Lowery, Stoodt, Troth
Village Officers: Mayor Houchin, Solicitor Fansler, Fiscal officer Fitzpatrick present

Motion to approve minutes of regular session on 10-13-2020 with no changes. Motion made by Council person Hesser, and 2nd by Lowery. Roll call vote 6 to 0 motion passed.

Motion to pay the monthly bills. Motion made by Campbell and 2nd by Stoodt

Mayor Lance Houchin

- Discussed having landlords keep utility bills in the landlords name. Motion made by council person Hesser and 2nd by Arthur for emergency reading. Roll call 5 to 1 motion passed
- Evaluation for employee Eugene Herford discussed. Motion made to go to executive session, Motion made by council Arthur and 2nd by Hesser. Out of executive motion made by council person Hesser and 2nd by Stoodt to increase hourly pay by 35 cents an hour for Eugene Herford. Roll call 6 to 0 motion passed.

Fiscal Officer:

- Financial reports
- Past due list October
- Money moved to Star Ohio
- Water tap Prices
- Zoning for Mobile Homes
- DP&L
- IRS
- Discussed moving money from General Fund to Sewer Operating Fund. Motion made by council person Hesser and 2nd by Campbell. Roll call 6 to 0 motion passed

Council:

- Discussed spraying for at park

Community:

- Devin stocker, Richard Stocker, Alex Glauner present

Motion to Adjourn made by Council person Hesser and 2nd by Lowery, motion passed 6-o. Meeting adjourned at 8:38 p.m.

Village of Belle Center

Mayor Lance Houchin

December 8, 2020

Mayor Houchin called the meeting to order. Council members in attendance were Lacy Arthur Donna Hesser, John Lowery, Kevin Stoodt, Katie Troth, council member Dione Campbell was absent, Village Administrator John Linson and Village Solicitor Steve Fansler. Guest: Bill McCormick, Cathy Pool, Brandon Bingham and Devin Stoker.

Lowery made a motion to approve the minutes from November 10, 2020, Troth 2nd.

Mayor Houchin discussed Fiscal Officer Ronda Fitzpatrick being out sick with Covid. Let them know he called Bill McCormick and Cathy Pool in to help get caught up. Let Council know Deb Thompson will be coming in and doing the billing for the time being. Houchin said he didn't know if or when Ms. Fitzpatrick would be back. Houchin said he would like to appoint Mr. McCormick to fill in for Fiscal Officer, and to be able to sign checks, would also need for McCormick and Thompson bonded. Houchin asked for a resolution to be passed to allow all of the above. Hesser made a motion to pass, Lowery 2nd, roll call: all council members were in favor.

Houchin let council know that the \$15,000.00 from General fund to Sewer fund had not been transferred due to Ms. Fitzpatrick illness. He did talk to Mr. Shultz from Indian Lake Sewer explained why it wasn't paid, he said he would credit the late fee back to account on January's bill. Let Council know Mr. McCormick did get the money transferred and the bill was paid.

Houchin let Council know that Indian Lake sewer would be raising their rates the 1st of the year by \$1.50 per hook up. Houchin said they had already had to transfer money to make the payment this year, it would put them even further behind next year if the sewer rates were not raised. Houchin asked for an emergency motion to raise the sewer bill \$5.00. Hesser made an emergency motion Lowery 2nd Roll call: all council members were in favor. Roll Call to raise sewer bill by \$5.00, all council members were in favor.

Houchin let Council know the bank statements haven't been balanced since May.

Bingham asked about the Ordinance for disconnect for water, and said it was very confusing. Asked if he could get a clearer explanation of when he is to shut late water bills off. It was discussed by the council. Bill will be due on 15th of each month if bill is not paid by the 30th of the month the water will be shut off. Mr. Fansler will write up an ordinance.

Houchin talks to Brian Shultz from Indian Lake Sewer about the possibility of taking over Belle Center Sewer. Houchin said they would also take over the rest of the loan. Bingham said it would also save on the cost of all the repairs he does on the grinder pumps. Houchin said they would also do the billing for the sewer; it would not go through the Village anymore.

Linson presented a bid for a new trash truck \$141,981.65. Councilmen Hesser said she did not feel this was the time to purchase a new trash truck. She said they could look into someone else

picking up the trash. Linson also said they would need to think about raising the rates on new hookups in the village. At this time the hookup is \$750.00 the last one they did cost the village over \$2000.00.

Linson said he called around to get rates on part time employees and the going rate is between \$13.00 and \$14.00 dollars an hour.

Lowery made motion to adjourn and Hesser 2nd 8:25pm