

**WOOD COUNTY EMERGENCY SERVICE DISTRICT #1**  
**MINUTES OF MEETING OF DIRECTORS**  
**MONDAY MAY 17<sup>TH</sup> 2021**  
**AT 9:00 AM**  
**LOCATION**  
**HOLLY LAKE VOLUNTEER FIRE DEPARTMENT**  
**126 PR. 7869**  
**HOLLY LAKE, TEXAS 75765**

Certification by the President that the provisions of the Open Meeting Act. Section 551.00 1 Et Seq of the Texas Government Code have been complied with, in connection with public notice of this meeting and a quorum is present.

Board Members present: Kristina Horn, Jim Kober and Keith Mullinax.

Guests in attendance: Travis Rattan, Dawn Lofgren, Donnie Reynolds and Don Wolford.

Meeting called to order by: Kristina Horn.

Pledge of Allegiance and Invocation by: Keith Mullinax.

Review/Approval of prior minutes for: April 19<sup>th</sup> 2021.

**ACTION:** Motion made by Commissioner Mullinax to approve minutes, motion seconded by Commissioner Kober. Motion passed by a vote of 3 to 0.

Treasurer Report for May 17<sup>th</sup> 2021

- Beginning Balance: \$ 17,674.45
- Deposits: \$ 2,771.12
- Interest: \$ 1.28
- Disbursements: \$ 37.95
- Ending Balance: \$ 20,408.90

**ACTION:** Motion made by Commissioner Mullinax to approve Treasurers Report, motion seconded by Commissioner Kober. Motion passed by a vote of 3 to 0.

Payments of Accounts Due:

Commissioner Mullinax presented an invoice from Linebarger for the amount of \$58.86 for services rendered.

**ACTION:** Motion by Commissioner Mollinax to approve payment, second by Commissioner Kober. Motion passed by a vote of 3-0.

Commissioner Mullinax presented a sworn billing from HLVFD in the amount of \$ 8,646.00 for repair of A/C units in the building.

**ACTION:** Motion by Commissioner Mullinax to table until next month, second by Commissioner Kober. Motion passed by a vote of 3-0.

**Activity report from HLVFD:**

The following report was submitted by Dawn Lofgren.

April 2021

Structure Fires:	2	
Grass Fires:	2	
Medical Calls:	12	
LZ's	0	
MVC's	0	
Public Assists	1	(Missing Child)

Total Responses 17

Training Hours 100 (March hours 125)

**Activity report from CTMF (EMT's)**

Call's 46 (Response time 15:20)

**Old Business:**

- It was agreed that President Horn, Treasurer Mullinax and VP/ Kober would sign the signature cards and account agreement at City National Bank, once the documents were drafted and available to be signed.

**New Business:**

- Commissioner Horn recognized Commissioner Blint for his contributions to the Board and thanked him for his service. To fill the position of Secretary, Commissioner Kober was asked upon to take the position.
  - **Action:** Motion by Commissioner Mullinax, second by Commissioner Horn to approve Commissioner Kober as Secretary. Motion passed by a vote of 3-0.
- City National Bank signature cards would be signed by the following Commissioners.
  - President Horn
  - Treasurer Mullinax
  - VP/Secretary Kober
- HLVFD submitted the following documents for review by the Board.
  - 2020 Financial Reports.
  - 2020 Balance Sheet Report.
  - 2020 Incident Report.
- Discussion of any planned public events for 2021.
  - It was determined that if the Board was to consider any tax increase we would have to conduct a workshop to determine any course of action. The Board would hold this workshop during early July so as to work through all financial budget requirements of the HLVFD and all Wood County Tax Authority documents supportive of a decision to either raise or maintain the present tax rate. It was requested that HLVFD prepare a 3 year Budget Worksheet prior to the scheduled workshop.
- Adjournment: with no further comments.
  - **Action:** Motion was make by Commissioner Kober to adjourn, second by Commissioner Mullinax. Motion passed by a vote of 3-0

By: *James Kober, Board Secretary*