

Town of Leeds, Maine
Request for Occupancy Permit

No newly constructed, placed, relocated, or expansion of any existing structure, intended for human habitation shall be occupied until an Occupancy Permit has been issued by the Code Enforcement Officer in accordance with the following.

Please complete the following information and submit to the Code Enforcement Officer within five (5) working days of the receipt of this request for an Occupancy Permit, the Code Enforcement Officer shall inspect the property to determine compliance with the Building Permit and that any subsurface wastewater disposal system required has been installed, inspected and approved by the Local Plumbing Inspector.

Owner's Name: _____

Mailing Address: _____

Location of Structure – Road

Date Building Permit Issued/Number

Chimney Inspected/Date:

Fire Chief

SWDS approved/Date:

Ernest Sylvester, LPI

To the best of my knowledge, the site and construction are in compliance with the permits issued, and all information submitted in this request is true and correct.

Signature of Applicant

Date: _____

Date OP Issued (CEO) _____