UAOLR and BlackBoard Tutorial

1. Type in www.uaolr.org and you will see the following screen:

2. Login using your pre set username and password
   - Username is your first initial and full last name followed by _519
   - Your password is your union card number
   - Example username: cpenniston_ua519

3. Find the BlackBoard Link in the top left corner, hover over it and select "Login to blackboard"

4. You will see the BlackBoard home page:

5. Enter the same username that you used for UAOLR:

Log in to Blackboard

Username/netID

cpenniston_ua519

Continue

6. Enter the same password the you used for your UAOLR (your member number):

Log in to Blackboard

Username

cpenniston_ua519

Password

•••••••••

Login

7. Once you hit "Login" you will see your blackboard classes homepage:

Local 519 Labor History *(not currently available)*

Local 519 Soldering and Brazing

Local 519 Soldering and Brazing *(not currently available)*

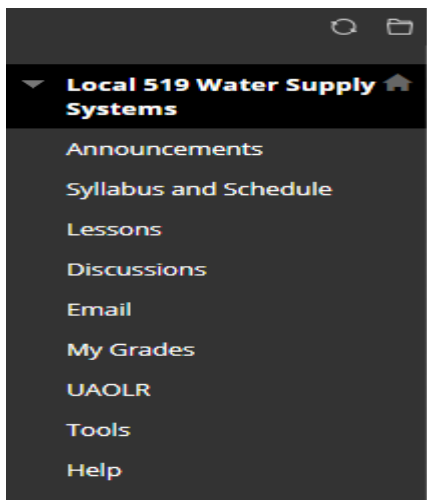**Local 519 Water Piping** *(not currently available)*

Local 519 Water Supply *(not currently available)*

Local 519 Water Supply Systems

Announcements:

> Online Meeting tonight !!!!

8. Select your proper class and you will see the class homepage pop up, your navigation options are on the far left side:

Local 519 Water Supply Systems

Announcements

Syllabus and Schedule

Lessons

Discussions

Email

My Grades

UAOLR

Tools

Help

9. There are a few main tabs that you will be using, every teacher will have different tabs but I will describe the main ones below:

- **Announcements**
  - Here you will find everything the teacher has written for you, there will be different announcements depending on how the instructor has set up their class.
- **Assessments**
  - Used as pretest exercises, most of the time worth a grade
- **Discussion**
  - This tab will have a forum type layout where as a class we can all discuss a subject.
- **Lessons / Modules**
  - Here you will find your lessons for the night, it may include links to all of your tests or assessments.
- **Syllabus and Schedule**
  - This is where you will find everything about the course, it will have an explanation of the class and what is expected of you.
  - You will find a schedule of our remaining classes and what lessons are due when.
  - You will also find how the class will be graded.

10. The only way to familiarize yourself with BlackBoard and UAOLR is to explore them and get yourself comfortable !