

Springfield Flea Market

Vendor Contract

Terms and Conditions of Contract

1. Vendor space is subject to availability and approval by Event Personnel. To reserve your space, you must complete, sign, and return a contract with payment of the vendor fee in advance for each date requested. **Contract and Payment are due no later than two weeks prior to the event date.** A personal bank check, money order, cash, or Venmo is accepted for payment.
2. Vendor must primarily sell flea market type items; new and used merchandise, antiques, vintage, collectibles, and/or crafts. **No Direct Sale Businesses.** The vendor will not sell anything consumable. No sale of firearms or ammunition is permitted. Counterfeit merchandise or items illegal to possess or sell will not be permitted.
3. Vendor agrees to truthfully represent their merchandise to buyers and conduct business with the highest of ethical standards.
4. Tables and Chairs will be provided. No additional tables are to be brought in. Tables are not to be moved from pre-arranged set-up positions.
5. Set-up to begin at 7:00 am the day of the event and/or Vendors have the option to set up the Saturday prior to the event between the hours of 12:00 pm and 4:00 pm. Vendor will have their merchandise ready to sell by 8:30 am the day of the event or tables may be resold.
6. Take down may begin at 3:00 pm. **NO LEAVING EARLY.** Vendors who leave early may not be approved to set up at future events held by Springfield Flea Market.
7. Vendor will park at the direction of Event Personnel. Improperly parked vehicles will be towed at the vehicle owner's expense. **DO NOT BLOCK DOORWAYS OR WALKWAYS.**
8. Vendor will not operate any sound or light emitting devices. Vendor will not connect any device to any electrical outlet without first obtaining permission from Event Personnel.
9. Vendor will remove all trash from their space before leaving. **NO DUMPING.**
10. Vendor will cooperate with requests of Event Personnel.
11. Vendor will not solicit for, advertise for, nor distribute flyers or promotional material for any other event during this event without first obtaining permission from Event Personnel.
12. No refunds or credits are considered if the vendor fails to participate in the event without notice. Notice of vendors cancelation must be made 7 days prior to the event date for a refund.
13. We reserve the right to cancel this agreement with any vendor at any time.
14. Upon signing this agreement, the vendor assumes for themselves and their agents all liability, risks, and responsibilities for accidents, injuries, or damages to person or property and agrees to indemnify and hold harmless Roy Powell, the event personnel, and the State of Illinois and its personnel, against any and all claims, liabilities, losses, theft, damages, costs and expenses arising from or in connection with vendor's participation in the event or from activities conducted on the property.

Event held at the Illinois State Fairgrounds, Illinois Building, Springfield, Illinois 8:00 am. to 3:00 pm - No "early bird" shopping

Event Dates: **October 23, 2022** **November 20, 2022** **December 11, 2022**

January 15, 2023 **February 19, 2023** **March 19, 2023**

Please circle the date requested, a contract per event date is required.

Fee: \$12 per 6-foot table (minimum 2 table purchase)

_____ Tables x \$12 = Fee: \$_____ (2=\$24, 3=\$36, 4=\$48, 5=\$60, 6=\$72, 8=\$96, 12=\$144)

Vendor Name: _____ Phone: _____

Address: _____

Email: _____ Special Requests: _____

Description of merchandise to be sold: _____

I have read and understand the terms and conditions of this contract and my signature with payment of the fee signifies my acceptance.

Signature: _____

Mail completed contract with payment to: Roy Powell · P.O. Box 21085 · Springfield, IL 62703

Contact info: Roy Powell Phone: 217-622-8381 Email: Info@SpringfieldFleaMarket.net

Website address: www.SpringfieldFleaMarket.net Facebook: www.facebook.com/SpringfieldILFleaMarket