

# HISTORIAN HAZARDOUS MATERIALS

**MABAS Division 2  
Operational Checklist  
#09-S**  
Reviewed 1/30/17  
Reviewed 6/23/21

	<b>Purpose</b>	<b>Certifications Required</b>
	<input type="checkbox"/> Document incident scene activities, discussions, and decisions	<input type="checkbox"/> Technician, ICS 200 Preferred

<b>Responsibilities</b>	<input type="checkbox"/> Document all aspects of incident scene activities, discussions, and decisions
	<input type="checkbox"/> Attend all meetings and briefings
	<input type="checkbox"/> Compile a list of all liaison agency contacts
	<input type="checkbox"/> Create an incident timeline utilizing documentation notes
	<input type="checkbox"/> Collect worksheets from divisions/groups at the termination of the incident
	<input type="checkbox"/> Collect incident documentation including shipping papers, SDS, etc. at termination of the incident
	<input type="checkbox"/> Ensure Site Safety Plan is complete
	<input type="checkbox"/> May assume the role of Branch Director, if qualified, as needed in the absence of assigned Deputy Branch Director
	<input type="checkbox"/> Ensure incident is documented
	<p style="text-align: center;"><b>Brief statement of Incident Action Plan</b></p>

# HISTORIAN - HAZ MAT

**RADIO DESIGNATION:** HISTORIAN      **CHANNEL:** \_\_\_\_\_

**REPORTS TO:** IC, OPS SECTION OR BRANCH DIRECTOR

**REPORTS TO YOU:** TASK FORCES/STRIKE TEAMS, SINGLE RESOURCES

