

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

**Meeting Minutes from February 7<sup>th</sup>, 2022; Hosted virtually**

Chief Thomas called the regular monthly meeting to order at 0930 hours and roll call was conducted.

**Previous Meeting Minutes:**

- A motion was made by Assistant Chief Rothecker seconded by Chief Stout to approve the meeting minutes from December 2021. All ayes, no nays; motion carried.

**Financial Report:**

- A motion was made by Chief Stout seconded by Chief Parthun to accept November 2021, December 2021, and January 2022 Financial reports as presented. All ayes, no nays; motion carried.

**President's Report:**

- None

**Committee Report:**

- Training, Special Teams, and Operations—Presented and discussed.
- Sherman Hospital—With a decrease in Covid patients there are no major issues. Visitation rules are fluctuating.
- St. Josephs – Nationwide blood shortage

**Old Business:**

- None

**New Business:**

- A motion was made by Chief Rothecker seconded by Chief Parthun to approve hiring an outside firm to audit the division's financials annually. All ayes, no nays; motion carried.
- 

**Other Business:**

- Awareness to Spring Awakening on March 4<sup>th</sup> and 5<sup>th</sup> hosted in Hoffman Estates.
- Metro Chiefs Conference on March 3<sup>rd</sup> hosted in Addison.

**Adjournment:**

- With no further business, a motion was made by Chief Wax seconded by Chief Rothecker to adjourn the meeting at 0955 hours. All ayes, no nays; Motion carried.

## *MUTUAL AID BOX ALARM SYSTEM DIVISION II*

1 Meeting Minutes from March 9<sup>th</sup>, 2022; Hosted by West Dundee FD

2 Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was  
3 conducted.

### 4 **Previous Meeting Minutes:**

- 5 ○ A motion was made by Chief Wax seconded by Chief Wascher to approve the meeting  
6 minutes from February 2022. All ayes, no nays; motion carried.

### 7 **Financial Report:**

- 8 ○ A motion was made by Chief Lancaster seconded by Chief Wascher to accept the February  
9 financial report as presented. All ayes, no nays; motion carried.

### 10 **President's Report:**

- 11 ○ Large scale Division II training for TRT on April 6<sup>th</sup> and 7<sup>th</sup>

### 12 **Committee Report's:**

- 13 ○ CIMS.30 has started moving forward

### 14 **Hospital Report's**

- 15 ○ Patient numbers are down  
16 ○ Region 8,9, and 10 conducting a drill in April

### 17 **Old Business**

- 18 ○ None

### 19 **New Business**

- 20 ○ Budgets for Special Teams are due by April 15<sup>th</sup>  
21 ○ MABAS Conference 2022 was presented and discussed by Chief Thomas  
22 ○ A motion was made by Assistant Chief Rothecker seconded by Chief Stout to approve audit  
23 services from Lauterbach and Amen, LLP.

### 24 **Other Business**

- 25 ○ IFERN testing needs to be done, look for 75% of participation.

### 26 **Adjournment**

- 27 ○ With no further business, a motion was made by Chief Kern seconded by Chief Gabrenya to  
28 adjourn the meeting at 1040 hours. All ayes, no nays' motion carried.

## MUTUAL AID BOX ALARM SYSTEM DIVISION II

1 Meeting Minutes from April 13<sup>th</sup>, 2022; Hosted by Algonquin FPD

2 Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was  
3 conducted.

### 4 **Previous Meeting Minutes:**

- 5 ○ A motion was made by Assistant Chief Rothecker seconded by Chief Wascher to approve the  
6 meeting minutes from March 2022. All ayes, no nays; motion carried.

### 7 **Financial Report:**

- 8 ○ A motion was made by Chief Parthun seconded by Chief Wascher to accept the March  
9 financial report as presented. All ayes, no nays; motion carried.

### 10 **President's Report:**

- 11 ○ Chief Falese presented an update on the Elgin Area Firefighter Memorial.

### 12 **Committee Report:**

- 13 ○ TRT- MABAS 2 participated in the MABAS deployment drill.

### 14 **Hospital Report's**

- 15 ○ Sheman will be hosting a Regional Disaster Exercise on April 19<sup>th</sup>, 2022.  
16 ○ Saint Joe's will begin normal operations as the number of covid cases is decreasing.

### 17 **Old Business**

- 18 ○ None

### 19 **New Business**

- 20 ○ 2022-2023 FY Budget – Draft to membership in June.  
21 ○ Chief Cagann presented and discussed updates about mass shootings.

### 22 **Other Business**

- 23 ○ A motion was made by Chief Ravagnie seconded by Chief Parthun to approve the donation  
24 of \$2,000 to the Elgin Area Firefighter Memorial. All ayes, no nays; motion carried.

### 25 **Adjournment**

- 26 ○ With no further business, a motion was made by Assistant Chief Rothecker seconded by  
27 Chief Gabrenya to adjourn the meeting at 1020 hours. All ayes, no nays' motion carried.

**MUTUAL AID BOX ALARM SYSTEM  
DIVISION II**

**Meeting Minutes from May 18<sup>th</sup>, 2022;** Hosted virtually

Chief Thomas called the regular monthly meeting to order at 0938 hours and roll call was conducted.

**Previous Meeting Minutes:**

- A motion was made by Deputy Chief Howell seconded by Chief Gabrenya to approve the meeting minutes from April 2022. All ayes, no nays; motion carried.

**Financial Report:**

- April's Financials were not discussed. Tabled to next meeting.

**President's Report:**

- Chief Schilling discussed having one training calendar for the division. The training committee is to work with all the specialty teams so that there is no overlap caused by Division Firefighter/EMS training events. The calendar is to be completed and published by January 1<sup>st</sup> of every year.

**Committee Report:**

- Training, Special Teams, and Operations—None
- Sherman Hospital—Amy Crane reported COVID numbers are slightly up.
- St. Josephs – D/C Howell reported Covid numbers are holding

**Old Business:**

- None

**New Business:**

- Starcom MABAS 2 Operations Channels — Discussions on MABAS IFERN VHF system and what MABAS is doing looking to go forward with having Divisions & Dispatch Centers stop using or set up talk groups on the Starcom system.
- Division 2 Drone Team— Discussion regarding which departments have drones. Director Crews informed the group that Hanover ESU has 2 drones and will respond to any request from Division 2 departments. Discussion on supporting drone call outs as a division

**Other:**

- Chief Schilling discussed that the executive board for the remainder of the year will be working on reviewing and updating the MABAS Division 2 Bylaws.

**Adjournment:**

- With no further business, a motion was made by Deputy Chief Howell seconded by Chief Gabrenya to adjourn the meeting at 1030 hours. All ayes, no nays; Motion carried.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

**Meeting Minutes from June 15<sup>th</sup>, 2022;** Hosted by Burlington

Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was conducted.

**Previous Meeting Minutes:**

- A motion was made by Deputy Chief Schwab seconded by Assistant Chief Howell to approve the meeting minutes from May 2022. All ayes, no nays; motion carried.

**Financial Report:**

- A motion was made by Chief Ravagnie seconded by Chief Wax to accept the April financial reports as presented. All ayes, no nays; motion carried.
- A motion was made by Chief Lancaster seconded by Chief Wax to accept the May financial reports as presented. All ayes, no nays; motion carried.

**President's Report:**

- Chief Schilling discussed the update of 988 and Cessa and where the system and state stand.

**Committee Report:**

- Training, Special Teams, and Operations—None
- Sherman Hospital—None
- St. Josephs – None

**Old Business:**

- None

**New Business:**

- Budget Presentation and Approval - Chief Schilling presented and discussed; 5k capital for skid. Motion made by Chief Howell, seconded by Chief Lancaster to approve of budget.
- Hanover Township Drone Program Presentation- Presented and Discussed.
- Division 2 By-laws – Presented and discussed; Executive board will review.
- MABAS Box Card Discussion Ref Division 5 – Presented and Discussed.
- Addressing Inter-Divisional MABAS Assets on a non-MABAS incident- Presented and Discussed; Chief Schilling will review.

**Other:**

- None

**Adjournment:**

- With no further business, a motion was made by Chief Lancaster seconded by Chief Wax to adjourn the meeting at 1016 hours. All ayes, no nays; Motion carried.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

**Meeting Minutes from July 13<sup>th</sup>, 2022; Hosted by Burlington**

Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was conducted.

**Previous Meeting Minutes:**

- A motion was made by Assistant Chief Rothecker seconded by Assistant Chief Lancaster to approve the meeting minutes from June 2022. All ayes, no nays; motion carried.

**Financial Report:**

- A motion was made by Chief Stout seconded by Chief Wax to accept the June financial reports as presented. All ayes, no nays; motion carried.

**President's Report:**

- Chief Schilling discussed the update of Interstate IGA.

**Committee Report:**

- Training—Fall drill with ECC
- Water—Monthly training is now the 3<sup>rd</sup> Tuesday of every month.
- Sherman Hospital—Discussed update on 988, 1 Monkeypox report in the area, and discussion on a large emergency preparedness drill.

**Old Business:**

- None

**New Business:**

- Operations Committee create and Implement FOG Guide -- Chief Schilling presented and discussed
- Chief Mike One is Region 9 Representative
- Executive Board will be working on Financial Policy

**Other:**

- None

**Adjournment:**

- With no further business, a motion was made by Assistant Chief Rothecker seconded by Chief Ravagnie to adjourn the meeting at 1011 hours. All ayes, no nays; Motion carried.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

1           **Meeting Minutes from August 17th, 2022;** Hosted by East Dundee Fire District

2  
3 Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was  
4 conducted.

5  
6   **Previous Meeting Minutes:**

- 7           ○ A motion was made by Chief Gabrenya seconded by Chief Thomas to approve  
8           the meeting minutes from August 2022. All ayes, no nays; motion carried.

9  
10 **Financial Report:**

- 11           ○ A motion was made by Chief Parthun seconded by Deputy Chief Larson to accept  
12           the June financial reports as presented. All ayes, no nays; motion carried.

13  
14 **President's Report:**

- 15           ○ None

16  
17 **Committee Report:**

- 18           ○ Water—Received new Sonar head  
19           ○ St Joseph— 12 Lead Care Point Radio Email Updated.

20  
21 **Old Business:**

- 22           ○ None

23  
24 **New Business:**

- 25           ○ ECC—Center for Emergency Services Open House; Fire Academy is Full-- Discussed  
26           ○ Bylaws—Review sent out and discussed.

27  
28 **Other:**

- 29           ○ Policy for Surplus  
30           ○ Salamander Registration

31  
32 **Adjournment:**

- 33           ○ With no further business, a motion was made by Chief Gabrenya seconded by  
34           Chief Ravagnie to adjourn the meeting at 0951 hours. All ayes, no nays; Motion  
35           carried.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

1           **Meeting Minutes from August 17th, 2022;** Hosted by East Dundee Fire District

2  
3 Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was  
4 conducted.

5  
6   **Previous Meeting Minutes:**

- 7           ○ A motion was made by Chief Gabrenya seconded by Chief Thomas to approve  
8           the meeting minutes from August 2022. All ayes, no nays; motion carried.

9  
10 **Financial Report:**

- 11           ○ A motion was made by Chief Parthun seconded by Deputy Chief Larson to accept  
12           the June financial reports as presented. All ayes, no nays; motion carried.

13  
14 **President's Report:**

- 15           ○ None

16  
17 **Committee Report:**

- 18           ○ Water—Received new Sonar head  
19           ○ St Joseph— 12 Lead Care Point Radio Email Updated.

20  
21 **Old Business:**

- 22           ○ None

23  
24 **New Business:**

- 25           ○ ECC—Center for Emergency Services Open House; Fire Academy is Full-- Discussed  
26           ○ Bylaws—Review sent out and discussed.

27  
28 **Other:**

- 29           ○ Policy for Surplus  
30           ○ Salamander Registration

31  
32 **Adjournment:**

- 33           ○ With no further business, a motion was made by Chief Gabrenya seconded by  
34           Chief Ravagnie to adjourn the meeting at 0951 hours. All ayes, no nays; Motion  
35           carried.



**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

1                   **Meeting Minutes from October 12th, 2022;** Hosted by Hoffman Estates FD

2  
3 Chief Schilling called the regular monthly meeting to order at 0930 hours and roll call was  
4 conducted.

5  
6                   **Previous Meeting Minutes:**

- 7                   ○ A motion was made by Chief Stout seconded by Chief Gabrenya to approve the  
8 meeting minutes from September 2022. All ayes, no nays; motion carried.

9  
10                  **Financial Report:**

- 11                 ○ A motion was made by Chief Gabrenya seconded by Chief Stout to accept the  
12 September financial reports as presented. All ayes, no nays; motion carried. RC

13  
14                  **President's Report:**

- 15                 ○ Presented and Discussed

16  
17                  **Committee Report:**

- 18                 ○ Water—Received new Sonar head  
19                 ○ TRT—Ordered Equipment, replacement update  
20                 ○ IFSI Training – October 25-27 and November 8-10  
21                 ○ Sherman – Region 9 SMOs and Active Shooter Drill

22  
23                  **Old Business:**

- 24                 ○ Nominations for Division2 Executive Board Position

25  
26                  **New Business:**

- 27                 ○ HTES IGA – Drone signed and purchased  
28                 ○ MABAS Master Agreement Update – All departments to signed at next board  
29 meeting  
30                 ○ Division 2 UTV Update—Carpentersville FD UTV unit is deployable

31  
32                  **Other:**

- 33                 ○ Flow MSP Train Tracking  
34                 ○ Nightmare in Chicago – Hosted in Elgin  
35                 ○ Behavior Health – presented and discussed

36  
37                  **Adjournment:**

- 38                 ○ With no further business, a motion was made by Chief Rothecker seconded by  
39 Chief Gabrenya to adjourn the meeting at 1015 hours. All ayes, no nays; Motion carried.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

1           **Meeting Minutes from November 11<sup>th</sup>, 2022;** Hosted by the Pingree Grove FPD

2  
3 Chief Schilling called the regular monthly meeting to order at 0940 hours, and a roll call was  
4 conducted.

5  
6 **Previous Meeting Minutes:**

- 7           ○ A motion was made by A/C Rothecker and seconded by A/C Schmidt to approve  
8 the meeting minutes from October 2022. All ayes, no nays; motion carried.

9  
10 **Financial Report:**

- 11           ○ A motion was made by Chief Lancaster and seconded by D/C Becker to accept  
12 the October financial reports as presented. All ayes, no nays; motion carried. RC

13  
14 **President's Report:**

- 15           ○ Presented and Discussed. Chief Schilling wanted to thank the group for the  
16 support during his tenure.

17  
18 **Committee Report:**

- 19           ○ Water—N/A  
20           ○ TRT—TRT gave an update on assets.  
21           ○ Sherman —Amy gave an update on the current situation at Sherman.

22  
23 **Old Business:**

- 24           ○ Nominations for Division2 Executive Board Position  
25                ○ President Bert Lancaster- All ayes, no nays; motion carried  
26                ○ VP Richard Thomas- All ayes, no nays; motion carried  
27                ○ Secretary Joe Schwab- All ayes, no nays; motion carried  
28                ○ Treasure Mike Rothecker- All ayes, no nays; motion carried  
29           ○ MABAS Master Agreement Update – Update provided; If the approved copy can  
30 be sent to VP Thomas to keep in a record.  
31           ○ HTES IGA – Director Crews provided a packet to the group. There is a program in  
32 place for maintenance, and the drone was used for three searches as of the meeting.

33  
34 **New Business:**

- 35           ○ Christmas Party—Chief Spiro and A/C Rothecker are the co-chairs. See the flyer  
36 for more details.  
37           ○ 2023 MABAS Schedule-Bartlett & Rutland will swap. No other issues. The  
38 schedule for 2023 is in place.

39  
40 **Other:**

- 41           ○ Operations Committee - Chairperson Decision-Discussion and Job Description  
42 needed. On hold until the next meeting.

**MUTUAL AID BOX ALARM SYSTEM**  
**DIVISION II**

43           ○       Training Committee - Chairperson Decision- Chairperson Decision-Discussion and  
44 Job Description needed. On hold until the next meeting.

45           ○       IFERN Testing - Report needs to be added to the monthly packet.

46           ○       OEM-KLEM Test is the First Tuesday of the Month at 1000.

47

48 **Adjournment:**

49           ○       With no further business, a motion was made by A/C Rothecker, seconded by  
50 Chief Lancaster, to adjourn the meeting at 1015 hours. All ayes, no nays; Motion carried.