

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

Meeting Minutes from January 4, 2023; Hosted by Carpentersville FD

Chief Lancaster called the regular monthly meeting to order at 0930 hours and roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Assistant Chief Rothecker, seconded by Assistant Chief Schmidt, to approve the meeting minutes from December 2022. All ayes, no nays; motion carried.

Financial Report:

- A motion was made by Assistant Chief Schmidt, seconded by Chief Gabrenya, to accept the December financial reports as presented. All ayes, no nays; motion carried. RC

President's Report:

- Discussed MABAS Deployment Documents.
- Approved MABAS Agreements should be Chief Thomas for recording.
- Recognizing Chief Schilling for his service to the MABAS Division 2

Committee Report:

- Training— Presented and Discussed
- Special Teams— Presented and Discussed
- Kane County OEM – Update Salamander personnel, Interest in OEM meetings, OEM moving to standalone, spill reporting, and KLEARN-channel and procedures.
- Sherman – Presented and Discussed
- EMS – Cessa meeting moved to July 1

Old Business:

- Qualifications for Committee & Teams. A motion was made by Assistant Chief Rothecker, seconded by Chief Ravagnie. The new committee chairs were approved.
 - Operations: AC Schmidt
 - Training: DC Larson
- MABAS Fall Training Report
- Discussion and Approval of the 2023 MABAS Schedule. A motion was made by Assistant Chief Rothecker, seconded by Assistant Chief Schmidt, to approve of the 2023 MABAS Schedule.

New Business:

- Budget Process for Fiscal Year 2023-2024
 - The executive committee will begin the new budget process. Request should be completed by the end of March.
- MABAS Summit February 20-24, 2023
 - Dispatch sending 4 total people.

Other:

- MABAS Website Update
 - EDFD is working on updating the website.
- QuadCom will add Hanover Township into the IFERN Testing

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

49 ○ MABAS Ops will look into IFERN 2 Testing.

50

51 **Adjournment:**

52 ○ With no further business, a motion was made by Assistant Chief Rothecker,
53 seconded by Chief Stout, to adjourn the meeting at 1020 hours. All ayes, no nays; Motion
54 carried.

February 8th, 2023 @ 09:30 hrs.

Meeting location: Bartlett FPD

234 N. Oak Ave

I. Call to Order – Chief Lancaster at 9:30hrs

II. Pledge of Allegiance

III. Approval of Previous Minutes – January 2023

IV. Financial Report(s) for the month ended – January 2023

V. President’s Report: None

VI. Committee Reports:

- Operations-Chief Schmidt scheduling meeting date
- Training-Report submitted

Special Teams:

Water-Chief Stout provided MABAS audit information / They just had their team leaders meeting and will have training schedule out soon.

TRT-Report submitted

Hazmat- Report submitted

ECC: Ron pointed out 23 students in the fire academy / 6 Professional courses lined up

Communications: Quadcom- January IFERN testing report is attached

Elgin- Noted not major issue with IFERN testing

VII. Hospital Reports:

- Sherman- Amy pointed out new rule changes about 50 new policies that they are working through the process / Working with Elgin on table-top active shooter training
- Saint Joe’s- Phil pointed out same rule changes and working through the process.

VIII. Emergency Management

- Kane County OEM-**No report**
- Hanover Township OEM- Mike provide the group with a handout of their 2022 fire runs (123) and 3,073hrs. The drone has been active during trainings an incidents including Schaumburg warehouse fire. Mike also provided Decon class room training at ECC.

IX. Old Business:

- Budget Process for Fiscal Year 2023-2024: Mike provided the budget request form in the packet.
- MABAS Special Team Audit-Bert provided a brief overview of report that was submitted to MABAS copy was included in packet.

X. New Business:

- Chief Cagann reported that in May 2024 they are working with the Canadian Pacific railroad on a large scale drill
- Chief Cagann stated that Elgin will be selling about 50 of their old Starcom portables if you are interested please contact A/C Mike Rothecker

XI. Other Business:

- Website Update: No update

IX. Adjournment: 10:15hrs

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

Meeting Minutes from January 8, 2023; Hosted by South Elgin FPD

Chief Lancaster called the regular monthly meeting to order at 0930 hours, and roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Chief Stout, seconded by Chief Parthun, to approve the meeting minutes from February 2023. All ayes, no nays; motion carried.

Financial Report:

- A motion was made by Chief Parthun, seconded by Chief Stout, to accept the February financial reports as presented. All ayes, no nays; motion carried.
- Update for MABAS Due Increase-Discussed

President's Report:

- Recognized Chief Gabrenya for presenting at MABAS Summit
- Recognized Chief Parthun for seven years of work with the executive board.

Committee Report:

- Operation-Present and Discussed
 - RTF Survey-Presenter and Discussed
 - Special Teams— Presented and Discussed
- Training— Presented and Discussed
 - April 11, 12, 13, 18, 19, and 20 for MABAS II Training
 - Rope Ops & Water Ops classes in the works
- ECC-Presented and Discussed
 - Classes being held this year.
 - Change in OSFM Rules
- Sherman EMS-Presented and Discussed
- St. Joe's-Presented and Discussed
 - Possible Shortage of Albuterol & Combivent; more information coming out soon.
- Region 9
 - No report at this point.
- Kane County OEM-Presented and Discussed
 - Presented services the OEM can provide. The PPT will be emailed to the Division.
- Hanover Township-Presented and Discussed
 - Provided information on a new DECON procedure. Will have more information in the future.
- QuadCom Dispatch
 - IFERN 2 Test is in the process of being completed monthly.
 - Discussed the Ice Storm and how it affected the dispatch center. Good relationships made a horrible situation better.
- Elgin Dispatch-No representative
 - 2 dispatches went to MABAS Summit. Good feedback
- Kane County Dispatch
 - Division 13 conducted a radio drill.

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

49 **Old Business:**

- 50 ○ Budget Process for Fiscal Year 2023-2024
51 ○ The executive committee will begin the new budget process. Requests were
52 sent out via Team Leaders and in Packet.

53
54 **New Business:**

- 55 ○ MABAS Summit
56 ○ Chief Thomas presented the Salamander list MABAS. Team Leaders need to
57 review the lists.
58 ○ SWIT-Chief Thomas presented an abbreviated presentation of the SWIT
59 format. Radios should be updated, especially for the deployments.
60 ○ IMAT-Discussion and direction for creating a Division 2 IMAT team. Was
61 delegated to MABAS Division 2 Operations Committee.
62 ○ IAMRESPONDING
63 ○ Discussed adding IAMRESPONDING to the Division 2 page out system.
64 Should help reduce issues for notifications for special teams and chief for
65 major division events and deployment.
66 ○ Assistant Chief Rothecker made a motion to implement IAMRESPONDING
67 and purchase the program, and Chief Parthun seconded. Motion passed to
68 purchase.

69
70 **Other:**

- 71 ○ MABAS Website Update
72 ○ EDFD is working on updating the website.
73 ○ Division 2 Hazmat received an LEPC grant for the purchase of equipment.

74
75 **Adjournment:**

- 76 ○ With no further business, a motion was made by Assistant Chief Rothecker,
77 seconded by Chief Stout, to adjourn the meeting at 1040 hours. All ayes, no nays; Motion
78 carried.

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

- 49 ○ Kane County Dispatch
- 50 ○ Going through a CAD Update
- 51 ○ Working on the CAD-2-CAD with QuadCom

52 **Old Business:**

- 53 ○ Salamander
- 54 ○ Please continue to get crews into Salamander.
- 55 ○ IAMRESPONDING
- 56 ○ Chief Schmidt is working through the bugs of the system—more tests in the
- 57 future.
- 58 ○ Budget Process for Fiscal Year 2023-2024
- 59 ○ The executive committee will begin the new budget process. Requests were
- 60 sent out via Team Leaders and in Packet.

61 **New Business:**

62

63 **Other:**

- 64 ○ MABAS Website Update
- 65 ○ EDFD is working on updating the website.

66 **Adjournment:**

- 67 ○ With no further business, a motion was made by Assistant Chief Schmidt, seconded
- 68 by Chief Gabrenya, to adjourn the meeting at 1020 hours. All ayes, no nays; Motion carried.

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

Meeting Minutes from May 10, 2023; Hosted by Streamwood FD

Deputy Chief Schwab called the regular monthly meeting to order at 0930 hours, and a roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Chief Gabrenya, seconded by Chief Meyer, to approve the meeting minutes from April 2023—all ayes, no nays; the motion carried.

Financial Report:

- A motion was made by Chief Gabrenya, seconded by Chief Meyer, to accept the April financial reports as presented—all ayes, no nays; the motion carried.

President's Report:

- No report was presented.

Committee Report:

- Operation-Present and Discussed
 - Special Teams— Presented and Discussed
- Training— Presented and Discussed
 - Rope Ops & Water Ops classes are finalized and sent to the Training Officers
- ECC-No report
- Sherman No report
 - EMS Week May 21-27; Beef will be available to crews.
- St. Joe's-No report
 - EMS Week May 21-27; Cookout on Wednesday for crews.
- Region 9
 - No report.
- Kane County OEM-Presented and Discussed
 - Mensching updated the Kane County Disaster mass casualty plan—Emergency Manager Council meeting next week to review recent disasters.
- Hanover Township-Presented and Discussed
 - He provided a presentation for the new decon solution. Tabled any action at this time. HAZMAT team to continue to research best practices for the division and develop a policy for the division.
 - Division 1 has a Decon policy.
 - Chief Gabrenya-has concerns with the Salvage PowerPoint in the packet; Crews provided clarification.
- QuadCom Dispatch
 - Testing is going well.
 - Chicomm comes out to review IFERN2, which works fine at QC—more testing in the future.
- Elgin Dispatch-No representative
- Kane County Dispatch-No report
 - Going through a CAD Update
 - Working on the CAD-2-CAD with QuadCom

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

50 **Old Business:**

- 51 ○ Budget Process for Fiscal Year 2023-2024
52 ○ The executive committee will begin the new budget process. Requests were
53 sent out via Team Leaders and in Packet.

54 **New Business:**

55

56 **Other:**

- 57 ○ Midwest Hazmat Conference was over the weekend; Morris fire chief presentation on
58 battery fires.
59 ○ MABAS Website Update
60 ○ EDFD is working on updating the website.

61 **Adjournment:**

- 62 ○ With no further business, a motion was made by Chief Schilling, seconded by Chief
63 Gabrenya, to adjourn the meeting at 1047 hours. All ayes, no nays; Motion carried.

MUTUAL AID BOX ALARM SYSTEM DIVISION II

Meeting Minutes from June 21, 2023; Hosted by Rutland-Dundee FPD

Chief Lancaster called the regular monthly meeting to order at 0942 hours, and a roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Assistant Chief Rink, seconded by Deputy Chief Markowski, to approve the meeting minutes from May 2023—all ayes, no nays; the motion carried.

Financial Report:

- Deputy Chief Markowski made a motion, seconded by Deputy Chief Reedy, to accept the financial reports as presented—all ayes, no nays; the motion carried.

President's Report:

- IFSC Conference: Bert reported that Division 2 departments attended the combined conference well. This was the first time jointly done with the Northern Illinois Alliance of FPD and the IFC. They provide great programs covering many topics.

Committee Report:

- Operation-Present and Discussed
 - Special Teams— Presented and Discussed
- Training— Presented and Discussed
 - Rope Ops & Water Ops classes are finalized and sent to the Training Officers
- ECC-
 - Ron pointed out 41 students for the fall BOF class. I will be looking for help with SCBA for the 20 non-sponsored students.
- Sherman
 - Amy pointed out that they are still working on updating policies. The paramedic class is finishing up.
- St. Joe's
 - Phil provided information on the agenda.
- Region 9
 - Mike stated that by 2024 there will be minimum requirements for relicensing covering Alzheimer's / Psych.
- Kane County OEM-Presented and Discussed
 - Jon is working on a rewrite of the mass casualty policy.
- Hanover Township-No report
- QuadCom Dispatch
 - Katrina provided an update on the IFERN testing. Hampshire is having issues. QuadCom has reached out to KaneCom.
- Elgin Dispatch-No representative
- Kane County Dispatch-No report
- MABAS
 - Al Vrshek pointed out how well Division 2 is getting their departments and special teams into salamander.
 - Master Agreements: It appears that Division 2 has all their agreements in.
 - If you need help with salamander, please reach out to Al.

Old Business:

- No Update.

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

50 **New Business:**

- 51 ○ Approval of 2023/2024 Budget: Bert provided budget information update compared to
52 last year.
53 ○ Motion to approve: Chief Luchsinger / Chief Stout

54 **Other:**

- 55 ○ Chief Cagann informed the group about Retired Chief Jack Henrici's funeral arrangements.

56 **Adjournment:**

- 57 ○ With no further business, a motion was made to adjourn the meeting at 1042 hours. All
58 ayes, no nays; Motion carried.

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

Meeting Minutes from August 9, 2023; Hosted by Algonquin LITH Fire Protection District

Chief Lancaster called the regular monthly meeting to order at 0933 hours, and a roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Division Chief Oine, seconded by Assistant Chief Rink, to approve the meeting minutes from July 2023—all ayes, no nays; the motion carried.

Financial Report:

- A motion was made by Chief Cagaan, seconded by Deputy Chief Howell, to accept the June financial reports as presented—all ayes, no nays; the motion carried.

President's Report:

- No report was presented.

Committee Report:

- Operation-Present and Discussed
 - Special Teams— Presented and Discussed
- Training— Presented and Discussed
 - Rope Ops & Water Ops classes are finalized and sent to the Training Officers
- ECC- ECC-2 full pt academies; upcoming 40 hour classes; rope ops opening up soon; open house coming in October
- Sherman No report
 - A new class starting soon
- St. Joe's-
 - Full cath lab staff; bypass should be limited; 2023 starting paramedic program
- Region 9
 - No report.
- Kane County OEM-Presented and Discussed
 - Mass casualty plan coming out soon; started passport system; started salamander process; July 12, 2 tornadoes hit Kane county-lesson learned coming out soon.
 - Elgin and PGFPD discussed the July 12 tornado response and their lessons learned.
- Hanover Township-No Report
- QuadCom Dispatch
 - Discussed combined efforts with Kane County
- Elgin Dispatch-No representative
- Kane County Dispatch-No report

Old Business:

- None

New Business:

- Fog Guides-they have been updated and will hopefully be added to the website. Please use the updated ones for the division.
- MABAS Drill Survey-Reviewed the survey; the executive board will meet with the training chairperson for the fall drill.

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

50 **Other:**

51 ○ Metro Chief symposium first Thursday of September; see website for the flyer

52 **Adjournment:**

53 ○ With no further business, a motion was made by Assistant Chief Rothecker,
54 seconded by Chief Howell, to adjourn the meeting at 1047 hours. All ayes, no nays; Motion
55 carried.

MUTUAL AID BOX ALARM SYSTEM DIVISION II

1 **Meeting Minutes from September 13, 2023; Hosted by East Dundee Fire District**

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3 Chief Thomas called the regular monthly meeting to order at 0931 hours, and a roll call was
4 conducted.

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6 **Previous Meeting Minutes:**

- 7 ○ A motion was made by Assistant Chief Rink, seconded by Chief Cagaan, to approve
8 the meeting minutes from August 2023—all ayes, no nays; the motion carried.

9
10 **Financial Report:**

- 11 ○ A motion was made by Chief Cagaan, seconded by Chief Lusching, to accept the
12 July financial reports as presented—all ayes, no nays; the motion carried.

13
14 **President's Report:**

- 15 ○ No report was presented.

16
17 **Committee Report:**

- 18 ○ Operation-Report Submitted-Discussed issues with the dispatch of MABAS special
19 teams; Frontline is beginning to start the implementation process, two logins are coming
20 out soon, and training materials are coming out. Discussion to come out and provide
21 information.
22 ○ Special Teams— Presented and Discussed
23 ○ Training— Presented and Discussed
24 ○ ECC- Verbal Report provided - ECC Open House 10/14/2023 1000-1400
25 ○ Sherman- Verbal Report provided
26 ○ St. Joe's- Verbal Report provided, OR up and running.
27 ○ Region 9
28 ○ Chief Oine provided verbal report-2024 EMS Grant Sept 28 (5k from IDPH),
29 Possible issues with Paper licenses,
30 ○ Kane County OEM - John Mensching provided a Verbal Report. New director starting
31 Oct 16; Mass casualty plan moving along.
32 ○ Hanover Township-No Report
33 ○ QuadCom Dispatch- Verbal Report provided.
34 ○ Elgin Dispatch-No representative
35 ○ Kane County Dispatch- Verbal Report provided
36 ○ CAD-2-CAD is up and running to QC & Elgin

37 **Old Business:**

- 38 ○ FOG Guide Update
39 ○ Chief Thomas sent out an updated FOG; the Group discussed ISO.

40 **New Business:**

- 41 ○ Nominations for open Division 2 Executive Board position(s)
42 ○ Open President Position: AC Rothecker was nominated for the presidency by
43 Chief Cagaan and seconded by Chief Parthun; 3 calls for nominations were
44 conducted with no other members nominated.
45 ▪ Voice Vote-all ayes, no nays
46 ○ Open Treasure Position: Chief Lusching was nominated as the Treasure by
47 Chief Cagaan and seconded by Chief Gabrenya; 3 calls for nominations were
48 conducted with no other members nominated.

MUTUAL AID BOX ALARM SYSTEM

DIVISION II

Meeting Minutes from October 11, 2023; Hosted by Fox River & Countryside

Assistant Chief Rothecker called the regular monthly meeting to order at 0931 hours, and a roll call was conducted.

Previous Meeting Minutes:

- A motion was made by Assistant Chief Schmidt, seconded by Chief Stout, to approve the meeting minutes from September 2023—all ayes, no nays; the motion carried.

Financial Report:

- A motion was made by Chief Anaszewicz, seconded by Chief Nissel, to accept the August financial reports as presented—all ayes, no nays; the motion carried.

President's Report:

- There are IL-TF1 Openings-if interested, contact Chief Harden
- Introduction of Chief Anaszewicz with the Carpentersville FD

Committee Report:

- Operation- Verbal Report Given
 - IAMRESPONDING-Discussed the progress with the App.
 - Policies-More information coming out soon.
 - IFERN Signal Strength Test-See new business.
 - Special Teams— Presented and Discussed
- Training— Verbal Report Given
 - Fall MABAS Drill-Monday through Thursday, doing a RIT Scenario
 - Conducting ISO Objectives for Recert
- ECC- Verbal Report provided - ECC Open House 10/14/2023 1000-1400
- Sherman- Amy Crane Verbal Report Given
 - Introduced Patrick from Sherman
- St. Joe's- No report.
- Region 9-No report
- Kane County OEM - John Mensching Verbal Report Given
 - New Director starting 10/16
 - Mass Casualty Plan is moving forward.
 - Trick or Treat exercise
 - Command post going out to bid.
- Hanover Township-No Report
- QuadCom Dispatch- Verbal Report provided.
- Elgin Dispatch- Verbal Report provided.
- Kane County Dispatch- Verbal Report provided.

Old Business:

- Frontline
 - DC Becker gave an update on Frontline.

New Business:

- Hampshire Hazmat Incident/Spiller Pays-
 - Chief Herrmann will provide a payout after their board meeting.
- MABAS Executive Board Meeting-
 - AC Rothecker is going to the meeting and will provide some information.

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

- 49 ○ TRT Standby for Hampshire FD
50 □ Update Provided a report, which went very well.
51 ○ Discussion and possible action for an IFERN Signal strength measurement from ChiCom.
52 □ DC Becker made a motion, seconded by Chief Lushinger, a roll call vote was
53 conducted and passed.

54 **Other:**

- 55 □ IFCA Annual Symposium 10/18/2023-10/20/2023
56 □ Christmas Party-December 13th
57 □ Nightmare on Chicago Street-10/21 1800-2300
58 □ Chicago has a radiation plan coming out.

59 **Adjournment:**

- 60 ○ With no further business, a motion was made by Chief Anaszewicz, seconded by AC
61 Schmidt, to adjourn the meeting at 1030 hours. All ayes, no nays; Motion carried.

**MUTUAL AID BOX ALARM SYSTEM
DIVISION II**

Meeting Minutes from November 8th; Hosted by Elgin FD

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2
3 Assistant Chief Rothecker called the regular monthly meeting to order at 0931 hours, and a roll call
4 was conducted.

5
6 **Previous Meeting Minutes:**

- 7 ○ A motion was made by Chief Anaszewicz, seconded by Chief Spiro, to approve the
8 meeting minutes from October 2023—all ayes, no nays; the motion carried.

9
10 **Financial Report:**

- 11 ○ No report presented.
12

13 **President's Report:**

- 14 ○ No report
15

16 **Committee Report:**

- 17 ○ Operation- Written Report Presented with no discussion.
18 • Special Teams— Presented with no discussion
19 ○ Training— Written Report Presented with no discussion.
20 ○ ECC- The upcoming Municipal Training Academy formal announcement is on Monday,
21 November 13th at 0900 at the CES, and the BOF graduation ceremony is on December
22 14th at 1800 @ the Events Center on the main campus.
23 ○ Sherman- No report
24 ○ St. Joe's- No report.
25 ○ Region 9-No report
26 ○ Kane County OEM – Scott Busecki
27 • Damage Assessment Class
28 ○ Hanover Township-A new station is being built.
29 ○ QuadCom Dispatch- No report.
30 ○ Elgin Dispatch- No report.
31 ○ Kane County Dispatch- Kane County has added IFERN receivers, added a new receiver at
32 the Water Tower in South Elgin near the high school, and moved one to the Jail (higher
33 up)

34 **Old Business:**

- 35 ○ Update on Chicago Communications IFERN Study.-Awaiting results
36 ○ Frontline Software Update. Work in progress.
37 ○ The IL-TF-1 application deadline has been extended.

38 **New Business:**

- 39 ○ A motion was made by Chief Stout, seconded by Chief Nissel to approve the 2024 Meeting
40 Dates- all ayes, no nays; the motion carried.
41 ○ Update on the Hampshire TRT Stand by Reimbursement. Reach out to HFPD if you still need
42 to receive payment.
43 ○ Discussion and possible action regarding the Standardized Billing Policy. The executive
44 board will reach out to a lawyer for assistance.
45 ○ A motion was made by Chief Anaszewicz, seconded by Chief Stout to approve Div. 2
46 sponsoring 2 QuadCom & 2 Elgin Radio Operators to attend the 2024 Training Summit –
47 Roll Call Conducted; all ayes, one absent; the motion carried.
48 ○ MABAS Executive Board Meeting Update.

MUTUAL AID BOX ALARM SYSTEM
DIVISION II

- 49 • New Workbook (coloring book)
50 • Special Teams Status-funding will stop for non-green teams; the group had a
51 discussion; more to come.
52 ○ Discussion on the Special Team's Status.

53 **Other:**

- 54 • Christmas Party-December 13th

55 **Adjournment:**

- 56 ○ With no further business, a motion was made by Chief Gabrenya, seconded by Chief
57 Anaszewicz, to adjourn the meeting at 1014 hours. All ayes, no nays; Motion carried.