

## **Vehicle Operations: Driving / Convoy Safety Checklist**

This checklist address vehicle operations (driving) by personnel actively engaged in response activities, including driving while assigned to a specific incident or during initial response. In the absence of more restrictive agency policy, these guidelines will be followed during mobilization and demobilization as well.

1. No driver will drive more than 11 hours (behind the wheel) within any duty-day.
2. A driver shall drive only if they have had at least 10 consecutive hours off duty.

Exception to the minimum off-duty hour requirements is allowed when essential to:

- A) Accomplish immediate and critical mission objectives, or
- B) Address immediate and critical public safety issues.

### **Pre-Trip**

- Conduct Pre-Trip vehicle safety inspection
- Commercial (box trucks, tractor trailer, etc.
- Support (vans, pick-ups, dedans, etc.

### **In Transit**

- Ensure accountability is maintained.
- Ensure inter-operability communications are established between each convoy vehicle.
- Establish convoy vehicle “break down” procedures prior to departure.
- Provide adequate time for rest and rehabilitation.
- Monitor weather and road conditions.
- Monitor safety issues while in transit.
- Update safety plan to include environmental conditions as conditions change.
- Ensure members have meals and water
- Observe personnel and equipment during loading and off-loading to identify safety hazards.
- Provide accident procedure information in each vehicle