

Student - Supervisor Agreement

This agreement is between

_____ (student)

_____ (student)

and

_____ (Marketing Manager)

_____ (Professor).

It primarily governs the relationship between the student and their supervisors during the period when the student is engaged in research and preparation of the Independent Research Report but extends to include and publications produced after the Report is examined and graded.

The agreement is limited to research undertaken by the student in the area of

We agree that:

1. we will meet for at least _____ minutes each week/fortnight;
2. scheduled meetings will be kept free of interruptions;
3. responsibility for recording discussions and actions arising from meetings rests with the students;
4. the students agree to keep any information identified as sensitive, confidential.
5. the supervisors will endeavour to respond to student inquires in a timely fashion.
6. the marketing manager will only be able to attend meeting once every two weeks at the prescribed times.
7. the students will provide the supervisor with a copy of the record of meeting no more than 24 hours after the meeting; and
8. ethics approval will be sought if the project involves collecting new data or involves other forms of human contact or access to confidential records.

Signed _____ (student) _____ Date
_____ (student) _____ Date
_____ (Marketing Manager) _____ Date
_____ (Professor) _____ Date

Students should keep a copy of this agreement for their own records.

