



HOPE Prison Mentoring Program Volunteer Mentor Training Checklist

Task To Complete:

- **Step No. 1). Complete Journey of Hope, Inc.'s Volunteer Enrollment Forms**
 - Fill Out Journey of Hope, Inc.'s **VOLUNTEER ENROLLMENT FORMS** *(If You Haven't Filled Them Out Already)*.
 - **Volunteer Enrollment Forms Link:**
<https://forms.monday.com/forms/191912fde22dc7a34a4ff70260b18765?r=use1>
- **Step No. 2). Review & Completion of Training Materials**

Training Materials Can Be Found [HERE](#) For Download; The Training Video Is Also Located On This Webpage & Can Be Accessed Directly.

CHECKLIST: HOPE PRISON MENTORING PROGRAM TRAINING MATERIALS

- **HOPE Prison Mentor Training Video (3:54:50)**
- **HOPE Prison Mentor Training Slide Presentation**
- **HOPE Prison Mentor Volunteer Mentor Training Checklist (Document)**
- **HOPE Prison Mentoring Program Handbook (PDF)**
- **HOPE Prison Mentoring Guiding Principles Summary (PDF)**
- **SMART Goals (PDF)**
- **Strength Based Table For Mediation (PDF)**
- **Using The Relational Language Skill Steps (PDF)**
- **"The Sexual Abuse To Prison Pipeline" Study (PDF)**
- **"Women Offender Transition To Re-Entry; Gender Responsive Approaches to Transitioning Women Offenders from Prison to the Community" Study (PDF)**
- **"Women And Trauma" Comprehensive Study (PDF)**



□ **Step No. 3). HOPE Prison Mentor Training Review Completion Worksheet Doc**

□ **After Completion, Please EMAIL The Completed Training Review Worksheet (Document) to Ashley Robinson at Journey of Hope, Inc.**

- Ashley Robinson's Email Address: ashley@journeyofhopeutah.org

□ **Step No. 4). Completing Necessary Training Releases & Agreements**

- Once you have completed the Training Materials Checklist above, make sure to complete the following Agreements & ROI's; After EMAILING your **COMPLETED Training Review Worksheet Document**, to Ashley Robinson at Journey of Hope, Inc. directly, the following documents will be emailed to you through Adobe Acrobat;

□ **Journey of Hope, Inc.'s HOPE Prison Mentoring Program Confidentiality Agreement**

□ **Journey of Hope, Inc.'s HOPE Prison Mentoring Program Release of Information**

- Complete & Sign Journey of Hope, Inc.'s Confidentiality Agreement Document
- Complete & Sign Journey of Hope, Inc.'s Release of Information Document

After You've Completed Training;

□ **Step No. 4). Utah Department of Corrections Volunteer Access Badge Application**

Once you have completed the Training and have signed the Training Completion Worksheet, you will be able to start the application process to receive your own Utah Department of Corrections Volunteer Badge, so you can access the Utah State Correctional Facility.

*****IMPORTANT:**

The Utah Department of Corrections and the Utah State Correctional Facility ARE IN THE PROCESS OF RESTRUCTURING THE VOLUNTEER PRISON BADGE PROCESSES + PROCEDURES. They have also changed the Process of Meeting W/ Prison Mentee's.



Deputy Warden Bryan Taylor is no longer the Deputy Warden with UDC or the USCF, and a NEW Administration has taken over the Utah State Correctional Facility (USCF).

Due to these significant changes in procedures and processes, all Journey of Hope, Inc. Volunteer Prison Mentors will be referred to one of several Prison Ministries who are currently working at the Utah State Correctional Facility.

If You Have Questions About The **HOPE Prison Mentoring Training Video**, Or If You Have Questions About The **HOPE Prison Mentoring Program** Itself, Please Contact Ashley Robinson or Shannon Cox at Journey of Hope, Inc.

Journey of Hope, Inc. Contact Information

Journey of Hope, Inc.

IRS-Approved 501(c)3 Nonprofit Organization

EIN: 46-4867702

Website: <https://journeyofhopeutah.org>

Email: info@journeyofhopeutah.org

Mailing Address: 898 S. State Street STE310 (#694), Orem, Utah, 84097

Phone Number: 801.633.9409 (Main Phone Line)

****NOTE:** This Line is managed by an Auto-Attendant; For Immediate Contact, Please Contact Ashley Robinson or Shannon Miller-Cox directly.

Journey of Hope, Inc. Team Contact Information:

Shannon Miller-Cox

Founder, Executive Director, Training Director, DV Advocate, Case Manager

Phone Number: 801.865.7265 (Cell)

Email: shannoncox@journeyofhopeutah.org

Ashley Robinson

Administrative Department, Development Team, Advocate, Creative Director

Phone Number: 801.835.4593 (Cell)

Email: ashley@journeyofhopeutah.org