

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
April 6, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Villar, Errickson and Reuben were present. Merighi was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Carol A. Ricci	Executive Assistant
Stephen D. Barse	Solicitor

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on March 16, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Errickson and Reuben voted “yes”. Villar abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2020-42, “A Resolution of the Landis Sewerage Authority authorizing emergency measures to respond to the Covid-19 pandemic...” be adopted: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 43 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving

Payroll Account.... \$106,532.22...”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 44, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$364,501.11...”, be adopted. Roll call: Villar, Errickson and Reuben voted “yes”. Barse abstained.

It was moved by Errickson and seconded by Barse that Resolution No. 2020- 45, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$132,775.30 to Garrison Enterprise, Inc. for labor, material and equipment to complete the SPCA sanitary sewer pumping station and force main project in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Villar, Errickson and Reuben voted “yes”. Barse abstained.

Perry Barse stated that for the record he wanted to rescind his vote on Resolution No. 2020-44 and change it to “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020-46, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$1,334.55...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 – 47, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 186...” be adopted. Barse, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer stated that we had the best month ever for the receiving station in March. We’re paying the bill tonight for the SPCA. Friday, we received the check from CCIA for our reimbursement.

We have moved staff to an alternate work week that’s been in effect now for two weeks separating people and sanitizing the inside of the building. The lobby is locked. We still have drive ups for the deposit box. We’re trying to keep a minimal amount of people on staff. We’re making an adjustment on Wednesdays. That is our preventive maintenance day for jetting lines with grease.

Just a reminder for everyone that your financial disclosure statements are due by the end of the month and there is no waiver for them.

Field Engineer

Anthony Tobolski reported that Sub-Level Installations started work at the New Pear Pump Station. They set up by-pass pumping and started disassembling the old pumps, pipes and fittings. This is part of Contract No. 3B.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis Palmer stated that we are looking at Contract No. 4 and that is to put grinders at pumping stations. It's been a problem and will probably be more of a problem as time goes on. We're working on which stations we should pick and tell Mott MacDonald to put together a bid package for Contract No. 4.

Contract No. 4 included some new pumps, but to save money on installation we will buy and install them ourselves.

Budget/Finance:

Dennis stated that there is one issue that we are looking at because right now our flows are about a half-million gallons per day off. I spoke to Casa and they cut back, they are putting some new treatment equipment in and that's a \$1000 a day. We're going to start looking at our budget and our expenses. With the cutback on time, we should cut back a lot on overtime as we look at costs as we go through the year.

Human Resources: No Report

Public Relations:

Dennis stated that we were part of a story that showed up at the Courier Post and the Daily Journal on pumps being clogged with wipes. It ties in with the grinders we are talking about and how we pass these through our pumps. They had a photo from the Ramada Pumping Station in the Courier Post but not in the Daily Journal.

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Insurance Committee: No Report

Allocations/Administration:

Dennis stated that we took action on charge-offs and closing allocation round 186.

Old Business: None

New Business: None

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary