

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
June 15, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Villar, Errickson and Reuben were present. Merighi was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Errickson that the reading of the minutes of the regular meeting held on June 1, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Errickson that Resolution No. 2020 - 66 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$71,982.28”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Errickson that Resolution No. 2020 - 67, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$291,427.59”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Errickson that Resolution No. 2020 - 68, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Errickson that Resolution No. 2020 – 69, “A Resolution of the Landis Sewerage Authority awarding an alternate method contract to Willis Towers Watson of NJ and Colson & Gosweiler Insurance & Financial Services to supply Property, General Liability, Commercial Auto, Inland Marine, Crime, Boiler and Machinery, Umbrella/Excess Liability and Public Officials Liability Insurance...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that today we opened up with our staff on for 40-hour weeks. We only have one person working from home. We had the union area sanitized because they eat and shower there. Our plan is to open the lobby next Monday at the same time other shops and offices are opening but the other reason is that we are printing and mailing on Friday the notices to people to pay or they will go on lien. This is their opportunity to make payments. They can come in and pay with their credit cards if the lobby is open. We’ll have signs in Spanish and English to wear a mask when you come inside the building. We’ll have hand sanitizers and wipes to clean the credit card machine when used. We want to get that lien list down. We are in somewhat better shape because we’re usually at about 1600 and we’re at 1300. The interest abeyance is still going on but if you’re going to tax sale you’re well over a year in arrears.

You were sent an email on the PFOA’s and PFOS. This is a very small chemical in parts per trillion that DEP has raised the issue on. I went to the hearing and there’s a lot of bad science and immunology that’s in the document so at some point we’ll join other groups to see if we can’t litigate that because it could be millions of dollars. Is it in the City water supply before it even gets here? It’s in people’s laundry from other water-resistant clothing. It’s from fire fighter foam, Teflon, scotch guard or stain resistant material.

Steven and I talked about the Veterans Memorial Home and it seems that’s working out and there will be a charge off for the next meeting to make it official. We took action on air pollution. We did reach out that we want one paragraph changed.

Field Engineer

Anthony Tobolski reported that B & H Construction has completed the excavation for the new pump station building and they are working on setting the rebar for the concrete at the Brewster Road Pump Station.

Anthony also stated that Sub-Level Construction mobilized to day for the Oak Road Pump Station and plans to start by-passing the station next Monday. We have an 8-inch discharge valve that needs to be replaced. The valve was not part of the contract so I'm working on getting prices. Dennis stated that it's probably a 50-year-old valve.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Villar that the Executive Director sign an Administrative Consent Order with NJDEP Air Compliance. Roll call: Barse, Villar, Errickson and Reuben voted "yes".

It was moved by Barse and seconded by Villar to adjust Senior Farm Worker non-union compensation to equal Farm Worker union wage.

Committee Reports:

Engineering/Plant:

Dennis reported that there's nothing other than what Anthony stated where the contractors are working on the stations. The engineers are working on the force main projects and some bills came in for that payment.

Joe Ruben asked if the Quince Street project with Perna was deep and it seems like a lot of money? Anthony stated that we got a call from the City about a sinkhole. There was a "T" with nothing over it and nothing was connected to it so dirt was coming in which caused the sinkhole. We went to the next lateral and there was dirt coming in that lateral and we went to the next lateral and the same thing. We weren't sure which houses they went to and we had the house flush and it came out of two laterals at the same time. We dug it up, replaced the lateral and 15 to 20 feet of main so yes it was about 10 feet deep. They were working in boxes and any time you use the boxes it gets expensive. Joe asked if it was steel pipe and Anthony stated it was terracotta. The cement around the pipe corroded and fell in.

Budget/Finance:

Perry Barse reported that income is \$9,034 or .2% over budget and expenses are \$545,568 or 11.9% over budget. Accounts receivables increased \$1,369,171. The Authority is keeping a close watch on its budget.

Dennis stated that some of the numbers are skewed because the June billings are not in there and the meat specialty plant paid their connection fee and that's not in there yet. We had a couple other lease payments for the gas and they're not in there yet so when we close out July, a lot of those numbers will start swinging. On the expenses, the larger payment to the City has been encumbered and it will be approved tonight and the check will be at the July meeting.

Human Resources:

Dennis stated that we took action on the situation at the farm.

Public Relations:

No Report except that we will be putting it on the Facebook site that the lobby will be open on Monday and we'll be accepting credit cards again Dennis stated.

Insurance Committee:

Carol Ricci reported that the commercial package renewal is self-explanatory. The 1.9% increase is a result of 2% increase in payrolls, equipment, additions to the auto policy, property value increase of 2% including increased values on pump stations.

She also reported that Glatfelter Public Practice was bought by AIG. Glatfelter will still be the underwriter; we're dealing with the same administrative staff and they will continue to manage our policies.

We have not concluded the renewal of the Cyber Liability coverage which is also provided by AIG. Because of the breach, they have raised the premiums from approximately \$3200 to \$5200. That's not quite so bad and we expected it. The problem is they want to raise our deductible from \$5000 to \$25,000 and that is not acceptable. We filled out an extensive application for AIG and we are using that to go out to other markets for quotes. We will have coverage by July 1, 2020. \$25,000 we felt was excessive.

Allocations/Administration:

Dennis stated that Rovagnati paid their fee and we've had some inquiries from other large food processers and they're basically shopping land and locations here versus land and locations elsewhere. They may not be talking to us directly, but they are talking to the Sandy about electric, sewer rates, taxes and land prices.

Joe Reuben asked about the farm. Dennis stated that people are calling and waiting for hay and it's good. I was hoping for better corn pricing but the story is with COVID, a lot of the meat slaughtering plants were cut way back so demand for feed is down. Corn and

soybeans will be very low this Fall because of lack of demand and the animals are not there to feed. Hay is doing well.

We have 118 purple martin eggs in the houses which is huge.

Old Business: None

New Business: None

Adjournment:

At 6:16 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary