

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
February 1, 2021

Pledge of Allegiance.

Dennis Palmer asks the solicitor to Chair the meeting for the nominations.

The regular meeting of the Landis Sewerage Authority was called to order by Solicitor Stephen Barse at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Solicitor Barse stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Anthony Tobolski	Field Engineer
	Stephen D. Barse	Solicitor
	Carol A. Ricci	Executive Assistant

Solicitor Barse administers the oath of office to Perry D. Barse who has been re-appointed to the Authority Board of Commissioners.

Solicitor Barse stated that the first order of business is the election of a slate of officers. Before me is the slate of nominations consisting of the following:

Joseph J. Reuben, Chairman  
G. Steven Errickson, Vice-Chairman  
Carlos Villar, Secretary  
Thomas J. Merighi, Jr., Treasurer  
Perry D. Barse, Assistant Secretary/Treasurer

Are there any other nominations to come forward? It was moved by Barse and seconded by Villar that the nominations be closed. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

It was moved by Barse and seconded by Villar that the slate of officers be nominated as described. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

Chairman Joseph J. Reuben commenced with the regular meeting of the Landis Sewerage Authority asking for a motion to approve the minutes of the regular meeting held on January 19, 2021.

It was moved by Merighi and seconded by Barse that the reading of the minutes of the regular meeting held on January 19, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Eduardo Gonzalez was presented with a 25-year service award.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Merighi and seconded by Barse that Resolution No. 2021 – 12, “A Resolution of the Landis Sewerage Authority confirming the appointment of Chairman, Vice-Chairman, Secretary, Treasurer and Assistant Secretary Treasurer...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021-13, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$79,439.83”, be adopted. Roll call: Barse, Merighi, Villar, Erickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 14, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$286,246.42”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 15, “A Resolution of the Landis Sewerage authority authorizing a contract for an employee assistance program for substance abuse and personal matters with Southwest Council, Inc....” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 16, “A Resolution of the Landis Sewerage authority summarizing allocation activity through the close of Allocation Round 1912...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 17, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$11,492.90...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 18, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract for the supply of a plug-in hybrid vehicle...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the last resolution helped to resolve some of the air pollution issues we had. It’s a supplemental improvement plan which we would rather do than write a check to Trenton. We have two charging stations and now we have two electric vehicles.

Dennis also stated that this week the staff had CPR/AED/First Aid training. I gave testimony at the Clean Water Council. It was dealing with PFAS and PFOS. AEA did it as a tag team with eight different people testifying on different aspects and it came across very well and very professional and others commented on this as well. I attended a meeting at the Mayor’s office for a new project off of Lincoln Avenue so hopefully we’ll have more flow and another customer and also the quarterly report went off to Mayor and Council on the different metrics that we measure here.

Field Engineer

The bid for the paving contract is scheduled for February 17<sup>th</sup>. LSA’s road crew installed a by-pass suction line at the West Landis Shop Rite Pump Station last week. This will prevent having to close the entrance to Shop Rite when we install the muffin monster that is part of an upcoming project.

Solicitor:

Stephen Barse reported that he had an update on the Board’s authorization in September on the filing of the appeal with DEP on the setting of the permit rates because of the huge rate increase that was implemented last year and this year over Dennis’ objections. I sent a request for an adjudicatory hearing and it’s jurisdictional which means in order to file in the appellate division, you have to give them the opportunity to hold a hearing first. I sent that letter on October 2, 2020 and heard nothing until about two weeks ago. I received a letter dated December 30<sup>th</sup>, mailed January 5<sup>th</sup> and I received it the 23<sup>rd</sup> of January saying they received your request for the adjudicatory hearing and we are considering it. I don’t know how long it will go on, you can try to force it some time and file a motion with the appellate division that would treat it as a denial in certain circumstance, but we don’t

know if there is any benefit to do that right now. I don't know if you think there is any point to taking that aggressive approach because right now it is a pending application.

Chairman: No Report

Issues and Correspondence:

It was moved by Villar and seconded by Barse that the Executive Director be authorized to advertise for bids or purchase utilizing the state bid list or co-op services for the purchase of a Caterpillar Model 305E2 Mini-Hydraulic Excavator. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

Dennis stated that we're trying to do more work in house for savings than dealing with contractors and this will help us do a lot of digs down to about 6 feet. We had a fantastic price with a \$23,000 discount going through one of the co-ops that we belong to and we had money in the capital budget for this and we have money for a dump truck. Our new dump truck is a 1993-94. We'll get rid of the old red one that was here before that one, put it at the farm and remove the tags.

Committee Reports:

Engineering/Plant:

We had a meeting today with our consultant with DEP air pollution to clear up some permits. Some of the writers don't quite understand what we have like the receiving station and how we bring food waste into the plant. They want to treat it like it's full of benzene. It was an informational and educational meeting with our consultant. It's food waste, pancake batter, off spec wine, soda, fruit juices, grease traps waste from restaurants, Wawa's and our food manufacturers in town. This is food and could be sold off to dog food factories. We went through that educational process. There were a couple of old permits hanging around; bio-filters at pumping stations. They needed those permits years ago but the new regs say you don't need them for that kind of application. But for them to let go of a permit that is no longer needed which was another educational thing we did today. Each time we get rid of a permit it's less exposure to violations or notices.

Anthony stated that we'll have grinders at some of the pumping stations and the pipeline job will have a bid opening in another two weeks.

Budget/Finance: No Report

Human Resources

Dennis stated that Jere Formento, one of our electricians is going to retire later this spring so we will be looking for an electrician. Not a house electrician. We want someone who

has worked on three phase 480-volt motors and controllers so if you know someone that wants a steady electrician job that has industrial experience, we are looking.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that we have a potential project off of Lincoln. It's not a high flow but it will be a nice project for the City.

Old Business:

New Business: None

Adjournment: None

At 6:17 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Villar that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary