

**ADOPTED COPY**

State Filing Year **2017**

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

	<u>Start Year</u>	<u>End Year</u>
Fiscal Year	2017	2017

*Authority Budget of:* OCT 26 2016

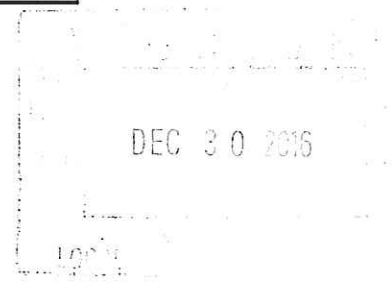
*The Landis Sewerage Authority*

*For the Period:*

*January 1, 2017 to December 31, 2017*

[www.landissewerageauthority.com](http://www.landissewerageauthority.com)

Authority Web Address



RECEIVED  
 JAN 27 2017  
 LANDIS SEWERAGE AUTHORITY



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 DEC 15 2016  
 LANDIS SEWERAGE AUTHORITY

**2017 AUTHORITY BUDGET**

**Certification Section**

2017

**The Landis Sewerage Authority**  
(Name)

**AUTHORITY BUDGET**

FISCAL YEAR: FROM January 1, 2017 TO December 31, 2017

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Ewert Date: 12/7/2016

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Ewert Date: 1/23/2017

# 2017 PREPARER'S CERTIFICATION

## THE LANDIS SEWERAGE

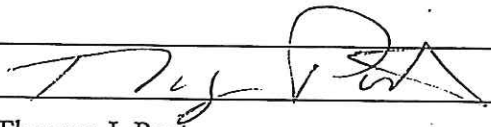
(Name)

## AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2017 TO: Dec. 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Thomas J. Post		
Title:	Business Manager		
Address:	1776 S. Mill Road Vineland, New Jersey 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthrotiy.com		



# 2017 APPROVAL CERTIFICATION

## THE LANDIS SEWERAGE

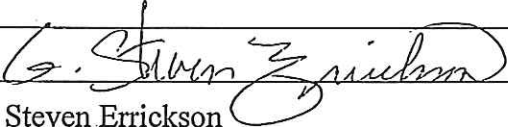
(Name)

## AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2017 TO: Dec. 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Landis Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of October 17, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	G. Steven Errickson		
Title:	Secretary		
Address:	1776 S. Mill Road Vineland, New Jersey 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	<a href="mailto:tompost@landissewerageauthority.com">tompost@landissewerageauthority.com</a>		

RESOLUTION NO. 2016-113

A RESOLUTION ADOPTING PRELIMINARY BUDGET RESOLUTION  
OF THE LANDIS SEWERAGE AUTHORITY FISCAL YEAR  
PERIOD JANUARY 1, 2017 to DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget Program for the Landis Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the governing body of the Landis Sewerage Authority at its open public meeting of October 17, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$10,045,000, Total Appropriations, including any Accumulated Deficit if any, of \$10,045,000 and Total Unrestricted Net Assets utilized of \$ -0-, and

WHEREAS, the Capital Budget as introduced reflects Total Capital appropriations of \$2,772,750 and Total Unrestricted Net Assets planned to be utilized as funding thereof, \$ -0-, and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulations or terms of contracts and agreement, and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve for other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Landis Sewerage Authority, at a open public meeting held on October 17, 2016 that the Annual Budget including appended Supplemental Schedules, and the Capital Budget/Program of the Landis Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved, and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements, and

BE IT FURTHER RESOLVED, that the governing body of the Landis Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 19, 2016.

THE LANDIS SEWERAGE AUTHORITY

  
THOMAS J. MERIGHI, JR., Chairman

Adopted: October 17, 2016

Attest:

  
G. STEVEN ERICKSON, Secretary

Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
Thomas J. Merighi, Jr.	X			
Carlos Villar	X			
G. Steven Erickson	X			
Joseph J. Reuben	X			
Perry D. Barse	X			

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.landissewerageauthority.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *N/A*
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

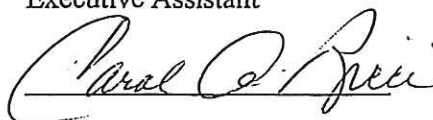
Name of Officer Certifying compliance

Carol A. Ricci

Title of Officer Certifying compliance

Executive Assistant

Signature





# 2017 ADOPTION CERTIFICATION

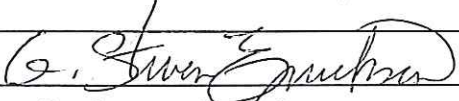
LANDIS SEWERAGE AUTHORITY

(Name)

## AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2017 TO: December 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Landis Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19<sup>th</sup> day of, December, 2016.

Officer's Signature:			
Name:	G. Steven Errickson		
Title:	Secretary		
Address:	1776 S. Mill Road Vineland, New Jersey 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	tompost@landissewerageauthority.com		

RESOLUTION NO. 2016-141

ADOPTED BUDGET RESOLUTION

2017

THE LANDIS SEWERAGE AUTHORITY BUDGET  
FISCAL YEAR PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Landis Sewerage Authority for the fiscal year period beginning January 1, 2017, and ending December 31, 2017 has been presented for adoption before the governing body of the Landis Sewerage Authority at its open public meeting of December 19, 2016; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$10,045,000, Total Appropriations, including any Accumulated Deficit, if any, of \$10,045,000 and Total Unrestricted Net Assets utilized of \$ -0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,772,750 and total unrestricted net position utilized of \$-0-.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Landis Sewerage Authority, at an open public meeting held on December 19, 2016 that the Annual Budget and Capital Budget/Program of the Landis Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby adopted and shall constitute an appropriation for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government and Services.

THE LANDIS SEWERAGE AUTHORITY

  
THOMAS J. MERIGHI, JR., Chairman

Adopted: December 19, 2016

Attest:

  
G. STEVEN ERRICKSON, Secretary

Recorded Vote

<u>Member</u>	Aye	Nay	Abstain	Absent
Thomas J. Merighi, Jr.	X			
Carlos Villar	X			
G. Steven Errickson	X			
Joseph J. Reuben	X			
Perry D. Barse	X			



**2017 AUTHORITY BUDGET**

**Narrative and Information Section**

**2017 AUTHORITY BUDGET MESSAGE & ANALYSIS**  
**The Landis Sewerage Authority**  
(Name)

**AUTHORITY BUDGET**

FISCAL YEAR: FROM: January 1, 2017 TO: December 31,  
2017

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

See Attachment

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. The Authority anticipates a 5.4% rate increase to User Charges & Fees in June of 2017 due the planned closure of the Authority's largest customer.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. The Authority continues to see growth in the commercial and public sector; however, residential remains extremely slow.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

See Attachment

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

~~N/A~~ See Attachment

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. The Authority anticipates a 5.4% rate increase to User Charges & Fees in June of 2017 due the planned closure of the Authority's largest customer.

## **The Landis Sewerage Authority 2017 Budget**

### **Attachment for page N-1**

#### **Question 6.**

The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority reported a deficit in Unrestricted Net Position of \$5,603,328 in its 2015 audited financial statements which was caused by the implementation of GASB 68. It should be noted, on a budgetary basis, without the impact of GASB 68, the Authority reflected Unrestricted Net Position of \$3,197,998. The Authority plans to continue paying the annual required Pension contribution to offset the Pension liability which should therefore reduce the deficit.

The Authority's 2015 Operating Deficit of \$295,973 as reported in the 2015 audited financial statements was primarily the result of depreciation expense exceeding the principal payments on debt. It should be noted, on a budgetary basis, revenues exceeded costs funded by revenues by \$854,258.

#### BUDGET SUMMARY EXPLANATION F1

- #1 The Authority's Budget for 2017 contains a 1.0% increase. The Authority plans on a 5.4% rate increase to user charges and fees due to the closure of its largest customer.

Total non-operating revenue increases 12.2% due to a new revenue stream, acceptance of grease, for the Authority.

#### REVENUE SCHEDULE EXPLANATION F2

Industrial revenue decreases 37.3% due to the closure of the Authority's largest customer.

Business/Commercial fees increase due to the anticipated rate increase.

Miscellaneous revenue decrease 16% due to less anticipated receipts.

Investment Income increases 25% due to anticipation of holding investments to maturity.

Penalties increase 13.8% due to delinquent customers.

#### APPROPRIATION SCHEDULE EXPLANATION F4

Principal payments on debt increased 10% due to higher principal payment in 2017.

Interest payment on debt decreased 27.4% due to decrease in principal owed.

- #5 The Authority has a shared service agreement with the City of Vineland Tax Collector where the Authority pays \$8,250 to the City in 2017 for assistance with the annual lien sale.

The Authority has a shared service agreement with Cumberland County Improvement Authority to help defray their costs associated with the County's household clean-up day. The contribution will be \$4,000 for 2017.

The Authority has a shared service agreement with the Cumberland County Improvement Authority for the hauling of trash for \$5,100 in 2017.



## AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	The Landis Sewerage Authority		
<b>Federal ID Number:</b>	21-6001426		
<b>Address:</b>	1776 South Mill Road		
<b>City, State, Zip:</b>	Vineland	NJ	08360
<b>Phone: (ext.)</b>	856-691-0551	<b>Fax:</b>	856-691-1407

<b>Preparer's Name:</b>	Thomas J. Post		
<b>Preparer's Address:</b>	1776 South Mill Road		
<b>City, State, Zip:</b>	Vineland	NJ	08360
<b>Phone: (ext.)</b>	856-691-0551 (6264)	<b>Fax:</b>	856-691-1407
<b>E-mail:</b>	tompost@landissewerageauthority.com		

<b>Chief Executive Officer:</b>	Dennis W. Palmer, P.E., P.P.		
<b>Phone: (ext.)</b>	856-691-0551 (6255)	<b>Fax:</b>	856-691-1407
<b>E-mail:</b>	dpalmer@landissewerageauthority.com		

<b>Chief Financial Officer:</b>	Thomas J. Post		
<b>Phone: (ext.)</b>	856-691-0551 (6264)	<b>Fax:</b>	856-691-1407
<b>E-mail:</b>	tompost@landissewerageauthority.com		

<b>Name of Auditor:</b>	Stephen P. Testa, CPA		
<b>Name of Firm:</b>	Romano, Hearing, Testa & Knorr		
<b>Address:</b>	150 South Main Road		
<b>City, State, Zip:</b>	Vineland	NJ	08360
<b>Phone: (ext.)</b>	856-692-9100	<b>Fax:</b>	856-794-8862
<b>E-mail:</b>	stesta@RHTSERVICES.com		



# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## The Landis Sewerage Authority

(Name)

FISCAL YEAR: FROM: January 1, 2017 TO: December 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 59
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 3,898,471
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at [http://fds.state.nj.us/njdca\\_prod/fdssearch.aspx](http://fds.state.nj.us/njdca_prod/fdssearch.aspx) before answering) YES *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. YES *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees.*
- 11) Did the Authority pay for meals or catering during the current fiscal year? YES *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*



- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use YES
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Question #9

Dennis Palmer – Life Insurance Policy with Nationwide Insurance  
Premium paid annually was \$9,558.58 (beneficiary is the Landis Sewerage Authority)  
Check #37619  
Paid on 05/18/15

Question #10

The Authority has only one employment contract, the Executive Director. The Authority's administrative personnel are at-will employees and their increases are set by the Authority's Commissioners. Union personnel are governed by contract which lists yearly increases.

Question #11

Employee Appreciation Gathering

Check #36962 paid to Greenview Inn on 01/05/15 in the amount of \$250.00 to secure Holiday gathering.

Check #38962 paid to Greenview Inn on 12/07/15 in the amount of \$5,400.00 for the Gathering and gift certificates for the personnel who were working and could not attend.

Question #12

Travel Expenses paid to Dennis Palmer in 2015 for a total of \$2,565.46

Check #37209 paid on 03/02/15 in the amount of \$540.82 for rooms for the Spring AEA conference.

Check #37282 paid on 03/16/15 in the amount of \$46.00 for taxi and parking for the Spring AEA conference.

Check #37577 paid on 05/18/15 in the amount of \$337.18 for lodging at the NJWEA conference.

Check #37766 paid on 07/06/15 for airfare to Chicago, IL for the WEF conference.

Check #38193 paid on 10/05/15 in the amount of \$967.57 for lodging and travel expense for the WEF conference in Chicago, IL.

Check #38375 paid on 11/16/15 in the amount of \$150.12 for lodging at the Mid-Atlantic Biosolids Conference.

Check #38438 paid on 12/07/15 in the amount of \$306.77 for rooms for Fall AEA conference.

Question #13 (g)

Dennis Palmer, Robert Schwarz and David Kennedy all have existing vehicles purchased in prior years and each is charged a daily rate for the vehicle.



**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**The Landis Sewerage Authority**

(Name)

**FISCAL YEAR: FROM: January 1, 2017 TO: December 31,  
2017**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



# Schedule of Health Benefits - Detailed Cost Analysis

The Landis Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior year Year Cost		% Increase (Decrease)	
	Proposed Budget	Actual	Proposed Budget	Actual	Proposed Budget	Actual	Current Year	Actual	Current Year	Actual	Prior Year	Change	% Change	
<b>Active Employees - Health Benefits - Annual Cost</b>														
Single Coverage	12	\$	13,561	\$	162,732	13	\$	13,675	\$	177,775	\$	(15,043)	-8.5%	
Parent & Child	3		19,283		57,849	1		20,568		20,568		37,281	181.3%	
Employee & Spouse (or Partner)	15		26,401		396,015	15		27,525		412,875		(16,860)	-4.1%	
Family	15		34,358		515,370	15		34,891		523,365		(7,995)	-1.5%	
Employee Cost Sharing Contribution (enter as negative -)					(173,000)					(125,000)		(48,000)	38.4%	
<b>Subtotal</b>	<b>45</b>				<b>958,966</b>	<b>44</b>				<b>1,009,583</b>		<b>(50,617)</b>	<b>-5.0%</b>	
<b>Commissioners - Health Benefits - Annual Cost</b>														
Single Coverage														#DIV/0!
Parent & Child														#DIV/0!
Employee & Spouse (or Partner)														#DIV/0!
Family														#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
<b>Subtotal</b>	<b>0</b>					<b>0</b>								#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>														
Single Coverage														#DIV/0!
Parent & Child														#DIV/0!
Employee & Spouse (or Partner)														#DIV/0!
Family														#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)														#DIV/0!
<b>Subtotal</b>	<b>0</b>					<b>0</b>								#DIV/0!
<b>GRAND TOTAL</b>	<b>45</b>				<b>\$ 958,966</b>	<b>44</b>				<b>\$ 1,009,583</b>		<b>\$ (50,617)</b>	<b>-5.0%</b>	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  NO  YES

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  NO  YES

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

Landis Sewerage Authority

For the Period

January 1, 2017

to

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability
Robert Schwarz	148	\$ 11,332
Thomas Post	112	10,103
Margaret Miller	98	9,311
Hildegard Krummp	99	9,569
Dennis Palmer	142	19,923
Jennifer Ketcham	54	9,195
Carol Ricci	57	8,546
Renee Garofolo	6	932
Marianette Arce	13	1,542
David Kennedy	14	6,958
Leslie Glessner	100	10,319
Kyle Fullenwider	88	11,020
Michael Bauman	40	5,610
Gregory McGrath	73	10,082
Jere Formento	79	10,000
Brett Kimmelman	51	9,606
James Hughes	109	11,212
William Quigley	103	13,341
Ryder James	30	5,380
Daniel Reed	70	10,000
Katherine Collinge	8	805
Sub-Total liability for accumulated compensated absences at beginning of current year		\$ 184,786

Landis Sewerage Authority

For the Period

January 1, 2017

to

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability
Steven Rumpf	63	\$ 9,217
Patrick Welsh	120	10,600
Anthony Carbone	43	7,524
John Boccaleri	25	4,467
John Kammermeier	146	11,060
Eugene McClure, Jr.	40	8,820
Timothy Foyle	115	10,921
Darrin Verderose	92	10,000
Brian Day	116	11,937
Mark Scott	19	2,546
Craig Wright	95	10,500
Anthony Tobolski	70	9,343
Ed Gonzalez	136	12,054
Reed Nelson	9	2,541
John Torres	23	3,547
Robert Moratelli	89	13,466
Ronald Figarole	29	6,106
William Bartleson, Jr.	41	5,440
James Ditzel	19	2,219
William Mormann	21	2,254
Daniel Jefferson	14	2,853
Robert Zapar	16	3,039
Sub-Total liability for accumulated compensated absences at beginning of current year		\$ 160,454
Total liability for accumulated compensated absences at beginning of current year		<u>\$ 345,240</u>









2017  
PROPOSED ANNUAL COLLECTION BY USER 5.4% Increase

<u>Classification</u>	Number of Connections	Annual Service Charge	Total Proposed Collections
<b><u>RESIDENTIAL</u></b>			
Residence - Single Family	10,100	\$390	\$3,939,000
Residence - Multi-Family	5,600	360	2,016,000
Residence - LLPS	21	484	10,164
Rooming House	3	390	1,170
Each Room	20	64	1,280
Garbage Disposal Units (single family)	1,540	78	120,120
Garbage Disposal Units (multi-family)	725	72	52,200
Churches	66	390	25,740
Mobile Homes	1,172	350	<u>410,200</u>
<b><u>RESIDENTIAL SUBTOTAL:</u></b>			<b><u>6,575,874</u></b>
<b><u>BUSINESS/COMMERCIAL</u></b>			
Office	230	264	60,720
Office - Doctor	150	264	39,600
Business	760	264	200,640
Warehouse	18	264	4,752
Empty Buildings	25	384	9,600
Supermarket	4	2,082	8,328
Vegetable Store	3	520	1,560
Department Store	8	264	2,112
Restaurant (Base Rate)	65	264	17,160
Restaurants (seats)	5,200	22.00	114,400
Pizzeria / Custard (Base Rate)	17	264	4,488
Pizzeria / Custard (seats)	700	13.00	9,100
Takeout Food	54	264	14,256
Bar / Tavern (Base Rate)	9	264	2,376
Bar / Tavern (seats)	436	22.00	9,592
Gasoline Service Stations	21	264	5,544
6-Bay Block	39 + 6 =	7	390
Beauty Parlors	65	264	17,160
Laundromat (No. of machines)	356	274	97,544
Motel (units)	788	195	153,660
Lodges	30	264	7,920
Capacity 200/block	5,911 = 30 Blocks	390	11,200
Clubs with bar	5	264	1,320
Capacity 80/block	1,400 = 18 Blocks	390	7,020
Funeral Homes	6	264	1,584
Theatres, etc.	2	264	528
100-seat block	2,515 = 28 Blocks	390	10,920
Employees - Non Factory	1,000 Blocks	390	390,000
Schools - Adult Training	35 Blocks	390	13,650
Metered Accounts	26		<u>331,385</u>
<b><u>BUSINESS/COMMERCIAL SUBTOTAL:</u></b>			<b><u>1,550,849</u></b>
<b><u>INDUSTRIAL</u></b>			
Factories	38	264	10,032
Employees - Factory	160	390	62,400
Metered Accounts	8		<u>690,081</u>
<b><u>INDUSTRIAL SUBTOTAL:</u></b>			<b><u>762,513</u></b>
<b><u>INTERGOVERNMENTAL</u></b>			
Municipal Buildings	26	264	6,864
Elementary Schools	565	390	220,350
Middle/High Schools	870	390	339,300
Employees - Municipal	75	390	<u>29,250</u>
<b><u>INTERGOVERNMENTAL SUBTOTAL:</u></b>			<b><u>595,764</u></b>
<b><u>TOTAL</u></b>			<b><u>9,485,000</u></b>

RESOLUTION NO. 2013- 99

A RESOLUTION AUTHORIZING ADOPTION OF  
A NEW USER FEE SCHEDULE AND ALLOCATION/  
CONNECTION FEE SCHEDULE

WHEREAS, the Landis Sewerage Authority properly advertised in accordance with state law a public hearing to be held on June 25, 2013, at 5:00 p.m.; and

WHEREAS, after proper notification and notice required by law a public hearing was held on June 25, 2013, and no verbal or written comments were introduced into the record at the public hearing; and

WHEREAS, the Landis Sewerage Authority prepared a basis and background document dated June 25, 2013, as part of the public record presented at the public hearing; and

WHEREAS, Exhibit #3 of the basis and background document included a proposed allocation/connection fee schedule establishing \$2,090.00 per block or 300 gallons per day would be established as the allocation/connection fee; and

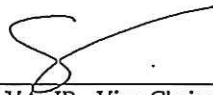
WHEREAS, Exhibit #2 of the basis and background document includes the annual user fee for all classes of users with a single family home being \$370.00 per year and all other user charge rates are included on this schedule; and

WHEREAS, the Landis Sewerage Authority has a policy and procedures manual that includes fee schedules for allocation/connection fees and user fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that:


1. The findings of the Hearing Officer's Report and testimony received at the public hearing are hereby accepted and approved.
2. The allocation/connection fee schedule contained in Exhibit #3 in the basis and background document shall be adopted immediately. The Authority's policy and procedures manual shall be modified to include the new allocation/connection fee schedule.
3. Be it further resolved that the annual user fees be included as Exhibit #2 in the basis and background document shall be adopted and placed in effect as of the August 1, 2013 billing. The Authority's policy and procedures manual shall be modified to reflect these new values.

THE LANDIS SEWERAGE AUTHORITY

  
\_\_\_\_\_  
JOSE SILVA, JR., Vice-Chairman

Adopted: July 1, 2013

Attest:

  
\_\_\_\_\_  
FRANCIS A. GANA, SECRETARY

Landis Sewerage Authority  
Article 1 - Summary of Proposed User Charge Rates

Adopted Res. #2006-146 on 7/03/06; Adopted Res. #2008-242 on 11/03/08; 2008-55 on 3/03/06; 2008-242 on 11/03/08  
2010-429 on 7/19/10; 2011-111 on 7/18/11; 2013-99 on 7/01/13

LSA Code	Description	LSA Rate	Semi-Annual LSA Rate	LSA Code	Description	LSA Rate	Semi-Annual LSA Rate
10	Residential (2)	\$370	\$10.50 / Seal	71	Middle & High Schools	\$370	\$185
11	Disposal	\$74	\$250/EA	72	Churches	\$370	\$185
12	Multi-Family (3)	\$342	\$12.00/Seal	74	Municipal	\$250	\$125
13	Disposal	\$61	\$250/EA				
14	Disposal	\$370	\$125/EA				
15	Disposal	\$370	\$125/EA				
16	Disposal	\$370	\$125/EA				
17	Disposal	\$370	\$125/EA				
18	Disposal	\$370	\$125/EA				
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96	Disposal	\$370	\$125/EA				
97	Disposal	\$370	\$125/EA				
98	Disposal	\$370	\$125/EA				
99	Disposal	\$370	\$125/EA				
100	Disposal	\$370	\$125/EA				

\* 1 Block = 1 EDU @ \$370 each  
 Per NJ DEP Guidelines  
 Residential - 70% Fixed, 30% Variable (\$259 + \$111) = \$370  
 Multi-Family - \$259 Fixed + (225 GPD/300 GPD) x \$111 Variable = \$342  
 Units with Three (3) or More Bedrooms - Rate = \$370  
 Rooming Houses - 300 GPD = Residential = \$370  
 Mobile Homes - \$259 Fixed + (200 GPD/300 GPD) x \$111 = \$533  
 Units with Three (3) or More Bedrooms - Rate = \$370  
 Code 25 Split to Yield - Warehouses & Code 27 Empty Buildings -  
 Code 38 Lunch Counter Consolidated into -  
 Code 40 Diners/Restaurants  
 Roller Rink, Skating Rink, Tennis Club or Similar  
 All Residential Customers with Low Pressure Pumping Systems -  
 Rate = Standard Tariff \* \$95.00 per year  
 \* All Customers with Garbage Disposals -  
 Rate = Standard Tariff \* Twenty Percent (20%)  
 \* High Strength Surcharge Factor Calculation =  
 0.619 x (BOD/400) [0.161] x (SS/350) [0.119] x (TKN/37.5) [1.103]  
 \* Oil & Grease \$0.12/gallon for sample results  
 demonstrating a value that exceeds 100 mg/l  
 \* Waste from Holding Tanks or Portable Toilets =  
 Rate = \$0.035/gal Admin Fee to at least 1 hr. of Shift Mgr's Rate  
 15 Pupils Per Block



Proposed Allocation/Connection Fee Schedule  
For Public Hearing  
December 7, 2015

<u>LSA CODE:</u>	<u>DESCRIPTION:</u>	<u>RATE:</u>	
10	Residential	\$2,400	
11	Multifamily	1,790	(\$2,400 if 3 bedroom unit) $\frac{2}{225}$ GPD
12	Rooming Houses	287 / room	
13	Mobile Homes	1,790	(\$2,400 if 3 bedroom unit) $\frac{2}{200}$ GPD
14	Low Pressure Pumping System	2,400	
20	Office Non-Medical 10 employee block	2,400 / block	
22	Offices Medical 3 employee block	2,400 / block	
24	Trade, Farm, Business 10 employee block	2,400 / block	
26	Warehouse 15 employee block	2,400 / block	20 GPD per person
28	Supermarket 5 employee block	2,400 / block	
30	Fish Market 5 employee block	2,400 / block	
32	Butcher Shop 5 employee block	2,400 / block	
34	Vegetable Store 5 employee block	2,400 / block	
36	Department Store 10 employee block	2,400 / block	
38	Lunch Counter	n/a, consolidated with 40	
40	Diners/Restaurant	160 / seat	

<u>LSA</u> <u>CODE:</u>	<u>DESCRIPTION:</u>	<u>RATE:</u>	
42	Pizzeria/Ice Cream	95/ seat	
43	Takeout Food 3 employee block	2,400 / block	
44	Bar/Tavern	160 / seat	
46	Gas Service Station 6 bay block	2,400 / block	
48	Beauty Parlor 2 employee block	2,400 / block	
50	Laundromat	1,697 / machine	
52	Factories 15 employee block	2,400 / block	
54	Motels 2 room block	2,400 / block	
56	Theaters, Etc. 100 seat block	2,400 / block	
57	Bowling Alley (per lane)	210 / lane	
58	Funeral Homes 0.5 employee block	2,400 / block	
60	Lodges 200 seat block	2,400 / block	
62	Clubs W/Bar 80 seat block	2,400 / block	
70	Schools: Elementary 15 emp/pupil block	2,400 / block	grades PK-4
71	Middle & High School 9 emp/pupil block	2,400 / block	grades 5-12
72	Churches	2,400 / block	
74	Municipal 10 employee block	2,400 / block	

XX Flow Based Customers 2,400 / 300 gallons.

All blocks are whole blocks. Portions of a block are rounded upwards to a whole block.

Service Shutoff and Re-opening Fees:

	<u>Shutoff Fee:</u>	<u>Re-Opening Fee:</u>
Residential, Commercial, Non Bulk Rate	\$50	\$50
Bulk Rate Customer *	\$500	\$500

Resolution #2015-140 Adopted December 21, 2015



RESOLUTION NO. 1994 - 75

A RESOLUTION ADOPTING AN ANNUAL USER  
CHARGE, A CONNECTION FEE SCHEDULE,  
AND A SERVICE SHUT OFF AND RE-OPENING FEE

WHEREAS, every sewerage authority is authorized to charge and collect rents, rates, fees or other charges pursuant to N.J.S.A. 40:14A-8. In addition to such periodic service charges, a separate charge in the nature of a connection fee or topping fee is also authorized. Such connection fees shall be uniform within each class of users and shall be computed in a manner called for in the above noted statute; and,

WHEREAS, the Authority has hired the consulting firm, Killam Associates to re-evaluate the entire rate structure and to develop a new annual user fee; and,

WHEREAS, the Authority's Auditors, Romano, Hearing & Testa, have calculated the connection fee utilizing the audited 1992 numbers pursuant to the calculation contained in the statute; and,

WHEREAS, the Authority held a public hearing on March 29, 1994, where the Authority and its consultants provided testimony and presented a new annual user charge noted as Article I and a new Connection Fee Schedule known as Article II as well as a charge to shut off or re-open service; and,


WHEREAS, the Authority's data processing consultant required the creation of codes 43 and 71 to address footnotes 8 and 9, as originally proposed with no change in the actual proposed user charge rate; and,

WHEREAS, both a Hearing Officer's Report was prepared after the public hearing as well as a transcript of the testimony provided at the public hearing.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Landis Sewerage Authority, that

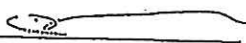
1. The findings of the Hearing Officer's Report and the testimony received at the Public Hearing are hereby accepted and approved.
2. The annual user fee prepared by Killam Associates, known as Article I attached to this resolution is adopted by the Authority effective June 1, 1994, and shall be utilized in the June 1994 billing.
3. The Connection Fee Schedule and the service shut off and re-opening fee known as Article II, prepared by the Landis Sewerage Authority utilizing the structure developed by Killam Associates is adopted by the Authority. The connection fee shall be implemented with Allocation Round 32 or payments received on or after June 1, 1994, on any projects held in abeyance or otherwise yet to be paid on or before June 1, 1994.

THE LANDIS SEWERAGE AUTHORITY

  
NED H. SAWYERS, CHAIRMAN

Adopted: April 10, 1994

Attest:

  
JOHN TALLARIDO, SECRETARY

RESOLUTION NO. 2005-52

A RESOLUTION AUTHORIZING ADOPTION OF A NEW  
ALLOCATION/CONNECTION FEE AND SURCHARGE  
FOR OIL AND GREASE IN EXCESS OF 100 MG/L

WHEREAS, the Landis Sewerage Authority properly advertised in accordance with state law a public hearing to be held on February 22, 2005, at 7:00 p.m.; and

WHEREAS, after proper notification and notice required by law a public hearing was held on February 22, 2005, and no verbal or written comments were introduced into the record at the public hearing; and

WHEREAS, the Landis Sewerage Authority prepared a basis and background document called "oil and grease disposal costs" as part of the public record presented at the public hearing; and

WHEREAS, the determination for Commercial and Industrial Customers of their high strength surcharge for oil and grease will be based upon \$0.12 per pound for sample results demonstrating a value that exceeds 100 mg/l;


WHEREAS, Stephen Testa, Romano, Fearing, Testa & Knorr provided testimony giving background information for the proposed allocation/connection fee schedule establishing \$1,050.00 per block or 300 gallons per day would be established as the allocation/connection fee (see attached Exhibit #1); and

WHEREAS, the Landis Sewerage Authority has a policy and procedures manual that includes fee schedules for allocation/connection fees, user fees and surcharges for high strength waste.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that:

1. The findings of the Hearing Officer's Report and testimony received at the public hearing are hereby accepted and approved.
2. The allocation/connection fee schedule contained in the attached Exhibit #1 shall be adopted immediately.
3. The determination for Commercial and Industrial Customers of their high strength surcharge for oil and grease will be based upon \$0.12 per pound for sample results demonstrating a value that exceeds 100 mg/l.
4. The Authority's policy and procedures manual shall be modified to include the new allocation/connection fee schedule and surcharge for oil and grease.

THE LANDIS SEWERAGE AUTHORITY

  
PETER GALETTO, SR., CHAIRMAN

Adopted: March 7, 2005

Attest:

  
YVONNE MIRANDA, SECRETARY

RESOLUTION NO. 2015-140

A RESOLUTION AUTHORIZING THE ADOPTION OF A  
NEW ALLOCATION CONNECTION FEE SCHEDULE

WHEREAS, the Landis Sewerage Authority properly advertised in accordance with state law a public hearing to be held on December 7, 2015 at 6:00 p.m.; and

WHEREAS, after proper notification and notice required by law a public hearing was held on December 7, 2015 and no verbal or written comments were introduced into the record at the public hearing; and

WHEREAS the Landis Sewerage Authority auditor had calculated the maximum connection fee allowed by law in a letter dated July 13, 2015 as part of the public record presented at the public hearing; and

WHEREAS, as part of the hearing a proposed allocation/connection fee schedule establishing \$2,400 per block or 300 gallons per day would be established as the allocation/connection fee; and

WHEREAS, the Landis Sewerage Authority has a policy and procedures manual that includes fee schedules for allocation/connection fees and user fees.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that:

1. The findings of the Hearing Officer's testimony received at the public hearing are hereby accepted and approved.
2. The allocation/connection fee schedule shall be adopted effective January 1, 2016. The Authority's policy and procedures manual shall be modified to include the new allocation/connection fee schedule.

LANDIS SEWERAGE AUTHORITY

  
THOMAS J. MERIGHI, JR., Chairman

Adopted: December 21, 2015

Attest:

  
G. STEVEN ERICKSON, Secretary

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RESOLUTION NO. 2014-151

A RESOLUTION APPROVING RATES FOR  
ACCEPTANCE OF LIQUID DIGESTER FEED

WHEREAS, the Landis Sewerage Authority owns and operates a wastewater treatment plant in which is contained a Receiving Station to accept hauled in liquid feed stock to improve digester gas production; and

WHEREAS, the Receiving Station has been constructed to accept these materials including manure, fats, oils and grease (FOG) and food processor waste; and

WHEREAS, the Landis Sewerage Authority advertised in two newspapers under the date of October 24, 2014 a public hearing inviting the public to make both verbal and written comments on proposed rate structure; and

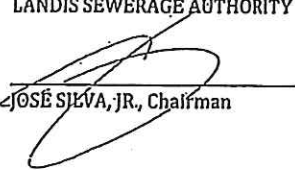
WHEREAS, rules on the acceptance of the liquid waste were prepared and available; and

WHEREAS, on November 17, 2014 a public hearing was held establishing rates for the acceptance of these materials.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE LANDIS SEWERAGE AUTHORITY, that the rules are hereby adopted and the following rates were applied for the acceptance of liquid waste for feed stock into the Authority's anaerobic digester.

1. FOG (fats, oils and grease): \$0.08 per gallon
2. Food processing waste (not sludge):
  - 0 to 3% solid - \$0.05 per gallon
  - 3 to 5% solids - \$0.06 per gallon
  - 5 to 8% solids - \$0.07 per gallon
  - 8 to 10% solids - \$0.08 per gallon
  - Greater than 10% solids - \$0.10 per gallon
3. Cow Manure: \$0.01 per gallon
4. The proposed rules and hauler acceptance forms are approved and adopted.

LANDIS SEWERAGE AUTHORITY

  
JOSÉ SILEVA, JR., Chairman

Adopted: December 1, 2014

Attest:

  
CARLOS VILLAR, Secretary

H ✓  
F ✓

**2017 AUTHORITY BUDGET**

**Financial Schedules Section**

**SUMMARY**

The Landis Sewerage Authority  
 For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget				Total All Operations	FY 2016 Adopted Budget	All Operations	All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A						
<b>REVENUES</b>										
Total Operating Revenues	\$ 9,525,000	\$ -	\$ -	\$ -	\$ 9,525,000	\$ 9,700,000	\$ 9,700,000	\$ (175,000)		-1.8%
Total Non-Operating Revenues	520,000	-	-	-	520,000	245,000	245,000	275,000		112.2%
Total Anticipated Revenues	10,045,000	-	-	-	10,045,000	9,945,000	9,945,000	100,000		1.0%
<b>APPROPRIATIONS</b>										
Total Administration	1,953,000	-	-	-	1,953,000	1,952,100	1,952,100	900		0.0%
Total Cost of Providing Services	6,453,000	-	-	-	6,453,000	6,406,900	6,406,900	46,100		0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,100,000	-	-	-	1,100,000	1,000,000	1,000,000	100,000		10.0%
Total Operating Appropriations	9,506,000	-	-	-	9,506,000	9,359,000	9,359,000	147,000		1.6%
Total Interest Payments on Debt	175,000	-	-	-	175,000	241,000	241,000	(66,000)		-27.4%
Total Other Non-Operating Appropriations	364,000	-	-	-	364,000	345,000	345,000	19,000		5.5%
Total Non-Operating Appropriations	539,000	-	-	-	539,000	586,000	586,000	(47,000)		-8.0%
Accumulated Deficit	-	-	-	-	-	-	-	-		#DIV/0!
Total Appropriations and Accumulated Deficit	10,045,000	-	-	-	10,045,000	9,945,000	9,945,000	100,000		1.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-		#DIV/0!
Net Total Appropriations	10,045,000	-	-	-	10,045,000	9,945,000	9,945,000	100,000		1.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		#DIV/0!



# SUMMARY

The Landis Sewerage Authority  
 For the Period January 1, 2017 to December 31, 2017

	<i>FY 2017 Proposed Budget</i>					FY 2016 Adopted Budget	Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A				
<b>REVENUES</b>									
Total Operating Revenues	\$ 9,525,000	\$ -	\$ -	\$ -	\$ -	\$ 9,495,000	\$ 30,000	0.3%	
Total Non-Operating Revenues	520,000	-	-	-	-	450,000	70,000	15.6%	
Total Anticipated Revenues	10,045,000	-	-	-	-	9,945,000	100,000	1.0%	
<b>APPROPRIATIONS</b>									
Total Administration	1,953,000	-	-	-	-	1,952,100	900	0.0%	
Total Cost of Providing Services	6,453,000	-	-	-	-	6,406,900	46,100	0.7%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,100,000	-	-	-	-	1,000,000	100,000	10.0%	
Total Operating Appropriations	9,506,000	-	-	-	-	9,359,000	147,000	1.6%	
Total Interest Payments on Debt	175,000	-	-	-	-	241,000	(66,000)	-27.4%	
Total Other Non-Operating Appropriations	364,000	-	-	-	-	345,000	19,000	5.5%	
Total Non-Operating Appropriations	539,000	-	-	-	-	586,000	(47,000)	-8.0%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	10,045,000	-	-	-	-	9,945,000	100,000	1.0%	
Less: Total Unrestricted Net Position, Utilized	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	10,045,000	-	-	-	-	9,945,000	100,000	1.0%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

### Revenue Schedule

The Landis Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

**FY 2017 Proposed Budget**

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	FY 2016 Adopted Budget	Total All Operations	All Operations	All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>OPERATING REVENUES</b>													
<i>Service Charges</i>													
Residential	6541154						\$ 6,541,154	\$ 6,218,565	\$ 327,589				5.3%
Business/Commercial	1527609						1,527,609	1,367,501	160,108				11.7%
Industrial	820478						820,478	1,308,734	(488,251)				-37.3%
Intergovernmental	595764						595,764	565,200	30,564				5.4%
Other							-	-	-				#DIV/0!
<b>Total Service Charges</b>	<b>9,485,000</b>						<b>9,485,000</b>	<b>9,455,000</b>	<b>30,000</b>				<b>0.3%</b>
<i>Connection Fees</i>													
Residential	10000						10,000	10,000	-				0.0%
Business/Commercial	30000						30,000	30,000	-				0.0%
Industrial							-	-	-				#DIV/0!
Intergovernmental							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
<b>Total Connection Fees</b>	<b>40,000</b>						<b>40,000</b>	<b>40,000</b>	<b>-</b>				<b>0.0%</b>
<i>Parking Fees</i>													
Meters	N/A						-	-	-				#DIV/0!
Permits							-	-	-				#DIV/0!
Fines/Penalties							-	-	-				#DIV/0!
Other							-	-	-				#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>						<b>-</b>	<b>-</b>	<b>-</b>				<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>													
Crap Sales							-	125,000	(125,000)				-100.0%
Miscellaneous							-	80,000	(80,000)				-100.0%
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
Type In (Grant, Other Rev)							-	-	-				#DIV/0!
<b>Total Other Revenue</b>	<b>-</b>						<b>-</b>	<b>205,000</b>	<b>(205,000)</b>				<b>-100.0%</b>
<b>Total Operating Revenues</b>	<b>9,525,000</b>						<b>9,525,000</b>	<b>9,700,000</b>	<b>(175,000)</b>				<b>-1.8%</b>
<b>NON-OPERATING REVENUES</b>													
<i>Other Non-Operating Revenues (List)</i>													
Crap Sales	113,000						113,000	-	113,000				#DIV/0!
Miscellaneous	67,000						67,000	-	67,000				#DIV/0!
Receiving Station	50,000						50,000	-	50,000				#DIV/0!
Type In							-	-	-				#DIV/0!
Type In							-	-	-				#DIV/0!
Type In							-	-	-				#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>230,000</b>						<b>230,000</b>	<b>-</b>	<b>230,000</b>				<b>#DIV/0!</b>
<i>Interest on Investments &amp; Deposits (List)</i>													
Interest Earned	125,000						125,000	100,000	25,000				25.0%
Penalties	165,000						165,000	145,000	20,000				13.8%
Other							-	-	-				#DIV/0!
<b>Total Interest</b>	<b>290,000</b>						<b>290,000</b>	<b>245,000</b>	<b>45,000</b>				<b>18.4%</b>
<b>Total Non-Operating Revenues</b>	<b>520,000</b>						<b>520,000</b>	<b>245,000</b>	<b>275,000</b>				<b>112.2%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$10,045,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$10,045,000</b>	<b>\$ 9,945,000</b>	<b>\$ 100,000</b>				<b>1.0%</b>

## Revenue Schedule

The Landis Sewerage Authority  
For the Period January 1, 2017 to December 31, 2017

	<b>FY 2017 Proposed Budget</b>						Total All Operations	FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	N/A		Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	6541154						\$ 6,541,154	\$ 6,213,565	\$ 327,589	5.3%
Business/Commercial	1527609						1,527,609	1,367,501	160,108	11.7%
Industrial	820473						820,473	1,308,734	(488,261)	-37.3%
Intergovernmental	595764						595,764	565,200	30,564	5.4%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>	<b>9,485,000</b>	-	-	-	-	-	<b>9,485,000</b>	<b>9,455,000</b>	<b>30,000</b>	<b>0.3%</b>
<i>Connection Fees</i>										
Residential	10000						10,000	10,000	-	0.0%
Business/Commercial	30000						30,000	30,000	-	0.0%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>40,000</b>	-	-	-	-	-	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>0.0%</b>
<i>Parking Fees</i>										
Meters	N/A						-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>	-	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)	N/A						-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>-</b>	-	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>9,525,000</b>	-	-	-	-	-	<b>9,525,000</b>	<b>9,495,000</b>	<b>30,000</b>	<b>0.3%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Crop Sales	113,000						113,000	125,000	(12,000)	-9.6%
Miscellaneous	67,000						67,000	80,000	(13,000)	-16.3%
Receiving Station	50,000						50,000	-	50,000	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>230,000</b>	-	-	-	-	-	<b>230,000</b>	<b>205,000</b>	<b>25,000</b>	<b>12.2%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	125,000						125,000	100,000	25,000	25.0%
Penalties	165,000						165,000	145,000	20,000	13.8%
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>290,000</b>	-	-	-	-	-	<b>290,000</b>	<b>245,000</b>	<b>45,000</b>	<b>18.4%</b>
<b>Total Non-Operating Revenues</b>	<b>520,000</b>	-	-	-	-	-	<b>520,000</b>	<b>450,000</b>	<b>70,000</b>	<b>15.6%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$10,045,000</b>	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$10,045,000</b>	<b>\$ 9,945,000</b>	<b>\$ 100,000</b>	<b>1.0%</b>



# Prior Year Adopted Revenue Schedule

The Landis Sewerage Authority

## FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 6,213,565						\$6,213,565
Business/Commercial	1,367,501						1,367,501
Industrial	1,308,734						1,308,734
Intergovernmental	565,200						565,200
Other							-
<b>Total Service Charges</b>	<b>9,455,000</b>	-	-	-	-	-	<b>9,455,000</b>
<i>Connection Fees</i>							
Residential	10,000						10,000
Business/Commercial	30,000						30,000
Industrial							-
Intergovernmental							-
Other							-
<b>Total Connection Fees</b>	<b>40,000</b>	-	-	-	-	-	<b>40,000</b>
<i>Parking Fees</i>							
Meters	N/A						-
Permits							-
Fines/Penalties							-
Other							-
<b>Total Parking Fees</b>	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Crop Sales	125,000						125,000
Miscellaneous	80,000						80,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
<b>Total Other Revenue</b>	<b>205,000</b>	-	-	-	-	-	<b>205,000</b>
<b>Total Operating Revenues</b>	<b>9,700,000</b>	-	-	-	-	-	<b>9,700,000</b>
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
<b>Total Other Non-Operating Revenues</b>	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	300,000						300,000
Penalties	145,000						145,000
Other							-
<b>Total Interest</b>	<b>245,000</b>	-	-	-	-	-	<b>245,000</b>
<b>Total Non-Operating Revenues</b>	<b>245,000</b>	-	-	-	-	-	<b>245,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 9,945,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$9,945,000</b>

# Prior Year Adopted Revenue Schedule

The Landis Sewerage Authority

## FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>								
<i>Service Charges</i>								
Residential	\$6,213,565							\$6,213,565
Business/Commercial	1,367,501							1,367,501
Industrial	1,308,734							1,308,734
Intergovernmental	565,200							565,200
Other								-
<b>Total Service Charges</b>	<b>9,455,000</b>	-	-	-	-	-	-	<b>9,455,000</b>
<i>Connection Fees</i>								
Residential	10,000							10,000
Business/Commercial	30,000							30,000
Industrial								-
Intergovernmental								-
Other								-
<b>Total Connection Fees</b>	<b>40,000</b>	-	-	-	-	-	-	<b>40,000</b>
<i>Parking Fees</i>								
Meters	N/A							-
Permits								-
Fines/Penalties								-
Other								-
<b>Total Parking Fees</b>	-	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)	N/A							-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
Type in (Grant, Other Rev)								-
<b>Total Other Revenue</b>	-	-	-	-	-	-	-	-
<b>Total Operating Revenues</b>	<b>9,495,000</b>	-	-	-	-	-	-	<b>9,495,000</b>
<b>NON-OPERATING REVENUES</b>								
<i>Other Non-Operating Revenues (List)</i>								
Crop Sales	125,000							125,000
Miscellaneous	80,000							80,000
Type in								-
Type in								-
Type in								-
Type in								-
<b>Total Other Non-Operating Revenues</b>	<b>205,000</b>	-	-	-	-	-	-	<b>205,000</b>
<i>Interest on Investments &amp; Deposits</i>								
Interest Earned	100,000							100,000
Penalties	145,000							145,000
Other								-
<b>Total Interest</b>	<b>245,000</b>	-	-	-	-	-	-	<b>245,000</b>
<b>Total Non-Operating Revenues</b>	<b>450,000</b>	-	-	-	-	-	-	<b>450,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$9,945,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$9,945,000</b>

# Appropriations Schedule

## The Landis Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

### FY 2017 Proposed Budget

	FY 2017 Proposed Budget						Total All	FY 2016 Adopted	\$ Increase	% Increase	
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	(Decrease)	(Decrease)	
							Total All	Proposed vs.	Proposed vs.	Proposed vs.	
							Operations	Adopted	Adopted	Adopted	
<b>OPERATING APPROPRIATIONS</b>											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 940,000						\$ 940,000	\$ 940,000	\$ -	0.0%	
Fringe Benefits	439,000						439,000	440,100	(1,100)	-0.2%	
<b>Total Administration - Personnel</b>	<b>1,379,000</b>	-	-	-	-	-	<b>1,379,000</b>	<b>1,380,100</b>	<b>(1,100)</b>	<b>-0.1%</b>	
<i>Administration - Other (List)</i>											
Professional Services	176,000						176,000	181,000	(5,000)	-2.8%	
Property Insurance	163,000						163,000	166,000	(3,000)	-1.8%	
Office Expense	90,000						90,000	87,000	3,000	3.4%	
Administrative Expense	145,000						145,000	138,000	7,000	5.1%	
Miscellaneous Administration*							-	-	-	#DIV/0!	
<b>Total Administration - Other</b>	<b>574,000</b>	-	-	-	-	-	<b>574,000</b>	<b>572,000</b>	<b>2,000</b>	<b>0.3%</b>	
<b>Total Administration</b>	<b>1,953,000</b>	-	-	-	-	-	<b>1,953,000</b>	<b>1,952,100</b>	<b>900</b>	<b>0.0%</b>	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	3,017,000						3,017,000	2,870,000	147,000	5.1%	
Fringe Benefits	1,583,000						1,583,000	1,654,900	(71,900)	-4.3%	
<b>Total COPS - Personnel</b>	<b>4,600,000</b>	-	-	-	-	-	<b>4,600,000</b>	<b>4,524,900</b>	<b>75,100</b>	<b>1.7%</b>	
<i>Cost of Providing Services - Other (List)</i>											
Chemicals	240,000						240,000	250,000	(10,000)	-4.0%	
Materials/Supplies	421,000						421,000	424,000	(3,000)	-0.7%	
Utilities	900,000						900,000	928,000	(28,000)	-3.0%	
Repairs/Services	292,000						292,000	280,000	12,000	4.3%	
Miscellaneous COPS*							-	-	-	#DIV/0!	
<b>Total COPS - Other</b>	<b>1,853,000</b>	-	-	-	-	-	<b>1,853,000</b>	<b>1,882,000</b>	<b>(29,000)</b>	<b>-1.5%</b>	
<b>Total Cost of Providing Services</b>	<b>6,453,000</b>	-	-	-	-	-	<b>6,453,000</b>	<b>6,406,900</b>	<b>46,100</b>	<b>0.7%</b>	
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>											
	1,100,000						1,100,000	1,000,000	100,000	10.0%	
<b>Total Operating Appropriations</b>	<b>9,506,000</b>	-	-	-	-	-	<b>9,506,000</b>	<b>9,359,000</b>	<b>147,000</b>	<b>1.6%</b>	
<b>NON-OPERATING APPROPRIATIONS</b>											
Total Interest Payments on Debt	175,000						175,000	241,000	(66,000)	-27.4%	
Operations & Maintenance Reserve							-	-	-	#DIV/0!	
Renewal & Replacement Reserve	237,000						237,000	221,000	16,000	7.2%	
Municipality/County Appropriation							-	-	-	#DIV/0!	
Other Reserves	127,000						127,000	124,000	3,000	2.4%	
<b>Total Non-Operating Appropriations</b>	<b>539,000</b>	-	-	-	-	-	<b>539,000</b>	<b>586,000</b>	<b>(47,000)</b>	<b>-8.0%</b>	
<b>TOTAL APPROPRIATIONS</b>	<b>10,045,000</b>	-	-	-	-	-	<b>10,045,000</b>	<b>9,945,000</b>	<b>100,000</b>	<b>1.0%</b>	
<b>ACCUMULATED DEFICIT</b>							-	-	-	#DIV/0!	
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>10,045,000</b>	-	-	-	-	-	<b>10,045,000</b>	<b>9,945,000</b>	<b>100,000</b>	<b>1.0%</b>	
<b>UNRESTRICTED NET POSITION UTILIZED</b>											
Municipality/County Appropriation							-	-	-	#DIV/0!	
Other							-	-	-	#DIV/0!	
<b>Total Unrestricted Net Position Utilized</b>							-	-	-	#DIV/0!	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 10,045,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,045,000</b>	<b>\$ 9,945,000</b>	<b>\$ 100,000</b>	<b>1.0%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 475,300.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 475,300.00



# Prior Year Adopted Appropriations Schedule

## The Landis Sewerage Authority

### FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 940,000						\$ 940,000
Fringe Benefits	440,100						440,100
<b>Total Administration - Personnel</b>	<b>1,380,100</b>	-	-	-	-	-	<b>1,380,100</b>
<i>Administration - Other (List)</i>							
Professional Services	181,000						181,000
Property Insurance	166,000						166,000
Office Expense	87,000						87,000
Administrative Expense	138,000						138,000
Miscellaneous Administration*							-
<b>Total Administration - Other</b>	<b>572,000</b>	-	-	-	-	-	<b>572,000</b>
<b>Total Administration</b>	<b>1,952,100</b>	-	-	-	-	-	<b>1,952,100</b>
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,870,000						2,870,000
Fringe Benefits	1,654,900						1,654,900
<b>Total COPS - Personnel</b>	<b>4,524,900</b>	-	-	-	-	-	<b>4,524,900</b>
<i>Cost of Providing Services - Other (List)</i>							
Chemicals	250,000						250,000
Materials/Supplies	424,000						424,000
Utilities	928,000						928,000
Repairs/Services	280,000						280,000
Miscellaneous COPS*							-
<b>Total COPS - Other</b>	<b>1,882,000</b>	-	-	-	-	-	<b>1,882,000</b>
<b>Total Cost of Providing Services</b>	<b>6,406,900</b>	-	-	-	-	-	<b>6,406,900</b>
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>	<b>1,000,000</b>	-	-	-	-	-	<b>1,000,000</b>
<b>Total Operating Appropriations</b>	<b>9,359,000</b>	-	-	-	-	-	<b>9,359,000</b>
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	241,000						241,000
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	221,000						221,000
Municipality/County Appropriation							-
Other Reserves	124,000						124,000
<b>Total Non-Operating Appropriations</b>	<b>586,000</b>	-	-	-	-	-	<b>586,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>9,945,000</b>	-	-	-	-	-	<b>9,945,000</b>
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>9,945,000</b>	-	-	-	-	-	<b>9,945,000</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
<b>Total Unrestricted Net Position Utilized</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 9,945,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,945,000</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 467,950.00    \$ -    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 467,950.00

# Debt Service Schedule - Principal

The Landis Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending In						Total Principal Outstanding		
	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021		2022	Thereafter
1993 Refunding Issue	\$ 1,000,000	\$ 1,100,000	\$ 1,200,000	\$ 1,200,000	530,583	551,832	573,932	23,343,653	\$ 3,500,000
2016 Series									25,000,000
Type in Issue Name									
Type in Issue Name									
Total Principal	1,000,000	1,100,000	1,200,000	1,200,000	530,583	551,832	573,932	23,343,653	28,500,000
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL-ALL OPERATIONS</b>									
Total Principal	\$ 1,000,000	\$ 1,100,000	\$ 1,200,000	\$ 1,200,000	\$ 530,583	\$ 551,832	\$ 573,932	\$ 23,343,653	\$ 28,500,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Standard & Poor's	Fitch
A3	AA-	No longer rates
2015	2015	National

# Debt Service Schedule - Interest

The Landis Sewerage Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding		
	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021		2022	Thereafter
1993 Refunding Issue 2016 Series	\$ 241,000	\$ 175,000	\$ 117,000	\$ 53,000	500,608	500,608	489,983	14,867,347	\$ 345,000
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	241,000	175,000	117,000	53,000	500,608	500,608	489,983	14,867,347	16,358,546
V/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
V/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
V/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
V/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	-	-	-	-	-	-	-	-	-
V/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	241,000	175,000	117,000	53,000	500,608	500,608	489,983	14,867,347	16,703,546
TOTAL INTEREST ALL OPERATIONS	\$ 241,000	\$ 175,000	\$ 117,000	\$ 53,000	\$ 500,608	\$ 500,608	\$ 489,983	\$ 14,867,347	\$ 16,703,546



# Net Position Reconciliation

The Landis Sewerage Authority  
 For the Period January 1, 2017 to December 31, 2017

## FY 2017 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 48,212,515						\$ 48,212,515
Less: Invested in Capital Assets, Net of Related Debt (1)	51,382,105						51,382,105
Less: Restricted for Debt Service Reserve (1)	567,568						567,568
Less: Other Restricted Net Position (1)	1,893,170						1,893,170
<b>Total Unrestricted Net Position (1)</b>	(5,630,328)						(5,630,328)
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)	9,078,326						9,078,326
Plus: Other Adjustments (attach schedule)	(250,000)						(250,000)
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	3,197,998						3,197,998
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget							
Appropriation to Municipality/County (3)							
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>							
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>	\$ 3,197,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,197,998

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 475,300 \$ - \$ - \$ - \$ - \$ - \$ 475,300  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



# Net Position Reconciliation

The Landis Sewerage Authority  
 For the Period January 1, 2017 to December 31, 2017

## FY 2017 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 48,212,515						\$ 48,212,515
Less: Invested in Capital Assets, Net of Related Debt (1)	51,382,105						51,382,105
Less: Restricted for Debt Service Reserve (1)	567,568						567,568
Less: Other Restricted Net Position (1)	1,893,170						1,893,170
Total Unrestricted Net Position (1)	(5,630,328)	-	-	-	-	-	(5,630,328)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	9,078,326						9,078,326
Plus: Estimated Income (Loss) on Current Year Operations (2)	(250,000)						(250,000)
Plus: Other Adjustments (attach schedule)							-
JNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,197,998	-	-	-	-	-	3,197,998
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 3,197,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,197,998

(1) Total of all operations for this line item must agree to audited financial statements.  
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.  
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.  
 Maximum Allowable Appropriation to Municipality/County \$ 477,600 \$ - \$ - \$ - \$ - \$ - \$ 477,600  
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017  
The Landis  
Sewerage  
(Name)

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## THE LANDIS SEWERAGE AUTHORITY

(Name)

FISCAL YEAR: FROM: January 1, 2017 TO: Dec. 31, 2017

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Landis Sewerage Authority, on the 17<sup>th</sup> day of October, 2016.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	G. Steven Errickson		
Title:	Secretary		
Address:	1776 South Mill Road Vineland, New Jersey 08360		
Phone Number:	856-691-0551	Fax Number:	856-691-1407
E-mail address	<a href="mailto:tompost@landissewerageauthority.com">tompost@landissewerageauthority.com</a>		

# 2017 CAPITAL BUDGET/PROGRAM MESSAGE

## The Landis Sewerage Authority (Name)

FISCAL YEAR: FROM: January 1, 2017 TO: December 31,  
2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

The Authority works with the City of Vineland in identifying areas that require service.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

No impact on user charges and fees.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

The Authority has one project in the above mentioned area, the upgrade of the Sears Pump Station.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

The City of Vineland is a regional State designated center along with the City of Millville. The Authority does not service Millville. The projects will improve plant operations and upgrade pumping stations.

*Add additional sheets if necessary.*



# Proposed Capital Budget

The Landis Sewerage Authority  
For the Period January 1, 2017 to December 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
*See Attachment	\$ 772,750		\$ 237,000	\$ 535,750		
Collection System Upgrades	1,500,000			1,500,000		
Pump Station Upgrades	-					
Plant/Engineering Upgrades	500,000			500,000		
Total	2,772,750	-	237,000	2,535,750	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 2,772,750</b>	<b>\$ -</b>	<b>\$ 237,000</b>	<b>\$ 2,535,750</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

## 2017 OPERATING CAPITAL BUDGET

### 1 PUMP STATION IMPROVEMENTS & EQUIPMENT

Burnt Mill PS Replace #2 Pump	18,000	
Sandblasting and Painting Outside of Pump Stations	10,000	
Pump Station Door Replaced	7,000	
Sigma Controllers (on going)	10,000	
Generator Panels Reconditioned & Painted	5,000	
	<b>SUBTOTAL</b>	<b>50,000</b>

### 2 SAFETY AND COMMUNICATION EQUIPMENT

Safety Equipment	7,000	
Safety Stations for Confined Space	8,000	
Traffic Arrow for Street	5,000	
	<b>SUBTOTAL</b>	<b>20,000</b>

### 3 FARM EQUIPMENT AND IMPROVEMENTS

Clutch Rebuild 3088	3,000	
Farm Equipment	16,000	
	<b>SUBTOTAL</b>	<b>19,000</b>

### 4 COLLECTION SYSTEM IMPROVEMENTS

Station Fences	6,200	
Safety & Beautification	5,000	
	<b>SUBTOTAL</b>	<b>11,200</b>

## 2017 OPERATING CAPITAL BUDGET

### 5 PLANT EQUIPMENT & IMPROVEMENTS

50Hp Mower	50,000	
Boiler Upgrade	25,000	
Dump Trailer	6,500	
	<b>SUBTOTAL</b>	<b>81,500</b>

### 6 PROCESS CONTROL EQUIPMENT & IMPROVEMENTS

Gear Box - Thickener Drive #2	4,000	
Grit Pump	4,000	
Sampler Refrigerator for SP2	3,000	
Pump Controls	7,700	
	<b>SUBTOTAL</b>	<b>18,700</b>

### 7 OFFICE EQUIPMENT

Replacement Computers	4,000	
	<b>SUBTOTAL</b>	<b>4,000</b>

### 8 LABORATORY EQUIPMENT

pH Meter	1,200	
Laboratory Hood	12,100	
Spectrophotometer (VV/VIS)	3,500	
Laboratory Ventilation/Testing & Balancing	1,000	
Laboratory Refrigerator	6,000	
Fecal Incubator (Water Bath)	2,400	
Drying Oven	3,200	
Muffle Furnace	3,200	
	<b>SUBTOTAL</b>	<b>32,600</b>

**TOTAL REQUESTED ITEMS**

**237,000**

2017  
 AUTHORITY CAPITAL BUDGET  
 THE LANDIS SEWERAGE AUTHORITY  
 FISCAL YEAR FROM JANUARY 1, 2017 TO DECEMBER 31, 2017  
 PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	..... FUNDING SOURCES .....			
	ESTIMATED TOTAL COST	UNRESERVED RETAINED EARNINGS	RENEWAL AND REPLACEMENT RESERVE	DEBT AUTHORIZATION
A TWAS #2 PUMP	6,250		6,250	
B ELECTRICAL AND PUMP UPGRADES	54,000		54,000	
C REPLACE VALVES AT PS, FORCE MAIN AIR RELEASE VLVS, PUMPS, IMPELLERS & VOLUTES	23,000		23,000	
D LIGHTENING PROTECTION PLANT/PUMP STATIONS	5,000		5,000	
E REBUILD IRRIGATION WELLS AT FARM	15,000		15,000	
F REBUILD/REPLACE PUMP STATION MUFFIN MONSTER (Channel)	54,000		54,000	
G CHOPPER PUMP REC. STATION SPARE	40,000		40,000	
H REBUILD/REPLACE AERATOR MOTORS	10,000		10,000	
I COMPUTER MONITOR/ ALARM SYSTEM	10,000		10,000	
J REPLACE WITH DRY PIT SUBMERS. PUMP STATIONS	20,000		20,000	
<b>TOTAL</b>	<b><u>237,250</u></b>		<b><u>237,250</u></b>	



2017  
 AUTHORITY CAPITAL BUDGET  
 THE LANDIS SEWERAGE AUTHORITY  
 FISCAL YEAR FROM JANUARY 1, 2017 TO DECEMBER 31, 2017  
 PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	ESTIMATED TOTAL COST	FUNDING SOURCES		
		UNRESERVED RETAINED EARNINGS	RENEWAL AND REPLACEMENT RESERVE	DEBT AUTHORIZATION
K IRRIGATION SYSTEM REPAIRS/REPLACEMENT	10,000		10,000	
L W-3 #1 PUMP	15,000		15,000	
M PICKUP TRUCKS FOR MAINTENANCE & ROAD CREW, ELECTRIC CARTS	80,000		80,000	
N UPPER BEARING #2B SCREW PUMP/MOTOR	25,000		25,000	
O FINAL EFFLUENT LOW PRESSURE	14,000		14,000	
P TREES/PLANTING (FOREST)	15,000		15,000	
Q PLANT & SYSTEM PLC UPGRADES	10,000		10,000	
R VFD (2) PRIMARY EFF. (1) E. Q. BASINS BLOWER	25,000		25,000	
S REPLACE TROUGH AT PRIMARY & SKIMMER TROUGHS	10,000		10,000	
T SPARE VFD'S	10,000		10,000	
U PULL BEHIND STACK CRUISER	25,000		25,000	
<b>TOTAL</b>	<b><u>239,000</u></b>		<b><u>239,000</u></b>	

2017  
 AUTHORITY CAPITAL BUDGET  
 THE LANDIS SEWERAGE AUTHORITY  
 FISCAL YEAR FROM JANUARY 1, 2017 TO DECEMBER 31, 2017  
 PROPOSED YEAR'S CAPITAL IMPROVEMENT PLAN

PROJECTS	FUNDING SOURCES			
	ESTIMATED TOTAL COST	UNRESERVED. RETAINED EARNINGS	RENEWAL AND REPLACEMENT RESERVE	DEBT AUTHORIZATION
V TRACTOR/TRAILER TIRES	15,000		15,000	
W TRACTOR LOADER TIRES	4,000		4,000	
X PRIMARY SCREW PUMP 1B, LOWER BEARING	18,000		18,000	
Y PIEZOMETERS FOR OAK RD. & SEARS PS	5,000		5,000	
Z PULL BEHIND MANURE SPREADER	40,000			40,000
AA COLLECTION SYSTEM UPGRADES	1,394,000			1,394,000
BB PLANT UPGRADES	500,000			500,000
CC VERTICAL LIFT	3,500		3,500	
DD USED 80-100HP TRACTOR - FARM	80,000			80,000
TOTAL	2,059,500		45,500	2,014,000
PRIOR PAGES TOTAL	476,250		476,250	0
GRAND TOTAL	<u>2,535,750</u>		<u>521,750</u>	<u>2,014,000</u>

# 5 Year Capital Improvement Plan

The Landis Sewerage Authority  
For the Period January 1, 2017 to December 31, 2017

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2017	2018	2019	2020	2021	2022
<i>Sewer</i>							
*See Attachment	\$ 772,750	\$ 772,750					
Collection System Upgrades	9,100,000	1,500,000	4,000,000	3,000,000	500,000	100,000	
Pump Station Upgrades	3,050,000	-	1,000,000	2,000,000	50,000		
Plant/Engineering Upgrades	10,100,000	500,000	5,000,000	4,000,000	500,000		100,000
<b>Total</b>	<b>23,022,750</b>	<b>2,772,750</b>	<b>10,000,000</b>	<b>9,000,000</b>	<b>1,050,000</b>	<b>100,000</b>	<b>100,000</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 23,022,750</b>	<b>\$ 2,772,750</b>	<b>\$ 10,000,000</b>	<b>\$ 9,000,000</b>	<b>\$ 1,050,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# 5 Year Capital Improvement Plan Funding Sources

## The Landis Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

### Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
*See Attachment	\$ 772,750		\$ 237,000	\$ 535,750		
Collection System Upgrades	9,100,000			9,100,000		
Pump Station Upgrades	3,050,000			3,050,000		
Plant/Engineering Upgrades	10,100,000			10,100,000		
Total	23,022,750	-	237,000	22,785,750	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 23,022,750</b>	<b>\$ -</b>	<b>\$ 237,000</b>	<b>\$ 22,785,750</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 23,022,750					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.