

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
December 19, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Nancy Lagerholm	Administrative Professional

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on December 5, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”. Villar abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 124 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$99,067.54”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 125, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$274,189.70”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 126, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 127, “A Resolution of the Landis Sewerage Authority Adopted Budget Resolution 2023, The Landis Sewerage Authority Budget Fiscal Year Period January 1, 2023 through December 31, 2023...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 128, “A Resolution of the Landis Sewerage Authority authorizing a shared services agreement with the City of Millville...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 129, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract with New Jersey Manufacturer’s Insurance Company to supply Worker’s Compensation Insurance...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 130, “A Resolution of the Landis Sewerage Authority authorizing a one-year contract with Edmunds GovTech to provide financial and payroll software maintenance...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 131, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$840.78...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 132, “A Resolution of the Landis Sewerage Authority authorizing a contract for an employee assistance program for substance abuse and personal matters with Southwest Council, Inc.” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer stated that he wanted to touch on some of the resolutions. We had a shared service agreement with the City of Millville for many years; it just happened to expire. We've borrowed their jet vac when our's is in for repairs and they've borrowed our diesel pumps, we learned from them they have spots repair which we never had before where you go in and repair 10 feet, put in a liner, inflate it and harden it. We've since bought one but we've learned from their experience and it's been a good mutual experience between the two of us.

Because we have CDL drivers, we have to have a system where should they have a positive drug or alcohol test, they have to go to the Southwest Council and it is open to all of our employees as well. If you need to sit down and have some counseling. Your early visits are free and then they may set you up with another service.

You received my engineer's report on the system which also went to our banks and to Steve Testa for the audit. Today we had a habitat meeting and I sent you a copy late in the day of the press release. It was sent to Joe Smith to see if it gets any coverage. It's on my Linkden page and our LSA Facebook page.

We're trying to get a grant for seeds from NRCS which went from \$35 to \$50 in the last couple of months a pound and we're looking at five pounds per acre. We're trying to get a grant to cover those costs for the habitat seed. We had several members here today from Audubon Society and the State Forest Fire Service.

Dennis also stated that he helped out Rotary at Rossi School for the special needs Christmas party. There are about 167 special needs kids that attended. We provided snacks and we have Santa. It's nice to see their happy faces when we do this event.

Steve and I had some discussions and we'll be finishing up our comments back on the agreement on the solar panels.

Field Engineer

Anthony Tobolski reported that LSA staff rebuilt two pumps inhouse for the receiving station and thickener digester building and also LSA staff installed a new Weir cleaning device on the east clarifier.

Solicitor: No Report

Chairman:

As you've heard, Carlos is leaving us tonight. He's been a great addition to this board and we'll miss him. Good luck in your time off. Dennis also thanked him for his contribution.

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that right now we're waiting for the City. Fiocchi Park got a grant to put in the sewer. We've given them the estimates. We've pre-purchased the E-1 pumping station they paid us for but we need to know where it has to go. We need the location so we can go out to bid and get reimbursed to run the pressure line down the street towards Coraluzzo's. The city has to get us a power line and water service. Also, we're waiting for DEP. I received the New Jersey Register today. We're starting to get updated numbers from contractors to put in Utopia. I want to have City Hall available and have a meeting with the public to say this is where we are today. This is where we think the price may be but we won't know until it goes out for bid. The way the project will work since it's different from the other ones as it's not gravity; it's pressure. The assessment will be for the pressure line in the street. If you want to tie in, your plumber is going to get the small pumping station, put the pipe in and run the wire so you can pump into the system. If you want to tie in you have to pay for the cost of the pumping station.

We've been talking to the vendor so they get our bulk price because they will eventually sell dozens of these out there; it's around eighty-eight to tie in. I'm waiting for the approval to show up in the New Jersey Register.

Joe Reuben asked why don't you have it at Panther Road Hall because it's right down the street? The people could come and have it on a Tuesday night because they have dinner there on Wednesdays. Dennis stated that the last time we've done this, we had it in City Hall. Joe stated that it's close and you'll get close to 100% participation. Dennis also said that Anthony is getting new prices and Anthony confirmed that he is trying to get prices as close as possible. We're hoping that plastic pipe comes down too.

Budget/Finance:

Yarilee Miranda reported that income is \$436,951 or 4.1% over budget and expenses are \$228,431 or 2.1% under budget. Accounts receivables increased \$1,286,884.

Human Resources:

Dennis stated that we had Tim's party on Friday and he's around for a couple more days this week. We have some good resumes to fill in.

Public Relations:

Dennis stated he mentioned the notice and Rossi School for the special needs party.

Insurance Committee:

Dennis stated that you received a memo from Carol. The numbers came in very good even though our experience mod went up a little, but we're still way under 1. The rates came down a little so we're about \$20,000 less.

Allocations/Administration:

Dennis stated that we continue to have projects that are interested in the area and they are mostly commercial and very little residential.

Old Business: None

New Business: None

Adjournment: None

At 6:16 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

PERRY D. BARSE, Assistant Secretary