

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 21, 2025

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Headley that the reading of the minutes of the regular meeting held on July 7, 2025 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Headley, Angelo and Reuben voted “yes”. Miranda abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No.2025 – 58 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$104,876.31”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 - 59 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$313,766.87”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 60, “A Resolution of the Landis Sewerage authority authorizing the adoption of a new User Fee Schedule...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 – 61, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to enter into an alternate method contract with Suburban Consulting Engineers for Engineering Services for the Sewer Main Replacement Project...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Headley that the Executive Director be authorized to utilize Section N.J.S.A. 40A:11-15(19) of the New Jersey Local Public Contracts Law as a bidding exception under Section N.J.S.A. 40A:11-5(1)(gg) for the leasing of a dewatering press for enhanced ammonia removal. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Barse that Resolution No. 2025 – 62, “A Resolution of the Landis Sewerage Authority authorizing the lease of a dewatering press without public bidding therefore authorized by N.J.S.A. 40A:11-5(gg)...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that we had a pre-construction meeting for the Little Robin Pump Station and the DEP inspector that was assigned to our project attended. The grant projects process was explained to me, Tyler and the contractor, Kevin Houser of B & H Construction.

I signed the contract with B & H last week. Kevin Houser explained that the VFD’s and generator would not be arriving for around 6 months which means the work probably won’t start until January.

Authority Engineer:

Tyler Seifrit reported that LSA held a mandatory pre-bid meeting on July 14th for the Union locker room. We had five contractors attend. We received one set of questions that we answered with a minor addendum issued today. Bid opening is still scheduled for July 30th.

Also, LSA continues to make repairs on Becker Drive in advance of the City’s paving. At this time, it seems our crews should be able to manage all repairs with no outside contractor necessary.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: See motion prior to confirmation of Resolution No. 2025-62.

Committee Reports:

Engineering/Plant/Ag-Site:

Anthony stated that we're trying to get everything set up for the dewatering press to begin mid-August. Synagro will be sampling our sludge later this week to determine whether we can bring it to them or if we must go to ACUA to have it incinerated. Synagro advised us that they will be installing a larger bio-filter in the near future and will be shut down during the process so we will be bringing some sludge to ACUA no matter what. That being said, trucking the dumpsters to Synagro will cost \$275 per load and \$600 per load to ACUA plus tipping fees. We can purchase a used roll off truck for \$30,000. We will have around 150 loads to send out and it would be cheaper to purchase the truck than to pay a contractor.

Budget/Finance:

Yari Miranda reported that income is \$73,637 or 1.2% under budget and expenses are \$290,594 or 4.6% over budget. Accounts receivable decreased \$84,022.

Human Resources:

Anthony stated that Darrin Verderose, our collections and maintenance foreman, plans on retiring at the end of this month.

Union negotiations start tomorrow, and I will discuss progress with the personnel committee when we get close to settling.

Public Relations:

Anthony reported that we had a tour last Friday with students from the University of Pennsylvania summer program for high school students interested in environmental science. 25 students and 9 staff members attended. Our staff discussed water re-use chemistry, microbiology and waste management.

Insurance Committee:

Carol Ricci reported that we received our renewal from HISI/Express Scripts for our self-insured prescription medication program and there is no change in premium. Also, we have numbers from Horizon, but we are waiting for approval after union negotiations.

She also stated that we received a check from Glatfelter in the amount of \$17,000 and change for settlement on the lightning strike due to a severe storm.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:10 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Headley that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary