

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
December 2, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Angelo and Reuben were present. Headley was absent.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant
	John Kammermeier SSSE	& Family

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on November 18, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

A 35-year Service Award was presented to John Kammermeier.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Angelo that Resolution No.2024 – 110 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$182,165.04”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 - 111 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$518,664.88”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Miranda and seconded by Angelo that Resolution No. 2024 – 112, “A Resolution of the Landis Sewerage Authority designating the official newspapers...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 113, “A Resolution of the Landis Sewerage Authority authorizing Municipal Unit Purchasing pursuant to N.J.S.A. 40A:11-12, under State contracting procedures...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 114, “A Resolution of the Landis Sewerage Authority authorizing raises to management and non-bargaining personnel...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 115, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 215 for Townhomes Classification...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 116, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 214 for Multifamily Classification...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 117, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 117...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 118, “A Resolution of the Landis Sewerage Authority authorizing a one-year contract with Edmunds Gov-Tech to provide financial and payroll software maintenance...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes.”

It was moved by Barse and seconded by Miranda that Resolution No. 2024 – 119, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to endorse/acknowledge an NJDEP Treatment Works Approval (TWA) for sewer line extension on West Walnut Road for Hawk Point Townhomes II Block 4705, Lot 55.02 to connect 44 townhomes...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that he attended the AEA Conference in Atlantic City. The individual in charge of sewer licensing for the State of New Jersey DEP spoke about the shortage of high-level sewer licenses throughout the state. She suggested ways to shorten the waiting period between license levels.

Anthony also stated that he attended the League of Municipalities while in Atlantic City for the first time. There were many vendors selling equipment that we could use and there were several co-ops we can join.

On Wednesday, LSA staff will be meeting with Mott MacDonald for the Downe Township project.

Next week we're going to Gloucester County and looking at a sewer treatment plant that is at a golf course and learn as much as we can.

Authority Engineer:

Tyler Seifrit reported that he completed the Engineering Evaluation of our facilities, and a copy of that report was provided in your packets. Additional copies were submitted to TD Bank, OceanFirst and Steve Testa as required.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Miranda that the Executive Director be authorized to advertise for paving bids. Roll call: Barse, Miranda, Angelo and Reuben voted "yes".

Committee Reports:

Engineering/Plant:

Anthony reported that we cleared approximately 12 acres of woods at the Ag-Site and they were added to our Ag-Site permit this year. We will be able to spread an additional 150,000 gallons of sludge.

Budget/Finance: No Report

Human Resources:

Anthony stated that we hope to be interviewing for the Ag-Site truck driver position in the next few weeks.

Public Relations: No Report

Insurance Committee:

Carol Ricci stated that she received the quote from NJM for the January 1<sup>st</sup> renewal and it will be up for action at the next meeting.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:24 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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RYAN R. HEADLEY, Secretary