

Council Meeting Minutes
April 12, 2021
Town Hall

IN ATTENDANCE:

Elaine Nash, Kevin McDonald, Doug Dean, Ian Goudie, Brenda Young, Meghan Dunphy, Rochelle Nolan, Brenda Pike

MEETING CHAIR:

Elaine Nash, Mayor

CALL TO ORDER:

Meeting called to order at 7:02 p.m.

ADOPTION OF AGENDA:

Motion #2021-04-12-122; Brenda Young; Rochelle Nolan

Adopt the Agenda of April 12, 2021, with the addition of the Gas Tax Report under New Business

All in favor; none opposed

Motion Carried

ADOPTION OF MINUTES:

Motion #2021-04-12-123: Brenda Young; Kevin McDonald

Adopt the minutes of the February 10, 2021 regular meeting.

All in favor; none opposed

Motion Carried

Motion #2021-04-12-124: Rochelle Nolan; Meghan Dunphy

Adopt the minutes of the March 31, 2021 special meeting.

All in favor; none opposed

Motion Carried

FINANCES:

a) **Financial Report: February 2021**

Motion #2021-04-12-125: Kevin McDonald; Brenda Young

Adopt the financial report for the month ending February 28, 2021.

All in favor; none opposed

Motion Carried

Financial Report: March 2021

Motion #2021-04-12-126: Meghan Dunphy; Doug Dean

Adopt the financial report for the month ending March 31, 2021

All in favor; none opposed

Motion Carried

b) **GIC Reinvestment**

Motion #2021-04-12-27: Brenda Young; Kevin McDonald

Reinvest GIC Investment #0005 (\$50,000) maturing April 20, 2021 for a 90-day period into a non-redeemable GIC at a rate of .34%.

All in Favor; None Opposed.

Motion Carried

NEW BUSINESS:

a) **Reports:**

- 1) **Policy and Procedures Committee:** Nothing to report.
- 2) **Infrastructure Committee:** Mayor Nash and Deputy Mayor McDonald will work on updating the civic number listing and household count for ERSB.
- 3) **Town Clerk Report:**
 - Tax bills are mailed – individual, utility and business
 - Applications for cost-shared funding obo Fire Department have been submitted for
 - Emergency response app
 - Compressor and hoses
 - Mr. Rooter appointment is delayed again to April 19. Emailed them to let them know the Town is having issues with water quality.
 - Income tax and vaccination letters have been distributed to Fire Dept. members.
 - COVID vaccination clinic has been booked for the Town Hall on April 13.
 - Received first GST rebate cheque for 2020: \$5,555.
 - Sent in final report and receipts to MMSB for remainder of grant money.
 - Korena Nash is filling temporary position of Maintenance worker.
 - Canada Post: Frances has applied for two additional post box units (9 and 15 boxes) in Mitchell's Brook. This should accommodate present and future needs.
 - Radar by school – contacted the installation company by email to find out the process for repair. Will update when I receive details.
 - Spring Newsletter – what should be included: bulk garbage fall date and rules; rat deterrence; roadside trash; results of community survey.
 - Garbage at end of Harricott Road – metal that has been pushed into the ditch over the winter.
 - Permission to close office on Friday. Clerk will put notice on door and leave a message on phone.
- 4) **Fire Department Report:**
 - A copy of the MCFD Annual Report will be posted to the Town's webpage.
 - Mayor Nash advised that the Fire Commissioner's Office will be performing a review of the Town's Fire Department within the next month or so.

- b) **Eastern Waste Management:** Correspondence from Eastern Waste Management was discussed. They have been advised the Town will continue with their services. The Town has requested that ERSB consider their request for a later bulk garbage date, at least after Easter Sunday to give seasonal residents an opportunity to prepare.

- c) **Rats in the Community:** The Town will include a section on deterring rats from encroaching on property in the Spring Newsletter.
- d) **COVID Stimulus Program:** The Clerk was in contact with the coordinator for the program and has been advised that the funding will be allocated over the next few weeks. The Clerk will prepare a request for bids to be submitted to three suppliers next week.
- e) **Gas Tax Report:**
Motion #2021-04-12-128: Kevin McDonald; Rochelle Nolan
Approve the draft annual Expenditure Report for Gas Tax Fund for the Year Ended December 31, 2020
All in Favor; None Opposed Motion Carried

Motion #2021-04-12-129: Doug Dean; Kevin McDonald
Approve the use of electronic signatures with MNP for auditing purposes.
All in Favor; None Opposed Motion Carried

ROUND TABLE

- a) Old, run-down houses/buildings: The Clerk will send out a query to other municipalities as to how they deal with old buildings that may provide a safety risk.
- b) Gear Shed location: Most has been cleaned up. Leo will bury remaining and cover with beach gravel.
- c) Walking Trails: Funding has been applied for under the Federal Healthy Communities funding for a consultant report outlining design, quotes, reports, permits needed, etc. based on the Harricott Point location.

PRIVILEGED MEETING:

Council entered into a Privileged Meeting at 8:00 p.m.
Council resumed the regular meeting at 8:23 p.m.

NEXT MEETING:

The next meeting will be May 10, 2021 at 7:00 p.m.

ADJOURNMENT:

Motion 2021-04-12-130: Ian Goudie; Kevin McDonald
The meeting is adjourned.
All in Favor; None Opposed Motion Carried