

**Council Meeting Minutes**  
**May 10, 2021**  
**Town Hall**

**IN ATTENDANCE:**

Elaine Nash, Kevin McDonald, Doug Dean, Ian Goudie, Meghan Dunphy, Brenda Pike

**MEETING CHAIR:**

Elaine Nash, Mayor

**CALL TO ORDER:**

Meeting called to order at 7:00 p.m.

**FIRE DEPARTMENT REPORT:**

David Parrott and David Butland presented to Council on behalf of the Mount Carmel Fire Department. They identified several areas of concern for accessibility to water in the event of a fire emergency in the Town, with the priorities being:

1. Bennett property in Mount Carmel: Current reservoir is eroding private property; this will require maintenance and another suitable reservoir will need to be put in place. Property on the lower side of the road was identified as a possible replacement for the existing infrastructure (will need a large culvert and hole).
2. Parrott Property in Mitchell's Brook: Needs to be inspected by Trevor Pond and will need backhoe work if approved.
3. McDonald Property in Mitchell's Brook: This area needs an alternative water access area; possibly in the old gear shed area. The old road to the gear shed will need to be upgraded (possibly by Leo Squires when he removes the old material from there).
4. Nine-Mile Road has no reservoirs. Several areas were identified which the Fire Department will review.

Mr. Parrott and Mr. Butland discussed all areas within the Town where reservoirs are necessary, as outlined in their report. They will assess these areas and hopefully work with residents to ensure accessibility in the future. Once the areas have been assessed and a plan is in place, Council will attempt to identify where funding may be available to cover the cost of the infrastructure necessary for fire protection.

**ADOPTION OF AGENDA:**

Motion #2021-05-10-131; Doug Dean; Kevin McDonald

Adopt the Agenda of May 10, 2021.

All in favor; none opposed

Motion Carried

**ADOPTION OF MINUTES:**

Motion #2021-05-10-132

Adopt the Minutes of April 12, 2021; Kevin McDonald; Ian Goudie

All in favor; none opposed

Motion Carried

**FINANCES:**

a) **Financial Report**

Motion #2021-05-10-133; Ian Goudie; Kevin McDonald

Adopt the Financial Report for the month ending April 30, 2021

All in favor; none opposed

Motion Carried

b) **GIC Reinvestment**

Motion #2021-05-10-134: Kevin McDonald; Doug Dean

Reinvest GIC Investment #0007 (\$130,000 maturing May 13, 2021) for a 90-day period into a non-redeemable GIC at a rate of 0.45%.

All in favor; none opposed

Motion Carried

**NEW BUSINESS:**

a) **Reports:**

1) **Policy and Procedures Committee:** Nothing to Report

2) **Infrastructure Committee:** Kevin and Elaine are continuing to work on the civic number list.

3) **Town Clerk Report:**

- Mr. Rooter completed maintenance on the water system. Next appointment is October.
- Moose application on behalf of the Fire Department has been submitted.
- Philomena Nolan will not see her doctor for clearance to return to work until June 1. Council approved extending Korena Nash’s employment until June 2.
- Philomena has requested that Council look at the lawnmower as it has some damage from last year; may need a new one.
- Had a call regarding hall rental for a wedding. Council will not be allowing hall rentals in the immediate future due to COVID regulations.
- Several residents have requested access to the sods on the playground. Some have already been removed. Council is okay with removal before construction begins.
- Greg Lawlor from the Fire Commissioner’s Office will be meeting with the Fire Dept. and Council on May 12.
- Municipal elections are being held September 28.

4) **Fire Department Report:** Report was submitted at start of meeting.

b) **Office Hours:**

Motion #2021-05-10-135; Kevin McDonald; Doug Dean

Office hours for the Town Office have been changed as follows:

Monday 9-5 (open to the public from 10-4) and closed from 1-2 pm

Tuesday 9-5 (open to the public from 10-4) and closed from 1-2 pm

Wednesday – Administrative Day – closed to the public

All in favor; none opposed

Motion Carried

c) **Community Garden Application:** Mayor Nash signed the community garden application for funding under the Community Garden Support Program.

d) **Internet for Fire Department:**

Motion #2021-05-10-136; Kevin McDonald; Ian Goudie

Approval was granted for Internet Service in the Fire Department building.

All in favor; none opposed

Motion Carried

e) **New Door for Office:**

The Clerk will contact Mount Carmel Building Supplies to provide a new door with glass for the Town Office (pre-approved at a previous meeting). Research having a mail slot to replace the drop box outside on the building.

f) **Canada Day:**

In light of COVID restrictions, it most likely won't be possible to hold a function inside or to serve food/beverages. Residents will be encouraged to decorate their properties and submit photos for posting to the Town's Facebook and webpages. The Town will also sponsor a coloring contest.

g) **New Printer/Copier:**

The Clerk will purchase a new printer/copier for the front office to allow for color printing and copying of 8.5 x 14 paper, neither of which the current printer can do.

h) **Dishwasher:**

The Clerk will contact Keith Normore to see if the part that was sent by Costco is the right part; if not, the Clerk will contact Costco again before looking into reconfiguring the dishwasher.

i) **COVID Stimulus Program:**

Council was presented with quotes from two suppliers, Leo Squires and Gerald Dalton, for playground improvements and an extension to the Town Hall parking lot.

Motion #2021-05-10-136; Ian Goudie; Doug Dean

Accept the quote in the amount of \$39,502.50 from Leo Squires to carry out playground improvements and an extension to the Town Hall parking lot.

All in favor; none opposed.

Motion Carried

Council was presented with quotes from two suppliers, Eugene McDonald/Richard Fowler and Joe Grace, Fen Dek, for removal and installation of fence at the Community Garden.

Accept the quote in the amount of \$12,650, hst included, from Fen Dek to remove the existing garden fence and replace with chain link fence, as per the request for quote.

Motion #2021-05-10-137; Ian Goudie; Kevin McDonald

All in favor; none opposed.

Motion Carried

j) **Parking Lot Extension:**

The Town Clerk will get quotes from three surveyors on having the parking lot extension area surveyed.

k) **Hurley's Bridge:**

Councillor Goudie brought forward a proposal to cosmetically restore Hurley's Bridge and put a Bailey Bridge in place for foot traffic. Recreational/rest areas could be developed on both sides of the bridge and it could also serve as a possible trail head if the Nature Conservancy and the Town decide to develop the Salmonier River Valley Trail.

The bridge is currently not owned by the Town but by the Provincial Government; in order to move forward on this initiative, Council would need a Feasibility and Engineering Study. The Town Clerk will contact the Gas Tax Secretariat to see if this is something they would cover. If not, alternative funding may need to be researched.

- l) Hobby Farms: Council has had an enquiry about hobby farms. There are no Town Regulations around hobby farms at present; however, hobby farms will be addressed in the Town Plan.

**ROUND TABLE**

Council does not support an application for crown land development to construct a cabin in a remote area within the Town’s boundary. Council also requested that the Town Clerk submit a request to Crown Lands Division that more time be allotted for the Town to review these applications.

**PRIVILEGED MEETING:**

Council entered into a Privileged Meeting at 9:15  
Council resumed the regular meeting at 9:23

**NEXT MEETING:**

The next meeting will be June 14, 2021

**ADJOURNMENT:**

Motion #2021-05-10-138  
The meeting is adjourned.  
All in Favor; None Opposed

Motion Carried