

**Council Meeting Minutes**  
**September 12, 2022**  
**Town Hall**

**IN ATTENDANCE**

Elaine Nash, Kevin McDonald, Brenda Young, Doug Dean, Stacey Dean

**REGRETS**

F. David Power, Ian Goudie

**MEETING CHAIR**

Elaine Nash

**CALL TO ORDER**

Meeting called to order at 7:01 p.m.

**ADOPTION OF AGENDA**

Motion # 2022-09-12-343: Kevin McDonald; Douglas Dean

Adopt the agenda of September 12, 2022.

All in favor; none opposed

Motion Carried

**ADOPTION OF MINUTES**

Motion # 2022-09-12-344: Brenda Young; Kevin McDonald

Adopt the minutes of the August 8, 2022 meeting.

All in favor; none opposed

Motion Carried

**FINANCES**

**a) Monthly Financial Report:**

Motion # 2022-09-12-345: Kevin McDonald; Brenda Young

Adopt the financial report for the month ending August 31, 2022.

All in favor; none opposed

Motion Carried

Council requested for the GIC's to be listed on the financial reports going forward.

**NEW BUSINESS**

**a) Reports**

**1) Policy and Procedures Committee:** The new Municipal Conduct Act came into effect on September 1, 2022. The legislation requires municipalities to establish codes of conduct for municipal officials, including one for councillors and one for staff, fire department personnel, and anyone acting on behalf of the municipality in an official capacity. Mayor Nash distributed the code of conduct templates and requested for Council to review for discussion at the next meeting. The Act also introduces mandatory code of conduct training and Councillor orientation training. Council requested for the Town Clerk to look into this further to see if they could come to the Town to conduct training as a group.

**2) Infrastructure Committee:** Nothing to report.

**3) Recreation Trails Committee:** The Committee Chair provided Mayor Nash with a binder of documents. Mayor Nash will review and then pass on to other Councillors. It was noted that some edits are required on the request for proposals. The Committee Chair will be away for the next month but she can meet with Council thereafter, if requested.

**4) Come Home Year Committee:** Mayor Nash will contact group members to initiate the meetings. It was noted that a name change may be appropriate for this committee.

**5) Fire Department Report:** Nothing to report.

**6) Town Clerk Report:** A letter was submitted to the Minister requesting a deferral of the bi-election to November 14<sup>th</sup>. The Town Clerk received a call from Chris Stamp advising that he approved the request and it has gone to the Minister's desk for final approval. Council should have a final response soon. A reminder that bulk garbage is Wednesday, September 14<sup>th</sup>. The Town was not selected for a hazardous waste collection this year, but there is one in St. Joseph's on September 17<sup>th</sup>. The GIC has been reinvested at 4.0%. The smoke detector in the library is having issues. Councillor Young will contact Frank Young to have a look at it.

**b) Property Tax Notice:** The property tax notice was distributed via personal mail-out to all taxpayers. It has received mixed reviewed. Mayor Nash noted that Council hears the concerns that have been brought forward, and emphasized that the intent is for the mil rate to be low enough to cover the Town's annual expenses. The Finance Committee will meet within the coming weeks. Mike Warr advised that the Assessors will begin the property assessments on Wednesday, September 14<sup>th</sup>, weather permitting.

**c) SCA Scholarship:** As in year's past, Council has donated \$150 to St. Catherine's Academy's scholarship program. The graduation ceremony is October 22<sup>nd</sup>.

Motion # 2022-09-12-346: Brenda Young; Kevin McDonald

Donate \$150 to St. Catherine's Academy scholarship program for their October graduation.

All in favor; none opposed

Motion Carried

## **ROUND TABLE**

Councillor Young is looking into replacing the batteries for the AED in the Town Hall, and was informed that the equipment is so old that Council is better off getting a new device with a recharger. Councillor Young will source three quotes for the new equipment. It was noted that budgeted funds should be available under emergency preparedness to cover the cost.

Council instructed the Town Clerk to email the Supervisor at the St. Joseph's Depot for an update on the town limit signs. It was also noted that Mitchell's Brook is in dire need of patchwork, and there is a culvert plugged up by Pratt's.

Mayor Nash and Deputy Mayor McDonald offered to solicit quotes for pavement for the parking lot extension. The Town Clerk will provide them with contact information for paving companies.

It was noted that the dart leagues will be commencing this month, Riverview Dart League begins September 13<sup>th</sup> and the Mount Carmel Dart League begins September 29<sup>th</sup>. Council discussed town hall rental fees and decided to leave the cost at \$25 per rental for the dart leagues.

**NEXT MEETING**

The next meeting will be held on Monday, October 17<sup>th</sup> at 7:00 p.m. at the Town Hall.

**ADJOURNMENT**

Motion #2022-09-12-347: Kevin McDonald; Doug Dean

This meeting is adjourned.

All in favor; none opposed

Motion Carried

The meeting adjourned at 7:57 p.m.