

Council Meeting Minutes
SPECIAL MEETING
April 18, 2024
Town Hall

IN ATTENDANCE

- Elaine Nash, Kevin McDonald, Brenda Young, F. David Power (via teleconference)
- Brenda Pike, Acting Town Clerk, Nina Goudie, Incoming Town Clerk

REGRETS

Ian Goudie, Roy Lewis, Doug Dean

MEETING CHAIR

Elaine Nash

NOTE TAKER IN LIEU OF TOWN CLERK

Elaine Nash

1. CALL TO ORDER

Motion #2024-04-18-555

Meeting was called to order at 10:00 a.m.

All in favour; none opposed

Motion Carried

2. PURPOSE

The purpose of today's meeting is to make the required motions to allow the new Town Clerk, Nina Goudie, to carry out her duties as mandated by legislation and directed by council.

3. NEW CLERK

Motion #2024-04-18-556; Brenda Young; Kevin McDonald

be it moved by Council of the Town of Mount Carmel-Mitchell's Brook- St Catherine's to hire Nina Goudie as Town Clerk for the rate of \$22.00 for 24 hours per week effective April 18, 2024 until such time that Stacey Dean either returns from sick leave or resigns.

All in favour; none opposed

Motion Carried

Motion #2024-04-18-557; Brenda Young; F. David Power

be it moved by Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's to remove Stacey Dean as Town Clerk effective April 18, 2024 to such time she either returns to work from sick leave or resigns.

All in favour; none opposed

Motion Carried

Motion #2024-04-18-558; Brenda Young; Kevin McDonald
be it moved that Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's
remove Stacey Dean as an authorized signing authority at Royal Bank of Canada and Bank
of Montreal effective April 18, 2024.

Motion #2024-04-18-559; Brenda Young; Kevin McDonald
be it moved that Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's add
Nina Goudie as authorized signing authority to all accounts at Royal Bank of Canada and
Bank of Montreal.

All in favour; none opposed

Motion Carried

Motion #2024-04-18-560; Brenda Young; F. David Power
be it moved that Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's
Nina Goudie, Town Clerk oversee the collection of office keys and destruction of town Visa
currently in possession of Stacey Dean.

All in favour; none opposed

Motion Carried

Motion #2024-04-18-561; Brenda Young; F. David Power
be it moved that Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's
obtain a town Visa from Royal Bank of Canada for automatic payments from town current
account, to be kept on her person until such time she ceases employment with the town.

All in favour; none opposed

Motion Carried

Motion #2024-04-18-562; Brenda Young; Kevin McDonald
be it moved that Council of the Town of Mount Carmel-Mitchell's Brook-St. Catherine's
authorizes Nina Goudie, Town Clerk, to replace Stacey Dean as town contact and
representative at all provincial and federal departments and agencies including Canada
Revenue Agency and Municipal Affairs as well as other business and agencies offering
goods and services to the town as they occur.

All in favour; none opposed

Motion Carried

4. OTHER ITEMS NOTED

- Check on the registered letter to the delinquent business tax for collection purposes. Elaine gave Brenda the listing that was approved for write-off for personal poll tax over 6 years.
- Check to see if letter to Alyson Nolan went out since December that she needs to get a permit before doing any work on the site and she would need a service NL septic approval and transportation permit for the moved driveway to attach to the application along with blueprint and floor plan of planned development as laid out in our planning and zoning regulations. No one even checked to see what the zone was!
- Elaine gave Brenda the applications for development with the notes for direction for letters.

- Elaine agreed to write the notes to include in the official notebook for transcription to minutes for review at the May 14, 2024 meeting.

5. ADJOURNMENT

Motion #2024-04-18-563; Brenda Young; Kevin McDonald

The meeting was adjourned at 11:00 a.m.

All in favour; none opposed

Motion Carried