

Council Meeting Minutes
Wednesday, June 12, 2024
Town Hall

IN ATTENDANCE

- Elaine Nash, Brenda Young, Ian Goudie, Doug Dean, Dave Power, Roy Lewis Kevin MacDonald
- F. David Power (arrived at 7:30 pm)

REGRETS

None

GUESTS

None

MEETING CHAIR

Elaine Nash

1. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

2. ADOPTION OF AGENDA

Motion #2024-06-12-584: Ian Goudie; Kevin McDonald

To adopt the agenda for June 12, 2024.

All in favour; none opposed

Motion Carried

3. ADOPTION OF MINUTES

Motion #2024-06-12-585: Brenda Young; Doug Dean

Adopt the minutes of the May 27, 2024.

All in favour; none opposed

Motion Carried

4. Financial Report

Monthly financial report unavailable at this time due to staff change. The Clerk will provide an update at the next meeting.

5. New Business

a) Reports

a. Policy and Procedures Committee

- i. Rules of Order & Procedure – Section 1a - Schedule and Location

The Schedule will be updated to hold meetings on Wednesdays except if the Wednesday is a statutory holiday the meeting will be postponed to the next available Wednesday.

Motion #2024-06-12-586: Kevin McDonald, Doug Dean
Change section 1a of the rules of Procedure to indicate that regular meetings will now be held on Wednesday. The Rules of Procedure will be updated, signed and uploaded to the Town website.
All in favour; none opposed Motion Carried

- ii. Bill C-54: National Building Code of Canada; National Energy Code; National Fire Code.

Council is required to adopt the new codes. If we give out a permit it has to follow the National Building Code of Canada and have a copy in the office and a link to send to people as required.

Motion #2024-06-12-587: Ian Goudie; Brenda Young
To adopt the National Building Code, Energy Code and Fire Code of Canada.
All in favour; none opposed Motion Carried

b. Infrastructure Committee

i. Update on Septic System Replacement

Council is waiting on specifications for the fill from Enviro Septic after which Council will source and obtain a quote. In addition, we are in the process of obtaining a quote to install retaining wall which must be installed before the septic system can be installed.

c. Recreation Trails Committee

i. Draft Report from Mills&Wright

The draft report from Mills&Wright was included in the meeting package already circulated to Council. The report contains the Master Trail Plan for the Salmonier River Valley Trails on the block of land owned by the Nature Conservancy of Canada. No questions or concerns about the report contents were raised at the meeting.

Council were encouraged to closely review the report and to notify the Trails Committee immediately should any questions or concerns arise or otherwise come to their attention from any resident.

The document is confidential, subject to approval at the July 10th meeting of Council. If approved, the document will be available to the public solely through the Town's website.

- ii. Public Presentation on Tuesday, June 25, 2024, 7:00 pm
A public meeting is scheduled for Tuesday, June 25th at the Town Hall at which time Mills&Wright will present the proposed Master Trail Plan to residents and invite feedback.

d. Fire Department Report

- Unit 2 had service at Cabot Ford, spark plug and coil pack were replaced.
- Units 1 and 2 have had their commercial inspection completed by Danny Nolan.
- One of the volunteer firefighters has stepped down from the Fire Department. The Mayor will send a thank you note.
- Training still required for First Aid and CPR and new members still requiring basic Fire Fighting Training. The Fire Chief will be asked to provide a list to Town Clerk who will arrange for training to occur on site.
- We have submitted our application for the First Responder Radios being provided by the provincial government Province wide radio system. Government provides two – one linked to 911 and RCMP.
- Still waiting to hear back on fire and emergency funding application and Not for Profit moose license. (GNL advised that we can expect to hear back in August).

e. Town Clerk Report

- Report from Mr. Rooter for its service on Monday, June 10th and Renewal of the service for the coming year. Council requested that the Town Clerk try to obtain quotes from additional water filtration service and look at on-demand hot water.
- Opening of the Spiritual Centre, June 22. The Mayor will advise the Parish that they can hold a service on the 22nd. However, the official opening will be included with the Memorial/Canada Day and celebration of 75 years with Canada.
- New Telephone Set for Office, External hard drive and Computer Monitor: The Clerk will obtain quote on a new telephone set for the office as well as an additional external hard drive which will be kept in the safe.
- Permits Issued:
 - Michael Ezekiel for replacement of Back Step and Deck;
 - Nina Goudie for 10x10' platform for swing and chairs (Robyn signed)
- Community Clean-up June 22nd. Meet at Hall 9:30 a.m.

Garbage is to be left on the side of the road by 2:00 p.m. Dave Power and Ian Goudie volunteered their time and truck to pick up the garbage and

bring to the dump. The Town Clerk will advise ERSB of the clean-up day and provide license plate numbers.

b) Update on Property Tax Bills

The Clerk reported that the majority of the property tax bills are printed. They will be mailed on Monday June 17 along with the Spring Newsletter and the Flyer for the Mills and Wright presentation about the Salmonier River Valley trails project on June 25th.

c) Relocation of Cenotaphs and Reschedule of July 1st Ceremony

Hicks was the only company that responded and came to look at the job. Elaine will confirm that Hicks has liability insurance.

Motion #2024-06-12-588: F. David Power; Roy Lewis

Motion to accept Don Hicks' for \$2,750 for relocation of the cenotaph.

All in favour; none opposed

Motion Carried

d) Development Applications

a. Pratt Property – Replacement of Small Bridges

Council agreed to a conditional Permit subject to approval from Water Resources.

6. Round Table

Handrail on the Stairs to Basement

Elaine will follow-up with Mount Carmel Building Supplies.

Hand Soap Dispensers

New soap dispensers are required because the old ones are discontinued. It was noted that we need a Sharpes container as well.

7. NEXT MEETING

The next meeting will be held on Wednesday, July 10, 2024 at 7:00pm at the town hall.

8. ADJOURNMENT

Motion #2024-06-12-589: F. David Power; Roy Lewis.

To adjourn the meeting at 8:54 p.m.

All in favour; none opposed

Motion Carried