

Council Meeting Minutes
Wednesday, July 10, 2024
Town Hall

IN ATTENDANCE

- Elaine Nash, Brenda Young, Ian Goudie, Doug Dean, Roy Lewis, Kevin MacDonald, F. David Power

REGRETS

None

GUESTS

Presenters David and Theresa Butland and members of the general public.

MEETING CHAIR

Elaine Nash

1. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

2. ADOPTION OF AGENDA

Motion #2024-07-10-590: Roy Lewis, Kevin McDonald

To adopt the agenda for July 10, 2024 with the following change:

Add presentation by David and Theresa Butland after point 4.

All in favour; none opposed

Motion Carried

3. ADOPTION OF MINUTES

Motion #2024-07-10-591: Ian Goudie, Brenda Young

Adopt the minutes of June 12, 2024.

All in favour; none opposed

Motion Carried

4. Financial Report

The Mayor reviewed highlights of the financial report for April 30, 2024.

Motion #2024-07-10-592: F. David Power, Kevin McDonald.

Adopt the financial report for the month ending April 30, 2024.

All in favour; none opposed

Motion Carried

The Mayor reviewed highlights of the financial report for May 31, 2024. Only one signature was noted on cheque for Mills & Wright.



Motion #2024-07-10-593: F. David Power; Kevin McDonald.
Adopt the financial report for the month ending May 31, 2024.
All in favour; none opposed

Motion Carried

The Mayor reviewed highlights of the financial report for June 30, 2024.

Motion #2024-07-10-594: Roy Lewis; Brenda Young.
Adopt the financial report for the month ending June 30, 2024.
All in favour; none opposed

Motion Carried

4.1 Report from David and Theresa Butland

David and Theresa Butland presented to Council and began by thanking them for the opportunity to speak.

Topics covered included town septic issue, cenotaphs, siding replacement, garbage on back of ballfield, gravel on Grace's Hill, community clean-up day a few years ago, cleaning underneath guardrails, lack of facilities in the Fire Hall, contractors, fencing around garden, non-appreciation of volunteers, and pea gravel in playground.

Recommendations

- Listen to people
- Engage knowledgeable citizens
- Budget should reflect income of seniors
- Appreciate efforts of volunteers
- Crisis intervention course for Council

Following the presentation, a Q&A Session for the general public was scheduled for Monday, September 9, 2024. Community members are encouraged to submit questions ahead of time if at all possible as some questions could require research in order to provide complete information.

5. New Business

a) Reports

a. Policy and Procedures Committee

No business under this category this month.

b. Infrastructure Committee

i. Update on Septic System Replacement

ServiceNL has approved EnviroSeptic's septic design and sent the approval certificate. Nick Dunn of EnviroSeptic, Elaine, Kevin and Roy met on Friday July 5th. EnviroSeptic staked out area where system will be installed.

The next step is to decide on type of retaining wall to build. The retaining wall will be three sided with a height of about three feet. Roy circulated a list of quotes for four construction options. There was consensus that treated lumber was the optimal choice for price and aesthetics. It was noted that treated lumber will last approximately 20 years.

A rubber sheet will be added to vertical walls as an additional element to ensure extra protection against seepage.

With respect to the pump, Roy advised that optimal placement of the pump is where the existing septic tank is which means there will be no need to disturb pipe inside building. The feeder line will go into the pump which will have an insulated cover. May have to break up and relay concrete at bottom of step. A two-inch line goes where existing line is; the pump will move waste along to the new septic.

Neither the septic system, retraining wall or pump will infringe on the neighbour. ServiceNL will be inspecting the system to ensure that all legislative requirements including distances from property lines have been met.

It was noted that, while cutting trench for the septic system, a separate trench will be installed to provide a runoff for the spring.

Motion #2024-07-10-595: Roy Lewis, F. David Power.

That Council approve that the retaining wall be constructed of treated lumber as it is the lowest cost and also the most pleasing aesthetically.
All in favour; none opposed

Motion Carried

The Town Clerk will post a Notice to advise the public of upcoming work at the Town Hall to replace the outdated septic system with a new environmental septic system.

Roy will approach Mount Carmel Building Supplies for a quote to supply and install the retaining wall.

c. Recreation Trails Committee

i. Report on RecNL Conference, Corner Brook, April 2024

A report from Nina Goudie and Anne Pratt was tabled for Council's reference about a conference they attended in Corner Brook in April 2024. The conference was hosted by RecNL and attended by representatives from many small communities around the Island and



Labrador. Discussions on trails and community recreation activities was particularly insightful for ideas for our town.

ii. **Mills & Wright: Approval of Progress Reports and Invoices**

Motion #2024-07-10-596: Roy Lewis, Ian Goudie

That Council accepts the recommendation of the Recreation Trails Committee to approve Mills & Wright Project Reports Nos. 5 and 6 and pay the invoices totalling \$2,135.00 (plus HST) and \$2,745.00 (plus HST) respectively.

All in favour; none opposed

Motion Carried

iii. **Approval of the Master Trail Plan for the Salmonier River Valley Trails Project.**

Motion #2024-07-10-597: Roy Lewis; Ian Goudie

That Council accepts the recommendation of the Recreation Trails Committee to accept the Final Trail Plan circulated to Council for the Salmonier River Valley Trails on July 8, 2024.

All in favour; none opposed

Motion Carried

d. **Fire Department Report**

There was some discussion about cemetery Mass on Saturday, July 13, 2024; 4:30 p.m. and whether the Fire Department would assist with traffic control.

It was deemed inappropriate to fundraise at this event.

e. **Town Clerk Report**

Hardship case

Motion #2024-07-10-598: Brenda Young; Roy Lewis

Accept the Town Clerk's proposal for minimum property tax for hardship case 3921, as presented.

All in favour; none opposed

Motion Carried

First Aid Training

Most certificates expire in October. The Clerk will schedule re-training for late October.

Firefighting Training

The Clerk forwarded an email from Wendy Porter with GNL to the Fire Department about the type of training available. The Fire Department will inform the Clerk which courses are required and they will arrange the training.

Official Donation Receipt

The Office now has the ability to issue donation receipts for income tax purposes. Once the consultant fees are fully paid, we will issue invoices to donors for their contribution to the trails project.

b) July 1st Ceremony / Memorial Day / 75th Anniversary with Canada/ Official Opening of Spiritual Centre

A discussion ensued of the postponed July 1st / Memorial Day / 75th Anniversary Celebrations / Official Opening of the Spiritual Centre all of which were intended to be combined into one event.

- Council recognized how important these events are to residents and expressed regret that due to the impending construction of the new environmental septic system three of four of the events would not be able to go ahead this year.
- The \$1,000 received for Celebrate75 NL will be returned.
- Official Opening of the Spiritual Centre will go ahead. The Mayor will connect with Sherry Gambin-Walsh to find out her availability for such an event.
- In terms of usage of the Spiritual Centre, Mass is held there on a regular basis. In addition, an individual in the community wishes to provide weekly meditation sessions at the Spiritual Centre (Wednesdays from 7:00 pm to 8:30 pm, starting July 17, 2024). Council discussed logistics and fees and agreed that:
 - the meditation sessions could go ahead on a trial basis at a nominal fee of \$1 charged weekly. Council reserves the right to review the arrangement and change the fee as they feel is appropriate.
 - Access keys for the Spiritual Centre will be issued and tracked by the Town Office.
 - Bookings of the Spiritual Centre will be through the Town Office.
 - A cleanup checklist will be developed for users of the Spiritual Centre.
- Signs are required for the Richard Fowler Spiritual Centre and the Library. The Clerk will follow-up with Nolan Graphics for a quote.

c) Hicks Monuments, Refurbishment of War Memorials

Motion #2024-07-10-599: Roy Lewis; F. David Power

Proceed with cleanup work on the cenotaphs as quoted by Hicks Monuments.

All in favour; none opposed

Motion Carried



d) Follow-up re Meeting on Ripple Pond and Halls Gullies

The meeting on Monday July 8, 2024 went very well with much discussion. Paul Taylor emailed an extensive thank you note which the Town Clerk will circulate to Council members.

e) Development Applications - NONE

6. Round Table

a. Farmer's Market

- a. Council was in favour of a farmer's market operating in the Town. Counsellor Ian Goudie was tasked with identifying a site that is free and clear and does not infringe on private land. Draft guidelines must be circulated at the next Council meeting.

b. Peter Holden Development

Despite a stop work order issued in December and follow-up correspondence and telephone conversation with Peter Holden, to date, no permit application, survey or ownership documents have been provided to the Town Office. The Mayor will issue a letter and send via Registered Mail.

c. Connie's Corner

The sign is complete and was installed on Sunday last week. Two picnic tables and two garbage cans are onsite. The tables are chained on and will be stored over the winter. A family member has been cutting the grass regularly. Hoping to involve local resident to help run an official opening which would be attended by the Mayor and representative(s) of the trails committee. It was suggested that Fr. Peter Golden attend to give a blessing. The Mayor asked the Councillor to arrange the details and update Council.

7. NEXT MEETING

The next meeting will be held on Wednesday, August 14, 2024 at 7:00 p.m. at the Town Hall.

8. ADJOURNMENT

Motion #2024-07-10-600: Kevin McDonald; Brenda Young

To adjourn the meeting at 9:56 p.m.

All in favour; none opposed

Motion Carried

Charmé Nash, Mayor