**IRM 3.17.244.1.4 (06-13-2017)  shows:**

***“Certifying Officer  - The individual responsible for “certifying” the 23C certificate, which is what makes the assessments legal.”***

**IRM 3.17.244.2.2 (12-08-2016), paragraph 5. shows:**

***“ . . .*** *the 23C needs to be generated and signed,  … ”*

If a situation has prevented the site from access and the manual assessments have been input but **the 23C needs to be generated and signed**, CFO will be contacted as written in IRM 3.17.64.7.9 and 3.17.64.7.10.

| **Primary Site** | **Alternate Sites** | **Contact Name** | **Contact Phone Number** |
| --- | --- | --- | --- |
| Austin | 1. Kansas City | Benjamin Ray | 816-499-5400 |
| 2. Cincinnati | Jolie Martin or Gina Gann | 859-669-3229 or 859-669-3345 |
| Cincinnati | 1. Ogden | Lori Pemberton | 801-620-6898 |
| 2. Kansas City | Benjamin Ray | 816-499-5400 |
| Fresno | 1. Austin | Lina Meaux | 737-800-5042 |
| 2. Ogden | Lori Pemberton | 801-620-6898 |
| Kansas City | 1. Fresno | Isadora Velasquez | 559-454-6664 |
| 2. Austin | Lina Meaux | 737-800-5042 |
| Ogden | 1. Cincinnati | Jolie Martin | 859-669-3229 |
| 2. Fresno | Isadora Velasquez | 559-454-6664 |