**37th Annual North Carolina State Chili Cook off**

**Friday, October 19 and Saturday, October 20, 2018**

Company / Sponsor Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Contact Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Contact Address (mailing, include city, state, zip)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Vendor Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vendor Contact Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vendor Contact Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Participation Days Circle Friday Night Saturday

FOOD VENDOR:

 Commercial 10 x 20 food (hamburger, hot dogs, pizza, lumpia, etc) $400

 Commercial 10 x 20 snacks (popcorn, ice cream, shaved ice, cotton candy,etc) $300

 Non Profit 10 x 20 all approved foods $200

Food Vendors will be allowed to sell coffee, soda, water, Gatorade this year. (**NO LEMONADE CAN BE SOLD BY ANY VENDOR!)**

MERCHANDISE VENDOR:

 Commercial Space Needed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Non Profit $75

 Non Profit (literature ONLY) $75

Number of 120 volt / 20 amp circuits needed (no generators allowed) \_\_\_\_\_X $75 = \_\_\_\_\_\_\_\_\_

Late Fee for Applications submitted AFTER September 1 $35

Total Amount Submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please initial the following statements to acknowledge:

\_\_\_\_\_ No generators are allowed at the Havelock Chili Festival. 120v Electricity is available and must be noted on the application.

\_\_\_\_\_Once the assignment of the vendor booths is made, no changes will be made. If you have any special requests, please submit with application. The Havelock Chili Festival does not guarantee the ability to meet every request.

\_\_\_\_\_Vendor agrees to clean area of festival grounds at conclusion of the Havelock Chili Festival, this includes but is not limited to: zip ties, by products of food preparations, etc.

\_\_\_\_\_Food vendors must make arrangements to transport any used cooking oil away from festival grounds

\_\_\_\_\_Any gray water must be disposed in the gray water barrels provided. Please make sure the gray water is free of food particles so as not to clog the barrel for use by other vendors.

\_\_\_\_\_No direct water source is provided. However, MULTIPLE WATER TAPS ARE AVAILABLE ON SITE. .

\_\_\_\_\_Set up can begin after 9:00 am on Friday and must be completed and all vehicles off the field by 4:00 pm. Set up can begin on Saturday at 7:00 am and must be completed and all vehicles off the field by 9:00 am. Only ONE vehicle will be allowed on the field per vendor

\_\_\_\_\_All booths must be staffed on Saturday 10:00 am – 5:00 pm. Vehicles must remain off the field until festival attendees have exited.

\_\_\_\_\_\_The HCF is not responsible or liable for the failure of any vendor to comply with these requirements and fees will not be refunded for failure to pass these inspections.

\_\_\_\_\_Tents are not provided for any vendors.

\_\_\_\_\_ The Havelock Chili Festival Committee is not liable for damages, injury or loss to any person or goods from any cause whatsoever. The Havelock Chili Festival Committee or the Havelock Chamber of Commerce cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with use of space or grounds in the festival. The Havelock Chili Festival reserves the right of approval of all foods and will limit the number and type of foods and vendor offerings at the festival. All decisions of the Havelock Chili Festival will be final.

\_\_\_\_\_Noncompliance is very serious and will not be tolerated. Any vendor who is observed not following the rules of the HCF will be asked to shut down booth operations. No refunds will be given. Vendors will not be invited back to future events.

List all items being sold. Applications stating “Same as last year” will be considered incomplete and not accepted.

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***The following must be included with your application:***

----- Copy of Insurance, if required, listing the Havelock Chili Festival as an additional insured.

VENDOR AGREEMENT TO THE RULES OF THE HAVELOCK CHILI FESTIVAL:

My signature verifies that I have read and understand this agreement of participation: I understand that my fees are non-refundable. (Make a copy of this signed document for your records.)

Print name of organization and your name

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Signature Date

Havelock Chili Festival

P.O. Box 113

Havelock, NC 28532

havelockchili@outlook.com