- 1. The City Council must first vote to have an election.
- 2. Monday, December 16, 2024 Notice must be placed in newspaper and website that there will be an election and people be asked to file an Application for Place on the Ballot. Must be made known to the public for 30 days.
- 3. First day to file an Application for Place on the Ballot is January 15, 2025.
- 4. Last day to file an Application for Place on the Ballot is February 14, 2025 at 5:00 p.m.
- 5. Tuesday, March 4 must deliver notice of election to Smith County.
- 6. Friday, March 7, 2025 is that last day to withdraw your name for election.
- 7. Election is Saturday, May 3, 2025.

Please note that the aldermen can appoint a replacement until the next election, by a majority vote, excluding the mayor. Then the person appointed can become a candidate.