BOX TIE STUDIO, LLC WAIVER POLICY

In order to attend any Box Tie Studio event, you will need to review and sign our Liability Waiver. Waivers do not expire. If you choose not to sign the Waiver, you will be unable to attend or participate in our events.

As of 11/27/25, our <u>Liability Waiver</u> can be completed online ahead of time through Jotform. This Waiver is nearly identical to the paper versions we have used over the past 2+ years, except that it just asks for your city & state of residence rather than your full residential address. In addition, there is now a section at the end allowing you to upload photos of the front and back of your valid, legal, photo ID.

Why We Are Asking for This

- 1. We are an adult business, meaning that all of our clients/patrons/guests/whatever you'd like to call yourself must be at least 18 years old. We **must** verify that you are over the age of 18 before we can conduct business with you.
- 2. We need to verify your identity. We need to verify that the person signing the waiver is the person standing in front of us, that the name on your ID matches the name on the Waiver, and the picture on your ID matches the person standing in front of us.
- 3. Anyone of whom we take photos during a session, photo shoot, video shoot, or any of our classes or events (even if you're accidentally included in the background) must have their ID on file so that we can comply with 18 U.S.C §§2257 & §§2257A. These laws are written vaguely enough that they could potentially be stretched to apply to us.

We realize some people may not be comfortable uploading pictures of their legal photo ID to an online form, so we made these steps optional. If you choose not to do your age and identity verification online, we will still check your ID the first time you check in and take a photocopy of it.

Photocopy of Photo ID

In short: To prove, in a worst case scenario, that we performed age and identity verification the first time we conducted business. This photocopy will be kept on file in our locked cabinet for 7 years following the last date we conducted business, and then it will be shredded.

For Changes of Name, Gender, or Significant Changes to Appearance

If there is a change to your name, gender marker, or appearance, we'll ask you to fill out the online waiver again, and if needed, take a new copy of your photo ID for your file.

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If You Do Not Wish to Submit This Information Online

In addition to us verifying and taking a photocopy of your ID in person, we will also still accept paper copies of our Liability Waiver. We will have some at the door you can fill out, or you can choose to print your own copy from our website and bring it with you.

Please keep in mind that the online form *is* encrypted and your data will be protected. Nothing you share with us will ever be seen by anyone other than the Box Tie team leaders, and we will *never* share or sell your information without a court order signed by a judge.

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