BOX TIE STUDIO, LLC TICKETING POLICY

Registering for Tickets

- 1. Events will be posted on our website and on FetLife. Additionally, our monthly newsletter will announce all upcoming events listed on our website and those which are not yet posted, but whose dates should be saved.
- 2. Registration for events will take place through Forbidden Tickets. Forbidden Tickets will always have two options when signing up for events:
 - a. A "free," registration-only option labeled "Alternative payment." This option should be selected if you plan to pay for your tickets at the door using cash, a check, or a debit/credit card; at the door or ahead of time using Venmo (username @boxtiestudio), PayPal (username @BoxTieStudio), or Cashapp (username \$ropespaced) (if you pay ahead of time, please indicate which order you used to sign up with on Forbidden Tickets); if you are using a gift certificate to pay for your tickets; if you are the recipient of a scholarship for this particular event and haven't been provided with a promo code; or have worked out some other payment plan or option with the organization. Using an alternative payment method bypasses services and processing fees and sales tax.
 - b. An option to pay for your tickets through the ticket vendor's website, labeled "Forbidden Tickets payment." This payment option will include the service fee (what the ticket platform charges), the processing fee (what the credit card processor charges), and sales tax(es). This option will therefore appear as more expensive than what is listed in the event description.
- 3. You will not be considered registered for an event unless you sign up through Forbidden Tickets. If an event sells out and you did not register on F.T., but RSVP'd as "going" on FetLife, you will be turned away at the door unless someone cancels or no-shows at the last-minute.

Ticket Cancellations & Refunds

- 1. If you cannot attend a Box Tie Studio event due to medical reasons, we can provide a full refund up until the start of the event. You can initiate the refund request either through Forbidden Tickets or by contacting us through our website, FetLife, or email.
- 2. If you cannot attend a B.T.S. event due to any other reason, we can provide a full refund up until 48 hours before the event, unless otherwise specified in the event description.
- 3. If you cannot attend an event and do not wish to receive a refund, you can instead choose to donate your ticket to someone else or apply it to a future event. You must let us know of your choice at least 48 hours before the event. If you would prefer either of these options, please contact us through our website, FetLife, or email.
- 4. We may be able to do partial refunds on a case-by-case basis, but this is not guaranteed.

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