



Metamora Park District
PO Box 633, Metamora, IL 61548
(309) 367-2932
director@metamoraparks.org

MINUTES OF JULY 11, 2018 REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Call to Order - In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance - Performed.

Roll Call - Matt Bidne, Kerry Brock, and Andrew Kamm were present. Jarrod Love was absent.

Minutes - Minutes for the following meetings were reviewed and approved as listed:

1. 6/13 Executive session- Brock made a motion and Kamm seconded. All voted in favor. Motion passed.
2. 6/13 Regular meeting - Brock made a motion and Kamm seconded. All voted in favor. Motion passed.

Public Input

- No public input.

Reports

1. Treasurer Report
 - a. Lori Guth gave the Treasurer's report. Brock made a motion and Kamm seconded. All voted in favor. Motion passed.
2. Director's Report
 - a. Preparations for Party in the Park
 - i. The Park Foundation obtained a Liquor Licence through the appropriate channels.
 - b. Workman's Comp Insurance has rolled over for another year. There was an increase of the insurance price. The coverage will remain the same. We are exploring alternatives for the future.
 - c. Vandalism done to the baseball diamond at Lincoln-Douglas Park on 6-24-18. Our maintenance crew reported the incident to the police and addressed the mess left behind.
 - d. All 3 bridges on Trail 3 at Black Partridge Park were washed out on 7/6/18. PAMBA had them fixed by Monday 7/9/18. They are exploring options to minimize the possibility of future bridge washouts.
 - e. E-pay is transitioning to Jet-pay.
 - f. Plan to meet with the Boy Scouts about their proposed project at Black Partridge Park.
 - g. The mulch delivered to Brighton Park has been spread.



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3. Pool
 - a. The Intergovernmental agreement between the Village and the Park District regarding the initial fill of the pool needs to be renewed.
4. Budget
5. Futures
6. Marketing
 - a. Back to School Pool Party was discussed.
7. Maintenance

Old Business

- Update on Party in Park
- Leak Inspection at Pool in September. Brock made a motion to approve the expenditure for the leak inspection of the pool. Kamm seconded the motion. All voted in favor. Motion passed.
- Brock made a motion to approve the expenditure to Gold Medal for concessions. Kamm seconded the motion. All voted in favor. Motion passed.
- Kamm made a motion to approve the expenditure to The Lifeguard Store for lifeguard gear. Brock seconded the motion. All voted in favor. Motion passed.
- Brock made a motion to approve the expenditure to Star Insurance (Workman's Comp). Kamm seconded the motion. All voted in favor. Motion passed.
- Kamm made a motion to approve the expenditure to All Pro Recreational Surfaces for mulch at Schupp Park. Brock seconded the motion. All voted in favor. Motion passed.
- Mr. Phillip's contract to cut a tree line at Black Partridge. Need to talk with him to verify how he is planning on taking out the stumps so that it is helpful and safe for those that will be doing something with the land in the area. (Prefer dig out/push over to remove root balls rather than grinding out the stumps.) Need to notify cross country coaches regarding the tree line removal.
- Budget
 - Forecasted wage increase of 3%.
 - Proposed profit of \$2000.
 - Replenishing mulch at one park per year and dugouts need to be added as line items in the budget.
 - Talked about increasing the Pool's Wages, Concessions and Marketing budgets.
 - Software subscription fees needs to be added to the budget.
 - We have created a line item named Office Hardware that will be used to start replacing the PCs in the office.
 - Will add the cost patching and sealcoating the pool parking lot to the budget.
 - Possibly include line item for new recreation equipment, park equipment replacement, and signage.
 - A budget adoption public hearing meeting will be scheduled for August 8 at 6:30pm.



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New Business

- Pool Opening and Closing Costs
 - Brockhouse presented proposed opening and closing costs of the pool. Discussed purchasing more deck chairs and lounge chairs.
- Pool Parking Lot Maintenance
- Discussed Gator for sale - determined that need better storage before looking at getting new equipment
- Lawn fertilization bill
 - Heather presented a bill for lawn fertilization.

Adjournment - Motion to adjourn meeting at 8:48 pm by Brock and seconded by Kamm.

Matt Bidne, President of the Board

Kelly Sasso, Secretary