

Metamora Park Board

Minutes of May 4, 2016 Regular Meeting of the Board of Commissioners

Call to Order - In the Village Hall: 102 N. Davenport, Metamora IL at 7:00 pm.

Pledge of Allegiance - Performed.

Roll Call - Michelle Spielman, Kerry Brock, Matt Bidne were present. Jarrod Love and Sarah Buss were absent. *Sarah Buss arrived at 7:40pm. Kerry Brock left at 10:39pm.*

Minutes - Minutes for the following meetings were reviewed and approved as listed:

1. April 6th Regular Meeting Minutes - Motion made by Brock and seconded by Bidne. All voted in favor. Motion passed.
2. April 10th Special Meeting Minutes - Motion made by Brock and seconded by Bidne. All voted in favor. Motion passed.

Public Input

- No public input

Reports

1. Treasurer Report
 - a. Joan Garber gave treasurer's report. Bidne made motion to approve. Brock seconded the motion. All voted in favor. Motion passed.
2. Foundation - Winkler
 - a. Paula Winkler reported that the Foundation voted to give \$2000 towards new playground equipment at Schupp Park.
 - b. They have raised \$25,000 with two more fundraisers scheduled for May (7th and 23) and have begun to use funds for pool restoration
3. Director's Report
 - a. Rick McDonald gave a demonstration of the park surveillance cameras in action.
 - b. Dawn Deeb suggested using the park cam at the pool.
 - c. Hedgerow is beginning to be cut down. Some complaints have been made calling it visually unattractive.
 - d. A chain of communication needs to be established between the board, Foundation, Village, and Police Department.
 - e. Inadequate signage at the parks will be taken down and replaced.
 - f. Program guide is at the printers.
 - g. Working to schedule a meeting for Trek for the Trails.
 - h. Summer camp brochure has been distributed to St. Mary's and MGS.
 - i. Kara Baldwin researched online registration software and chose Rec1 as the most cost effective option. Board requested more information, but agreed to give the 30-day trial a go.
 - j. Gravel or mulch is needed to fill the areas under park benches, which become very muddy when it rains.
 - k. A Cub Scout troop is interested in painting the wooden picnic tables

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- l. The new grills are installed at BBP.
 - m. We have volunteers interested in staffing the park office.
 - n. Bradley survey project is complete. They want to meet with MPD next week.
 - o. A check request system would help facilitate park updates and repairs.
 - p. Mosquito Authority will be spraying the parks for free. Cannot spray all of BPP because of its size, but can do around the playground.
 - q. Need to secure a rain date location for summer camps.
 - r. Need a pool to train lifeguards.
 - s. Ongoing concern over bar next door to park office. Drunken individuals have been harassing park district employees and guests.
- 4. Budget - No new information.
- 5. Pool/Futures - Information to be discussed later in the meeting
- 6. Marketing - Brock announced that \$1585 worth of ad revenue was brought in by the park district guide booklet.
- 7. Maintenance - Love was not present to give report. He gave some bids to Dawn Deeb to share later in the meeting.

Old Business

- An Ordinance annexing 871 County Road 1500 N, Metamora, Illinois into the Metamora Park District
 - Motion made by Brock to annex the property and seconded by Buss. All voted in favor. Motion passed.
- An Ordinance annexing 875 County Road 1500 N, Metamora, Illinois into the Metamora Park District
 - Motion made to annex the property by Buss and seconded by Brock . All voted in favor. Motion passed.
- Playground Equipment
 - Foundation approved \$2000 to be put towards new equipment at Schupp park. This leaves \$1,036 remainder cost plus installation costs for the Park District.
 - Motion made by Buss and seconded by Brock to use up to but not to exceed \$2,000 to cover remaining costs in the purchase and installation of the equipment. All voted in favor. Motion passed.
- Election of President and Vice-President
 - Buss nominated Spielman to continue as president through next May. Brock seconded. All voted in favor. Motion passed.
 - Brock nominated Buss to continue as vice-president through next May. Bidne Seconded. All voted in favor. Motion passed.
- Pool Passes
 - Schedule for pool sales on May 7th was reviewed. All shifts are covered.
- Baseball Bench coverage MYSA Blunier
 - Estimates will be acquired and to be discussed further at a later meeting.
- Bids for weeds and fertilization

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- Deeb compared the current agreement with other collected bids for mowing the parks.
 - Current agreement - \$2200 per month for all parks and the pool.
 - Bar Landscaping - \$1897 per month for only Black Partridge Park.
 - Reinhart - \$4200 per month for only Black Partridge Park.
- Bids for Magnetic locks
 - Bid includes all costs. Came to \$6260 for all six doors.
 - Motion to approve \$6260 to hire Precision for magnetic locks made by Buss and seconded by Bidne. All voted in favor. Motion passed.
- Proposal for Herring farm
 - Deeb reported that an electrician is needed to complete work on Herring Farm Shed. Work includes repairing the streetlight, getting electricity to the shed, and getting power back to the light that illuminates the park sign.
 - Ameren will charge Park District to run electricity to the shed. Park District needs someone from Ameren to come out and give an estimate.
 - Two bids have been collected so far.
- Pool Bills
 - Todd Alderson played a video showing pool restoration efforts set to Journey's 'Don't Stop Believing' and reported the following information:
 - Committed \$20,000-\$23,000 for 14 different repairs
 - Invoiced for \$13,000 so far.
 - Everything on OSHA's list to be completed by May 20th.
 - All but one of the items on IParks/IDPH list, the chemical feeder system, have been addressed. Pool needs increased flow rate to meet IDPH standards.
 - Revised total estimate will likely be between \$30,000 and \$39,000.
 - Motion made by Brock and seconded by Bidne to approve blanket amount of \$39,000 to be used to cover pool repair bills. All voted in favor. Motion passed.
- IParks contribution
 - IParks insurance bill payment due soon.
 - Motion to pay \$15,328 for the bill made by Brock and seconded by Bidne. All voted in favor. Motion passed.

Executive Session

- Motion to move into executive session made by Buss and seconded by Bidne at 10:03pm.
- Motion to leave executive session made at 10:35 PM by Buss and seconded by Bidne. Motion passed.

Vote on Executive Session

- Motion made by Buss and seconded by Bidne to:
 - Pay new pool assistant \$10/hr
 - Pay returning pool assistant 10.25/hr
 - New guards will be paid 7.90/hr if under 18 and 8.40/hr if they are 18+

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- ☐ Returning guards deemed worthy based on merit will be paid \$8.15 if they are under 18 and 8.65 if they are 18+,
- ☐ Concession stand and front desk employees will be paid 7.75 if they are under 18 and 8.25 if they are 18+.
- All voted in favor. Motion passed.

Adjournment - Motion to adjourn meeting at 10:40 PM by Buss and seconded by Bidne. All voted in favor. Motion passed.

Michelle Spielman, President of the Metamora
Park Board

Paula Winkler, Metamora Park Board Secretary